

DEPARTMENT OF AGRARIAN REFORM PROVINCIAL OFFICE

Province: BULACAN

Annual Procurement Plan for CY 2020

Code (PAP)	Procurement - Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activities				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Activity/ Project)
				Advertisement /Posting of IB/REI	Submission / Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
2000000000000000/31010000000000/32010000000000/3301000000000000	Common use Office supplies & equipment (available at PS-DBM)	All Sectors	NP-53.5 Agency-to-Agency	N/A	N/A	Quarterly	Quarterly	GoP	1,025,000	1,025,000	0	
2000000000000000/31010000000000/32010000000000/3301000000000000	Other Office supplies & equipment not available at PS-DBM	All Sectors	Shopping	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	633,430	633,430	0	See Annex A
3301000000000000	Procurement of meals and snacks for the conduct of ITEMA	PBDD	Competitive Bidding	June-Oct	N/A	June-Oct	June-Oct	GoP	44,500	44,500		54 x P275/batch x 3 batches
3301000000000000	Rental of Vehicle	PBDD	NP-53.9 - Small Value Procurement	June-Oct	N/A	June-Oct	June-Oct	GoP	52,500	52,500		P3,500/day x 15 days
3301000000000000	Procurement of meals and snacks for the conduct of supervision, management, monitoring and evaluation	PBDD	Competitive Bidding	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	48,300	48,300.00		21 pax x P350/batch/day x 3 batches x 2 days & 12 pax x P350
3301000000000000	Procurement of meals and snacks for the conduct of various capacity building trainings/seminars for ARC and Non-ARC areas under the regular program	PBDD	Competitive Bidding	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	840,000	840,000		40 pax @ P350 x 2 days x 30 batches
3301000000000000	Procurement of traing kit for ARB training (tarpaulin)	PBDD	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	12,750	12,750		34 tarps x P375 @
3301000000000000	Procurement of training kit (seeds/plastic/gloves/face mask)	PBDD	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	80,568	80,568		
3301000000000000	Rental of venue	PBDD	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	112,000	112,000		P3500/ venue/day x 32 sites
3301000000000000	Resource Speaker (honorarium)	PBDD	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	135,000	135,000	0	P5000/RP/day x 27

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3301000000000000	Procurement of meals & snacks for the conduct of Various training for the development of products/services	PBDD	Competitive Bidding	May-Sept	N/A	May-Sept	May-Sept	GoP	35,000	35,000	0	P350x 34x1 day; P350 x 33x 2 batches x 1 day
3301000000000000	Resource Speaker (honorarium)	PBDD	NP-53.9 - Small Value Procurement	May-Sept	N/A	May-Sept	May-Sept	GoP	15,000	15,000	0	P5000/RP x 3
3301000000000000	Rental of venue	PBDD	NP-53.9 - Small Value Procurement	May-Sept	N/A	May-Sept	Jan-Dec	GoP	4,000	4,000		
3301000000000000	Various training for the development of ARBO to become MF provider	PBDD	Competitive Bidding	March-Sept	N/A	March-Sept	March-Sept	GoP	49,000	49,000	0	35x350x2daysx 2 batches
3301000000000000	Procurement of meals and snacks for the conduct of vaious continuing activities of developed ARBO	PBDD	Competitive Bidding	March-Sept	N/A	March-Sept	March-Sept	GoP	19,250	19,250	0	35x275x1dayx2 batches
3301000000000000	Tarpaulin	PBDD	NP-53.9 - Small Value Procurement	March-Sept	N/A	March-Sept	March-Sept	GoP	750	750		P375 x 2
3301000000000000	Resource Speaker (honorarium)	PBDD	NP-53.9 - Small Value Procurement	March-Sept	N/A	March-Sept	March-Sept	GoP	25,000	25,000		RP (5K/ session/day
3301000000000000	Procurement of meals and snack for the conduct of Lakbay Aral/Coaching/various training/seminar under Village Level Farms/Crops focused Enterprise Development (VLFED) formerly VLCEP (Village Level Processing Center Enhancement)	PBDD	Competitive Bidding	June-Dec	N/A	June-Dec	June-Dec	GoP	126,000	126,000		36x350x2daysx 5 batches
3301000000000000	Resource Speaker (honorarium)	PBDD	NP-53.9 - Small Value Procurement	June-Dec	N/A	June-Dec	June-Dec	GoP	50,000	50,000		P5000/RP/day x 10
3301000000000000	Procurement of support facilities and equipment (hard component) under Village Level Farms/Crops focused Enterprise Development (VLFED) formerly VLCEP (Village Level Processing Center Enhancement)	PBDD	Competitive Bidding	June-Dec	N/A	June-Dec	June-Dec	GoP	300,000	300,000		
3301000000000000	Procurement of meals and snack s for the conduct of orientation/seminar/coaching/mentoring under PBD Lawyering Program	PBDD	Competitive Bidding	May-Sept	N/A	May-Sept	May-Sept	GoP	42,000	42,000		40 pax @ P350 x3 batches
3301000000000000	Resource Speaker (honorarium)	PBDD	NP-53.9 - Small Value Procurement	May-Sept	N/A	May-Sept	May-Sept	GoP	5,000	5,000		

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3301000000000000	Procurement of meals and snacks for the conduct of sessions/ coaching/various trainings/seminars/activities under Farm Business School	PBDD	Competitive Bidding	May-Dec	N/A	May-Dec	May-Dec	GoP	171,775	171,775.00		
3301000000000000	Procurement of training kit - (t-shirt)	PBDD	NP-53.9 - Small Value Procurement	May-Dec	N/A	May-Dec	May-Dec	GoP	14,100	14,100.00		P300 x 47
3301000000000000	Procurement of meals and snacks for the conduct of market survey, bench marking, process review	PBDD	NP-53.9 - Small Value Procurement	March-June	N/A	March-June	March-June	GoP	51,000	51,000		
3301000000000000	Rental of vehicle	PBDD	NP-53.9 - Small Value Procurement	May-Dec	N/A	May-Dec	May-Dec	GoP	7,000	7,000		
3301000000000000	Resource Speaker (honorarium)	PBDD	NP-53.9 - Small Value Procurement	May-Dec	N/A	May-Dec	May-Dec	GoP	5,000	5,000		2500/ speaker
3301000000000000	Procurement of training kit (tarpaulin)	PBDD	NP-53.9 - Small Value Procurement	May-Dec	N/A	May-Dec	May-Dec	GoP	1,125	1,125		P375 x 3 tarp
3301000000000000	Procurement of meals and snacks for the conduct of various capacity building trainings/seminars for the existing/revailers and prospective ARBOs under the APCP Program	PBDD	Competitive Bidding	March-Dec	N/A	March-Dec	March-Dec	GoP	147,000	147,000		42x350x2daysx 5 batches
3301000000000000	Procurement of meals and snacks for the conduct of orientation & coaching and mentoring with ARBOs	PBDD	Competitive Bidding	March-Dec	N/A	March-Dec	March-Dec	GoP	28,000	28,000		20 x P350/ batch x 4 batches
3301000000000000	Procurement of meals and snacks for the conduct of ARBOs assessment semi-annual	PBDD	Competitive Bidding	March-Dec	N/A	March-Dec	March-Dec	GoP	19,800	19,800		36x 275 / batch x 2 batches
3301000000000000	Rental of venue	PBDD	NP-53.9 - Small Value Procurement	March-Dec	N/A	March-Dec	March-Dec	GoP	15,000	15,000		P3000 x 5 venue
3301000000000000	Tarpaulin	PBDD	NP-53.9 - Small Value Procurement	March-Dec	N/A	March-Dec	March-Dec	GoP	3,000	3,000		P375 x 8 tarps
3301000000000000	Procurement of training kit for ARB training (books)	PBDD	NP-53.9 - Small Value Procurement	March-Dec	N/A	March-Dec	March-Dec	GoP	7,200	7,200		P360 x 2 books x 10 ARBOs
3301000000000000	Procurement of training kit for ARB training (t shirts)	PBDD	NP-53.9 - Small Value Procurement	March-Dec	N/A	March-Dec	March-Dec	GoP	90,000	90,000		P300 x 300 tshirts
3301000000000000	Resource Speaker (honorarium)	PBDD	NP-53.9 - Small Value Procurement	March-Dec	N/A	March-Dec	March-Dec	GoP	50,000	50,000		P5000 x 5 batches x 2 days

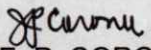
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3301000000000000	Procurement of meals and snacks, training materials/agricultural extension services and farm inputs for the sustainable livelihood support for disaster affected area under the Climate Resilient Farm Productivity Support Program	PBDD	Competitive Bidding	Feb-Nov	N/A	Feb-Nov	Feb-Nov	GoP	294,000	294,000		35x350x2daysx 12 batches
3301000000000000	Resource Speaker (honorarium)	PBDD	NP-53.9 - Small Value Procurement	March-Dec	N/A	March-Dec	March-Dec	GoP	120,000	120,000		P5,000/RP/day x 12 x 2
3301000000000000	Rental of venue	PBDD	NP-53.9 - Small Value Procurement	March-Dec	N/A	March-Dec	March-Dec	GoP	4,200	4,200		P3,500/day/ venue x 12
3301000000000000	Procurement of training kits (bag)	PBDD	NP-53.9 - Small Value Procurement	March-Dec	N/A	March-Dec	March-Dec	GoP	27,000	27,000		P300 x 90 pax
3301000000000000	Tarpaulin	PBDD	NP-53.9 - Small Value Procurement	March-Dec	N/A	March-Dec	March-Dec	GoP	4,500	4,500		P375 x 12
3301000000000000	Procurement of farm machineries/ equipment/ implements for the sustainable livelihood support for disaster affected area under the Climate Resilient Farm Productivity Support Program	PBDD	NP-53.9 - Small Value Procurement	Feb-Nov	N/A	Feb-Nov	Feb-Nov	GoP	750,000	750,000		3 sites
3301000000000000	Procurement of meals and snacks for the conduct of regular PARCCOM meeting	PBDD	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	14,000	14,000		14 pax x P125/ month x 8 months
3301000000000000	Procurement of meals and snack for the conduct of Joint PARCCOM meeting	PBDD	NP-53.9 - Small Value Procurement	March, June, Sept, Dec	N/A	March, June, Sept, Dec	March, June, Sept, Dec	GoP	10,000	10,000		20 pax x P125/ month x 4 months
3301000000000000	Procurement of meals and snacks for the conduct of Assessment and Planning workshop	PBDD	NP-53.9 - Small Value Procurement	Oct-Dec	N/A	Oct-Dec	Oct-Dec	GoP	17,940	17,940		23 pax x P520 x 1.5 days
3301000000000000	Honorarium of Chairperson/Presiding Officer	PBDD	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	24,000	24,000		P2,000/month
3301000000000000	Honorarium of Members/PSRs, Secretariat	PBDD	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	240,000	240,000		P2,000/month x 10 members & secretariat
3301000000000000	Communication Allowance of Chairperson/Presiding Officer	PBDD	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	3,600	3,600		P300/month

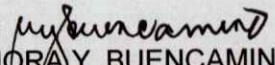
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33010000000000	Communication Allowance of Secretariat	PBDD	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	10,800	10,800		P 300 / month x 3
33010000000000	Procurement of group accident insurance coverage	PBDD	NP-53.9 - Small Value Procurement	Oct-Dec	N/A	Oct-Dec	Oct-Dec	GoP	1,400	1,400		P 1,400 /year
33010000000000	PARCCOM attendance to conferences	PBDD	NP-53.9 - Small Value Procurement	Oct-Dec	N/A	Oct-Dec	Oct-Dec	GoP	20,000	20,000	0	P 10,000 x 2
33010000000000	Procurement of meals and snacks for the conduct of monthly meeting for PBDD	PBDD	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	58,800	58,800	0	14 pax x P350 x 12
33010000000000	Resource Speaker (honorarium)	PBDD	NP-53.9 - Small Value Procurement	March-Dec	N/A	March-Dec	March-Dec	GoP	40,000	40,000	0	P5000 x 8 months
33010000000000	Procurement of meals, snacks & venue for PBDD Staff Development (Mid-Year Assessment cum Team Building & Planning for 2nd Sem)	PBDD	NP-53.10 Lease of Real Property and Venue	N/A	N/A	June or July	June or July	GoP	54,000	54,000		15 pax x 2 days x 1,800
33010000000000	Procurement of meals, snack & venue for PBDD Staff Development (Annual Assessment)	PBDD	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Oct-Dec	Oct-Dec	GoP	54,000	54,000		15 pax x 2 days x 1,800
33010000000000	Conduct of various activities under CAP-PBD	PBDD	NP-53.9 - Small Value Procurement	Feb-Nov	N/A	Feb-Nov	Feb-Nov	GoP	150,000	150,000		
20000000000000	Planning Workshops / Assessments	STOD	NP-53.10 Lease of Real Property and Venue	October		October	October	GoP	72,000	72,000		20 pax x 2 x 1,800
20000000000000 00/3101000000 0000/32010000 000000/3301000 00000000	CY 2020 Strategic Planning Workshop In Line With The New DAR Policy Directives	All Sectors	NP-53.10 Lease of Real Property and Venue	N/A	N/A	1/21/2020	1/23/2020	GoP	162,000	162,000	0	30 pax x 3 x 1,800
3201001000020 00/32010001000 03000	Quarterly/Mid Year/Annual Assessment Attended & Conducted	Legal/DARAB	NP-53.10 Lease of Real Property and Venue	N/A	N/A	March, June, Sept & Dec	March, June, Sept & Dec	GoP	400,000	400,000	0	
3201001000020 00/32010001000 03000	Procurement of meals and snacks for the conduct of monthly meeting/special meeting	Legal/DARAB	NP-53.9 - Small Value Procurement	N/A	N/A	monthly	monthly	GoP	100,000	100,000	0	
20000000000000 00	Cascading of Excellence in Supervision Training for STOD Staff and other Admin related issuances	STOD	NP-53.10 Lease of Real Property and Venue	April	N/A	April	April	GoP	72,000	72,000	0	20 pax x 2 x 1,800
20000000000000 00	ISO - QMS Training/Seminar-Writeshop	STOD	NP-53.10 Lease of Real Property and Venue	Feb-Dec	N/A	Feb-Dec	Feb-Dec	GoP	831,900	831,900	0	

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2000000000000000	Honorarium	STOD	NP-53.9 - Small Value Procurement	Feb-Dec	N/A	Feb-Dec	Feb-Dec	GoP	160,000	160,000	0	
320100100002000/320100010003000	Seminar of DAR Personnel	Legal/DARAB	NP-53.10 Lease of Real Property and Venue	October-Dec	N/A	October-Dec	October-Dec	GoP	500,000	500,000		
320100100002000/320100010003000	Seminar on Gender and Development (GAD) related issuances for personnel	Legal/DARAB	NP-53.10 Lease of Real Property and Venue	March	March	March	March	GoP	450,000	450,000	0	
320100100002000/320100010003000	Rental of Vehicle	Legal/DARAB	NP-53.9 - Small Value Procurement	March	March	March	March	GoP	70,000	70,000	0	
320100100002000/320100010003000	Training kit	Legal/DARAB	NP-53.9 - Small Value Procurement	March	March	March	March	GoP	40,000	40,000	0	
320100100002000/320100010003000	Health and Wellness	Legal/DARAB	NP-53.9 - Small Value Procurement	March	March	March	March	GoP	50,000	50,000	0	Blood testing kit; honorarium guest speaker; honorarium zumba instructor; training kit bag; button pins; PVC bag tags; snacks
1000000000000000	Gasoline, Oil and Lubricants Expenses	GASS	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	700,000	700,000	0	
1000000000000000	Water Expenses	GASS	Direct Contracting	N/A	N/A	Jan-Dec	Jan-Dec	GoP	150,000	150,000	0	
1000000000000000	Electricity	GASS	Direct Contracting	N/A	N/A	Jan-Dec	Jan-Dec	GoP	1,200,000	1,200,000	0	
1000000000000000	Postage	GASS/DARAB/Legal	NP-53.5 Agency-to-Agency	N/A	N/A	Jan-Dec	Jan-Dec	GoP	350,000	350,000	0	
1000000000000000	Telephone landline	GASS	Direct Contracting	N/A	N/A	Jan-Dec	Jan-Dec	GoP	320,000	320,000	0	
1000000000000000	Telephone mobile	GASS	NP-53.9 - Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GoP	260,000	260,000	0	
1000000000000000	Internet	GASS	Direct Contracting	N/A	N/A	Jan-Dec	Jan-Dec	GoP	85,000	85,000	0	
1000000000000000	Cable	GASS	Direct Contracting	N/A	N/A	Jan-Dec	Jan-Dec	GoP	20,000	20,000	0	
1000000000000000	Janitorial Services	GASS	Direct Contracting	N/A	N/A	Jan-Dec	Jan-Dec	GoP	350,000	350,000	0	

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100000000000000000	Security Services	GASS	Competitive Bidding	January	Feb	Feb	Feb	GoP	763,998	763,997.84	0	
100000000000000000	Fidelity Bond Premiums	GASS	NP-53.5 Agency-to-Agency	N/A	N/A	June	June	GoP	15,000	15,000	0	
100000000000000000	Insurance	GASS	NP-53.5 Agency-to-Agency	N/A	N/A	Jan-Dec	Jan-Dec	GoP	110,000	110,000	0	
100000000000000000	Rent - Building	GASS	Direct Contracting	N/A	N/A	Jan-Dec	Jan-Dec	GoP	1,033,000	1,033,000	0	
320100100002000/3201000100003000/3301000000000000	Other Professional Services	DARAB/Legal/PBDD	Direct Contracting	N/A	N/A	Jan-Dec	Jan-Dec	GoP	1,720,000	1,720,000	0	
320100100003000	Procurement for the repair - building	Legal	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	300,000	300,000	0	
320100100002000/3201000100003000	Procurement for the repair - Office Equipment	DARAB/Legal	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	150,000	150,000	0	
320100100002000/3201000100003000	Procurement for the repair - Motor Vehicle	DARAB/Legal	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	400,000	400,000	0	
320100100002000/3201000100003000	Advertising	DARAB/Legal	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	100,000	100,000	0	
320100100002000/3201000100003000	Printing	DARAB/Legal	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	100,000	100,000	0	
320100100002000/3201000100003000	Representation	DARAB/PBDD/Legal	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	404,000	404,000	0	
320100100003000	Legal Services	Legal	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	150,000	150,000	0	
320100100002000	Auditing Services	DARAB	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	50,000	50,000		
310100100001000	Survey	LTi	Competitive Bidding	Feb-June	Feb-June	Feb-June	Feb-June	GoP	750,000	750,000		
	TOTAL								18,552,186	18,552,186	-	

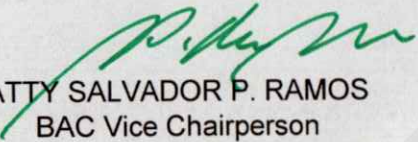
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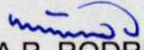

JOSIE P. CORONEL
BAC Secretariat

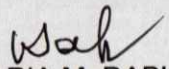

NORA Y. BUENCAMINO
Budget/Officer


BIDS AND AWARDS COMMITTEE:


ISABEL AZURIN
BAC Chairperson

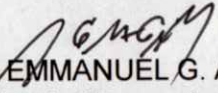

ATTY SALVADOR P. RAMOS
BAC Vice Chairperson


MA. THERESA R. RODRIGUEZ
BAC Member


MARIA M. DABU
BAC Member


ENGR. ARTEMIO S. TOMACRUZ JR.
BAC Member

Approved by:


ENGR. EMMANUEL G. AGUINALDO
Head of Procuring Entity