

DEPARTMENT OF AGRARIAN REFORM
REGION I
P SQUARE BUILDING BUQUIG, BANTAY, ILOCOS SUR
Annual Procurement Plan for FY 2020

Code (PAP)	Procurement Program/Project	PMO/ End-User	O	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity)
				Advertisement/ Posting of IB/B/EI	Submission/O pening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
18-0001	Available at PS - DBM								0	524800	524800	
	1st Quarter	DARPO-I Sur	NP-53.5 Agency-to-Agency	N/A	N/A	Jan - March	Jan - March	GoP	138800	138800		
	2nd Quarter	DARPO-I Sur	NP-53.5 Agency-to-Agency	N/A	N/A	April - June	April - June	GoP	159500	159500		
	3rd Quarter	DARPO-I Sur	NP-53.5 Agency-to-Agency	N/A	N/A	July - Sept	July - Sept	GoP	171200	171200		
	4th Quarter	DARPO-I Sur	NP-53.5 Agency-to-Agency	N/A	N/A	Oct. - Dec	Oct. - Dec	GoP	55300	55300		
18-0002	Not Available in PS-DBM								276200	276200		
	1st Quarter	DARPO-I Sur	NP-53.9 - Small Value Procurement	Jan - March	N/A	Jan - March	Jan - March	GoP	49500	49500		
	2nd Quarter	DARPO-I Sur	NP-53.9 - Small Value Procurement	April - June	N/A	April - June	April - June	GoP	117000	117000		
	3rd Quarter	DARPO-I Sur	NP-53.9 - Small Value Procurement	July - Sept	N/A	July - Sept	July - Sept	GoP	104000	104000		
	4th Quarter	DARPO-I Sur	NP-53.9 - Small Value Procurement	Oct. - Dec	N/A	Oct. - Dec	Oct. - Dec	GoP	5700	5700		
I. Mandatories												
18-0003STO	Fuel, Oil and Lubricants	STOD	Competitive Bidding			Jan - Dec.	Jan - Dec.	GoP	300000	300000		
18-0003ARBDSP	Fuel, Oil and Lubricants	ARBDSP	Competitive Bidding			Jan - Dec.	Jan - Dec.	GoP	50000	50000		
	Utilities							GoP				
18-0004STO	Water	STOD	Direct Contracting	N/A	N/A	Jan	Jan	GoP	238000	238000		
18-0005STO	Electricity	STOD	Direct Contracting	N/A	N/A	Jan	Jan	GoP	1000000	1000000		
	Communications								0	0		
18-0006STO	Landline	STOD	Direct Contracting	N/A	N/A	Jan - Dec.	Jan - Dec.	GoP	350000	350000		
18-0007STO	Mobile	STOD	Direct Contracting	N/A	N/A	Jan	Jan	GoP	250000	250000		
18-0007ALS	Mobile	ALS	Direct Contracting	N/A	N/A	Jan - Dec	Jan - Dec	GoP	10000	10000		
18-0008STO	Internet	STOD	Direct Contracting	N/A	N/A	Jan	Jan	GoP				
18-0009STO	Cable	STOD	Direct Contracting	N/A	N/A	Jan	Jan	GoP	30000	30000		
18-0010STO	Postage	STOD	Direct Contracting	N/A	N/A	Jan	Jan	GoP	50000	50000		
18-0010ALS	Postage	ALS	Direct Contracting	N/A	N/A	Mar - Oct	Mar - Oct	GoP	10000	10000		
18-0007ALS	Communication (Printing and Publication)	ALS	Direct Contracting	N/A	N/A	Jan - Dec.	Jan - Dec.	GoP	10000	10000		
	General Services							GoP	0	0		
18-0011STO	Janitorial	STOD	Competitive Bidding	Jan	Indicate Date	Jan	Jan	GoP	1000000	1000000		
18-0011ALS	Janitorial	ALS	Competitive Bidding	N/A	Indicate Date	Feb - Dec.	Feb - Dec.	GoP	40000	40000		
18-0012STO	Security								0	0		
18-0013ALS	Other General Services	ALS	Direct Contracting	N/A	N/A	Feb-Sept	Feb-Sept	GoP	15000	15000		
18-0013ARBDSP	Other General Services	ARBDSP	Direct Contracting	N/A	N/A	Feb - Nov	Feb - Nov	GoP	10000	10000		
	Rent/Lease Expenses											
18-0014STO	Rent - Building	STOD	NP-53.10 Lease of Real Property and Venue	Jan	Jan	Jan	Jan	GoP	1860000	1860000		
18-0015STO	Rent - Equipment											
18-0016STO	Repair and Maintenance	STOD	Shopping	N/A	N/A	Jan - Dec.	Jan - Dec.	GoP	400000	400000		
18-0027ALS	Legal Services	ALS	Direct Contracting	N/A	N/A	Feb., Mar, Apr & Aug	Feb., Mar, Apr & Aug	GoP	10000	10000		
18-0023STO	Representation Expenses	STOD	NP-53.9 - Small Value Procurement	N/A	N/A	Jan - Dec.	Jan - Dec.	GoP	50000	50000		
18-0023LTSP	Representation Expenses	LTSP	NP-53.9 - Small Value Procurement	N/A	N/A	Jan - Dec.	Jan - Dec.	GoP	20000	20000		
18-0023ADJU	Representation Expenses	ADJU	NP-53.9 - Small Value Procurement	N/A	N/A	Jan - Dec	Jan - Dec	GoP	30000	30000		
18-0023ALS	Representation Expenses	ALS	NP-53.9 - Small Value Procurement	N/A	N/A	Feb - Dec	Feb - Dec	GoP	100000	100000		
18-0023ARBDSP	Representation Expenses	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	Jan - Nov	Jan - Nov	GoP	220000	220000		
18-0027ARBDSP	Other Professional Services	ARBDSP	Direct Contracting	N/A	N/A	Feb - Nov	Feb - Nov	GoP	15000	15000		
II. SECTORIAL ACTIVITIES												
A. Training & Scholarship/seminars/conferences/fora												
									7720500	7720500		

Code (PAP)	Procurement Program/Project	PMO/ End-User	O	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Activity)
				Advertisement/ Posting of IR/REI	Submission/O pening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
18-0024LTSP	Review and Planning Session	LTSP	NP-53.9 - Small Value Procurement	N/A	N/A	Mar,	Mar,	GoP	1800	1800		
18-0024LTSP	Review of Administrative Rules and Procedure and Workshop	LTSP	NP-53.9 - Small Value Procurement	N/A	N/A	Feb	Feb	GoP	10800	10800		
18-0024LTSP	Re-orientation of the 2019 year-end Assessment and Operational Directives of 2020	LTSP	NP-53.9 - Small Value Procurement	N/A	N/A	Feb	Feb	GoP	6900	6900		
18-0024ADJU	Review of Administrative Rules and Procedures and Workshop	ADJU	NP-53.9 - Small Value Procurement	N/A	N/A	Feb	Feb	GoP	2300	2300		
18-0024ADJU	Review Planning Session	ADJU	NP-53.9 - Small Value Procurement	N/A	N/A	Mar & June	Mar & June	GoP	3600	3600		
18-0024ADJU	Indicative Planning Workshop	ADJU	NP-53.9 - Small Value Procurement	N/A	N/A	Apr	Apr	GoP	1800	1800		
18-0024ADJU	Re-orientation of the 2019 year-end Assessment and Operational Directives of 2020	ADJU	NP-53.9 - Small Value Procurement	N/A	N/A	Feb	Feb	GoP	2300	2300		
18-0024ALS	Cascading on latest Administrative Orders and Issuances pertaining to the Legal Sector	ALS	NP-53.9 - Small Value Procurement	N/A	N/A	July & Sept.	July & Sept.	GoP	16000	16000		
18-0024ALS	Review Planning Session	ALS	NP-53.9 - Small Value Procurement	N/A	N/A	Mar, June, & Nov.	Mar, June, & Nov.	GoP	16000	16000		
18-0024ALS	Training/Updating/Cleansing on LCMS	ALS	NP-53.9 - Small Value Procurement	N/A	N/A	Mar, June, & Aug	Mar, June, & Aug	GoP	15000	15000		
18-0024ALS	Agrarian Legal Services Periodic Assessment	ALS	NP-53.9 - Small Value Procurement	N/A	N/A	Apr & Sept	Apr & Sept	GoP	18000	18000		
18-0024ALS	Regional Strategic Planning Workshop	ALS	NP-53.9 - Small Value Procurement	N/A	N/A	Mar	Mar	GoP	5000	5000		
18-0024ALS	Provincial Strategic Planning Workshop	ALS	NP-53.9 - Small Value Procurement	N/A	N/A	Feb, Jun, & Aug	Feb, Jun, & Aug	GoP	12000	12000		
18-0024ALS	Re-orientation of the 2019 year-end Assessment and Operational Directives of 2020	ALS	NP-53.9 - Small Value Procurement	N/A	N/A	Feb	Feb	GoP	14000	14000		
18-0024ALS	Orientation /Updating of RA 9184	ALS	NP-53.9 - Small Value Procurement	N/A	N/A	May	May	GoP	15000	15000		
18-0024ALS	Orientation/ workshop on the PPMP/APP Preparation	ALS	NP-53.9 - Small Value Procurement	N/A	N/A	Sept	Sept	GoP	12000	12000		
18-0024ALS	Finalization of APP/PPMP	ALS	NP-53.9 - Small Value Procurement	N/A	N/A	Nov	Nov	GoP	8000	8000		
18-0024ALS	Review of Administrative Rules and Procedure and Workshop	ALS	NP-53.9 - Small Value Procurement	N/A	N/A	Feb	Feb	GoP	23000	23000		
18-0024ALS	Year End Assessment	ALS	NP-53.9 - Small Value Procurement	N/A	N/A	Dec	Dec	GoP	11000	11000		
18-0024ALS	CARP Anniversary Celebration	ALS	NP-53.9 - Small Value Procurement	N/A	N/A	Jun	Jun	GoP	15000	15000		
18-0024ALS	Oreintation on Budget Proposal Preparation	ALS	NP-53.9 - Small Value Procurement	N/A	N/A	Jun	Jun	GoP	5000	5000		
8-0024ARBDSP(SMEDS)	Conduct of IT-Enable Maturity Assessment (ITEMA) Orientation	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	Jun	Jun	GoP	28800	28800		
8-0024ARBDSP(SMEDS)	Conduct of IT-Enable Maturity Assessment (ITEMA) Review of Administrative Rules and Procedure and Workshop	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	Jul, Aug & Sep	Jul, Aug & Sep	GoP	95200	95200		
8-0024ARBDSP(SMEDS)	Review and Planning Session	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	Feb	Feb	GoP	48000	48000		
8-0024ARBDSP(SMEDS)	BED Preparation	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	Mar, Jun, Sept & Dec	Mar, Jun, Sept & Dec	GoP	33600	33600		
8-0024ARBDSP(SMEDS)	Cascading of 2020 ARBDSP Memo and Issuances cum Planning Workshop	ARBDSP	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Nov	Nov	GoP	9200	9200		
18-0024ARBDSP(SIB)	Strategic Planning	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	Feb	Feb	GoP	19200	19200		
18-0024ARBDSP(SIB)	Labor Laws and Other Related laws	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	Jan, & Feb	Jan, & Feb	GoP	18750	18750		
18-0024ARBDSP(SIB)	Audit Management Seminar	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	Jan-May	Jan-May	GoP	35100	35100		
18-0024ARBDSP(SIB)	Investment and Banking Procedures	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	Mar-Jul	Mar-Jul	GoP	45000	45000		
18-0024ARBDSP(SIB)	Internal Control Seminar	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	Jun & Jul	Jun & Jul	GoP	15000	15000		
18-0024ARBDSP(SIB)	Financial Management Seminar	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	Jul-Sep	Jul-Sep	GoP	27000	27000		
18-0024ARBDSP(SIB)	System Management Workshop Training	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	Apr - Aug	Apr - Aug	GoP	22500	22500		
18-0024ARBDSP(SIB)	Records Management for on-Financial Transaction	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	Mar & Apr	Mar & Apr	GoP	9100	9100		
18-0024ARBDSP(SIB)	Conflict Management (BODs, Ethics, Med)	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	Aug & Sep	Aug & Sep	GoP	7800	7800		
18-0024ARBDSP(SIB)	Rules Formulation Seminar	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	Jul - Oct	Jul - Oct	GoP	16250	16250		
18-0024ARBDSP(SIB)	Human Resorce Management	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	May & Jun	May & Jun	GoP	18000	18000		
8-0024ARBDSP(CRFP-SL)	Orientation & Action Planning/ Workshop on SLS	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	May & Aug	May & Aug	GoP	5500	5500		
8-0024ARBDSP(CRFP-SL)	Training on Integrated nutrient Mgt., IMP & use of High Quality Seeds	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	Apr	Apr	GoP	33000	33000		
				N/A	N/A	Apr	Apr	GoP	33000	33000		

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3-0024ARBDSP(CRFP-SL)	Training on Vermi-composting With Demo on Compost Production	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	May	May	GoP	33000	33000		
3-0024ARBDSP(CRFP-SL)	Livestock Production Seminar	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	Oct	Oct	GoP	20000	20000		
3-0024ARBDSP(CRFP-SL)	Training on Off-season Vegetable production with Demo Farm	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	Aug	Aug	GoP	49500	49500		
3-0024ARBDSP(CRFP-SL)	Training on Good Agricultural Practice & Solid Waste Management	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	Jun	Jun	GoP	33000	33000		
3-0024ARBDSP(CRFP-SL)	Farm Planning and Budgeting	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	May	May	GoP	33000	33000		
3-0024ARBDSP(CRFP-SL)	Livelihood Training for women (Cosmetology & Hair Cutting)	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	Mar	Mar	GoP	15000	15000		
3-0024ARBDSP(CRFP-SL)	Inputs for INM, IPM & Use of HQS Training	ARBDSP	Shopping	N/A	N/A	Apr	Apr	GoP	2000	2000		
3-0024ARBDSP(CRFP-SL)	Inputs for Vermi-Composting Training with Demonstration Farm	ARBDSP	Shopping	N/A	N/A	May	May	GoP	5000	5000		
3-0024ARBDSP(CRFP-SL)	Inputs Support (Poultry Productin)	ARBDSP	Shopping	N/A	N/A	Oct	Oct	GoP	28600	28600		
3-0024ARBDSP(CRFP-SL)	Inputs for Training on Off-Season Vegetable Production with Established Demo Farms	ARBDSP	Shopping	N/A	N/A	Aug	Aug	GoP	43900	43900		
3-0024ARBDSP(CRFP-SL)	Inputs Support for Livelihood Training for Women	ARBDSP	Shopping	N/A	N/A	Mar	Mar	GoP	45000	45000		
3-0024ARBDSP(CRFP-SL)	Project Assessment and Sustainability Planning Workshop	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	Nov	Nov	GoP	33000	33000		
3-0024ARBDSP(CRFP-SL)	SUBSIDY (7 sites)	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	Sep	Sep	GoP	1750000	1750000		
024ARBDSP(CRFP-MCB)	Orientation & Action Planning on Major Crop-based Block Farm Productivity Enhancement	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	Apr	Apr	GoP	37500	37500		
024ARBDSP(CRFP-MCB)	Conduct Stakeholders Forum	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	May	May	GoP	37500	37500		
024ARBDSP(CRFP-MCB)	Production Technology Training on Rice (seed to seed Training)	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	Jun - Nov	Jun - Nov	GoP	6000000	6000000		
024ARBDSP(CRFP-MCB)	Conduct process Review	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	Nov	Nov	GoP	75000	75000		
024ARBDSP(CRFP-MCB)	Farm Planning and Budgeting and Good Agricultural Practice	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	Jun	Jun	GoP	75000	75000		
024ARBDSP(CRFP-MCB)	Project Assessment and Sustainability Planning Workshop	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	Nov	Nov	GoP	37500	37500		
024ARBDSP(CRFP-MCB)	Inputs Support (seed to seed Training)	ARBDSP	Shopping	N/A	N/A	May-Jul	May-Jul	GoP	216000	216000		
024ARBDSP(CRFP-MCB)	Livelihood Training for Women	ARBDSP	Shopping	N/A	N/A	Apr	Apr	GoP	33750	33750		
024ARBDSP(CRFP-MCB)	Inputs Support (Livelihood training for Women)	ARBDSP	Shopping	N/A	N/A	Apr	Apr	GoP	67750	67750		
024ARBDSP(CRFP-MCB)	SUBSIDY (3 sites)	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	Sep	Sep	GoP	3000000	3000000		
P(PRODUCTS & SERVICE)	On site Product Enhancement and Workshop	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	Mar	Mar	GoP	31500	31500		
P(PRODUCTS & SERVICE)	Skills upgrading with sustainability planning	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	May, Aug & Sep	May, Aug & Sep	GoP	15000	15000		
P(PRODUCTS & SERVICE)	Professional fee for the designer	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	Apr, Jun & Aug	Apr, Jun & Aug	GoP	13500	13500		
18-0024ARBDSP(IMF PROVIDER)	Conduct of Microfinance orientation	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	Feb	Feb	GoP	12000	12000		
18-0024ARBDSP(IMF PROVIDER)	Financial Education Seminar	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	Mar	Mar	GoP	12000	12000		
18-0024ARBDSP(IMF PROVIDER)	Strategic Planning Workshop	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	Apr	Apr	GoP	12000	12000		
18-0024ARBDSP(IMF PROVIDER)	Conduct of Credit Management	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	May	May	GoP	12000	12000		
18-0024ARBDSP(PBD LAWYERING)	Basic accounting for non-Accountants	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	Feb	Feb	GoP	12000	12000		
18-0024ARBDSP(PBD LAWYERING)	Remedial Management	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	May	May	GoP	6000	6000		
18-0024ARBDSP(PBD LAWYERING)	Financial Education	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	Feb, Apr & Jul	Feb, Apr & Jul	GoP	30000	30000		
18-0024ARBDSP(PBD LAWYERING)	Credit Management	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	May	May	GoP	12000	12000		
18-0024ARBDSP(FBS)	Orientation on the project on FBS	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	Feb	Feb	GoP	6000	6000		
18-0024ARBDSP(FBS)	Conduct of buy-in session with LGU & ARBO	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	Feb	Feb	GoP	1000	1000		
18-0024ARBDSP(FBS)	Launching of the project	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	Feb	Feb	GoP	8000	8000		
18-0024ARBDSP(FBS)	Conduct 25 training sessions	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	Mar, Apr & May	Mar, Apr & May	GoP	84000	84000		
18-0024ARBDSP(FBS)	Conduct of market survey/market matching	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	Mar	Mar	GoP	4500	4500		
18-0024ARBDSP(FBS)	Conduct of process review/assessment	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	Mar, Apr & May	Mar, Apr & May	GoP	4000	4000		
18-0024ARBDSP(FBS)	Conduct of Bench Marking	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	May	May	GoP	4500	4500		
18-0024ARBDSP(FBS)	Conduct of Culminating Activity/Graduation	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	Jun	Jun	GoP	8000	8000		
18-0024ARBDSP(FBS)	FBS Re-orientation Seminar cum Sustainability Planning	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	Feb	Feb	GoP	9000	9000		
18-0024ARBDSP(FBS)	Conduct of market survey/market matching (Sustaining)	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	Mar	Mar	GoP	9000	9000		
18-0024ARBDSP(FBS)	Coaching and mentoring of Farm Business Plan Preparation	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	Feb	Feb	GoP	9000	9000		
18-0024ARBDSP(APCP)	Records Management Seminar	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	Feb - Apr	Feb - Apr	GoP	30000	30000		
18-0024ARBDSP(APCP)	Financial Management	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	Mar & May	Mar & May	GoP	24000	24000		

