



DEPARTMENT OF AGRARIAN REFORM

Revised Annual Procurement Plan for 2020

Province : BATANES

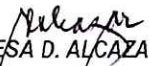
Code	MFO / PROGRAMS / ACTIVITIES / PROJECTS	PMO/ End User	Mode of Procurement	Schedule for Each Procurement Activity				TOTAL	MOOE	CO	Remarks
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing				(Brief description of Program/ Project
CATERING SERVICES IN THE CONDUCT OF TRAINING, SEMINARS & CONFERENCES											
	1. Quarterly Review and Planning Session	GAS	NP-53.9 - Small Value Procurement	N/A	NA	N/A	2/3/2020	3,800.00	3,800.00		Panning and Workshop
	2. Quarterly Review and Planning Session	GAS	NP-53.9 - Small Value Procurement	N/A	NA	N/A	5/7/2020	3,800.00	3,800.00		Panning and Workshop
	3. Quarterly Review and Planning Session	GAS	NP-53.9 - Small Value Procurement	N/A	NA	N/A	8/13/2020	3,800.00	3,800.00		Panning and Workshop
	4. Quarterly Review and Planning Session	GAS	NP-53.9 - Small Value Procurement	N/A	NA	N/A	11/12/2020	3,800.00	3,800.00		Panning and Workshop
	5. Employees and Wellnes Day	GAS	NP-53.9 - Small Value Procurement	N/A	NA	N/A	06/11/2020	19,000.00	19,000.00		Trainings, seminars, conferences, meetings, workshops
	6. Year end Assessment/workshop	GAS	NP-53.9 - Small Value Procurement	N/A	NA	N/A	11/12/2020	7,800.00	7,800.00		Assessment/workshop
	7. Conduct of Counselling sessions/Mediation	LTS	NP-53.9 - Small Value Procurement	N/A	NA	N/A	quarterly	8,000.00	8,000.00		Counselling session/mediation
I. SUPERVISION AND MANAGEMENT FOR EFFECTIVE DELIVERY OF SUPPORT SERVICES											
	1. Purchase of office Supplies (ITEMA)	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	07/09/2020	8,000.00	8,000.00		Office supplies
II. SOCIAL INFRASTRUCTURE BUILDING											
	1 Catering Services and training suplies in the conduct of capacity building on organizational building and management/governance related										
	1.1 Organizational Development & Strengthening										
	1.1.1 Reorientation of membership roles and responsibilities	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	03/12/2020	30,000.00	30,000.00		Trainings, seminars, conferences, meetings, workshops
	1.1.2. Orientation/Updates on Policies and issuances	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	02/13/2020	20,000.00	20,000.00		Trainings, seminars, conferences, meetings, workshops
	1.1.3. Orientation/Updates on enterprise projects	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	03/12/2020	20,000.00	20,000.00		Trainings, seminars, conferences, meetings, workshops
	1.1.4. Istallation of PSPs	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	01/30/2020	9,000.00	9,000.00		Trainings, seminars, conferences, meetings, workshops
	1.1.5 Procurement of training materials in the conduct of Capacity Building and Managementt/Governance trainings	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	02/20/2019	7,000.00	7,000.00		Training materials, Office supplies
	1.2 ARB Organizing Development										
	1.2.1 Cooperative Management and Governance	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	02/13/2020	10,000.00	10,000.00		Trainings, seminars, conferences, meetings, workshops
	1.2.2 Strategic Planning /Sustainability Planning	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	02/13/2020	20,000.00	20,000.00		Trainings, seminars, conferences, meetings, workshops

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	1.2.3 Orientation of Labour Lawss and other laws	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	04/16/2020	4,500.00	4,500.00		Trainings, seminars, conferences, meetings, workshops
	1.2.4 Policy Development	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	03/12/2020	5,000.00	5,000.00		Trainings, seminars, conferences, meetings, workshops
	1.2.5 Records Management for financial transactions	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	03/12/2020	1,500.00	1,500.00		Trainings, seminars, conferences, meetings, workshops
	1.2.6 Leadership & Values orientation	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	04/16/2020	16,000.00	16,000.00		Trainings, seminars, conferences, meetings, workshops
	1.2.7 Entrepreneurship and Business Mangement Seminar	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	04/16/2020	20,000.00	20,000.00		Trainings, seminars, conferences, meetings, workshops
	1.2.8 Procurement of training materials in the conduct of ARB Organizing Development trainings	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	5/7/2020	18,000.00	18,000.00		Training materials and office supplies
	1.3 ARB Membership Recruitment										
	1.3.1 Procurement of training materials in the conduct of ARB Membership Recruitment	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	04/16/2020	10,000.00	10,000.00		Training materials and office supplies
III. ENTERPRISE DEVELOPMENT & ECONOMIC SUPPORT											
	1. Catering Services in the conduct of the following trainings										
	1.1 conduct of skills training on product	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	03/12/2020	20,000.00	20,000.00		Trainings, seminars, conferences, meetings, workshops
	1.2. Training on Credit availment procedures under PBD Lawyering	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	01/31/2020	35,700.00	35,700.00		Trainings, seminars, conferences, meetings, workshops
	1.3. Skills training on Rootcrop chipping and other cocktail processed products	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	04/16/2020	30,000.00	30,000.00		Trainings, seminars, conferences, meetings, workshops
	1.4 Farm Business School (FBS) Orientation	ARBDSP	NP-53.10-Small Value Procurement	N/A	N/A	N/A	03/04/2020	10,500.00	10,500.00		Orientation, Conference and meetings
	1.5. Farm Business School Launching and MOA signing	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	03/04/2020	13,500.00	13,500.00		Trainings, seminars, conferences, meetings, workshops
	1.6 Farm Business School Modules 1-11	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	03/04/2020	44,000.00	44,000.00		Trainings, seminars, conferences, meetings, workshops
	1.7 Farm Business School Modules 12-25	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	03/04/2020	44,000.00	44,000.00		Trainings, seminars, conferences, meetings, workshops
	1.8 Conduct of FBS graduation cum harvest	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	03/04/2020	8,000.00	8,000.00		Trainings, seminars, conferences, meetings, workshops
	1.9 Training and workshop of APCP Cap-Dev part 1 and 2	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	02/13/2020	30,000.00	30,000.00		Trainings, seminars, conferences, meetings, workshops
	2. Training supplies and Materials										
	2.1 PBD Lawyering	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	02/13/2020	4,300.00	4,300.00		Training kit/ Materials
	2.2 Farm Business School (FBS)	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	04/16/2020	5,000.00	5,000.00		Training kit/ Materials

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	2.3 Agrarian Production and Credit Program (APCP)	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	02/13/2020	20,000.00	20,000.00		Training kit/ Materials
IV. CLIMATE RESILIENT FARM PRODUCTIVITY SUPPORT											
	1. Implementation of Sustainable Livelihood Support for Disaster Affected ARCs (SLSDAA)										
	1.1 Acquisition of project inputs	ARBDSP	Competitive Bidding	N/A	N/A	N/A	06/11/2020	160,000.00	160,000.00		Project Support to ARBO/ARCs
	1.2 Conduct of skills trainings with materials	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	04/16/2020	200,000.00	200,000.00		Trainings, seminars, conferences, meetings, workshops
	1.3 Supplies and materials needed for the project	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	04/16/2020	50,000.00	50,000.00		Training materials & office supplies
	1.4 Representation expense	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	05/14/2020	20,000.00	20,000.00		representation expenses
	1.5 Transportation and Delivery expense	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	04/16/2020	20,000.00	20,000.00		transportation & delivery
	2. Implementation of Major crop-based block Farm Productivity (MCBFP)										
	2.1 Acquisition of farm inputs	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	04/16/2020	50,000.00	50,000.00		Project Support to ARBO/ARCs
	2.2 Conduct of skills training with materials	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	04/16/2020	200,000.00	200,000.00		Project Support to ARBO/ARCs
	3. Provision of Farm Machinery/Equipment/Implements for SLSDAA and MCBFP										
	3.1 Acquisition of farm machineries and Equipment for SLSDAA		Competitive Bidding	N/A	N/A	N/A	06/11/2020	860,000.00	860,000.00		Project Support to ARBO/ARCs
	3.2 Acquisition of sugarcane production machineries and accessories	ARBDSP	Competitive Bidding	N/A	N/A	N/A	06/11/2020	690,000.00	690,000.00		Project Support to ARBO/ARCs
	3.3. Conduct of skills training	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	06/11/2020	50,000.00	50,000.00		Project Support to ARBO/ARCs
	3.4 Procurement of supplies and materials	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	06/11/2020	100,000.00	100,000.00		Project Support to ARBO/ARCs
	3.5 Representation allowance	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	06/11/2020	30,000.00	30,000.00		representation expenses
	3.6 Transportation and Delivery expense	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	06/11/2020	20,000.00	20,000.00		transportation & delivery
	Purchase of Office supplies	LTS	NP-53.9 - Small Value Procurement	N/A	NA	N/A	quarterly	18,000.00	18,000.00		Office supplies
	Purchase of Printer	GAS	NP-53.9 - Small Value Procurement	N/A	NA	N/A	4/21/2020	15,000.00	15,000.00		Office supplies
	Purchase of Office supplies	GAS	NP-53.9 - Small Value Procurement	N/A	NA	N/A	quarterly	31,000.00	31,000.00		Office supplies
	Fuel, oil and lubricant expense	GAS/LTS	NP-53.9 - Small Value Procurement	N/A	NA	N/A	monthly	30,000.00	30,000.00		Fuel, oil & lubricants
	Transportation and Delivery Expenses	GAS	NP-53.9 - Small Value Procurement	N/A	NA	N/A	various dates	10,000.00	10,000.00		Transpo/freights & deliveries
	RM - Motor Vehicles	GAS	NP-53.9 - Small Value Procurement	N/A	NA	N/A	various dates	26,000.00	26,000.00		Repair and Maintenance
	RM - Office Equipment	GAS	NP-53.9 - Small Value Procurement	N/A	NA	N/A	various dates	20,000.00	20,000.00		Repair and Maintenance
	RM - ICT	GAS	NP-53.9 - Small Value Procurement	N/A	NA	N/A	various dates	22,000.00	22,000.00		Repair and Maintenance
MANDATORIES											
	Water	GAS	Direct Contracting	N/A	NA	N/A	N/A	7,000.00	7,000.00		Mandatory expenses

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	Electricity	GAS	Direct Contracting	N/A	NA	N/A	N/A	99,000.00	99,000.00		Mandatory expenses
	Postage and Courier	GAS	Direct Contracting	N/A	NA	N/A	N/A	10,000.00	10,000.00		Mandatory expenses
	Telephone Expenses (Mobile)	GAS	Direct Contracting	N/A	NA	N/A	N/A	12,000.00	12,000.00		Mandatory expenses
	Internet Subscription	GAS	Direct Contracting	N/A	NA	N/A	N/A	99,000.00	99,000.00		Mandatory expenses
	Cable, Satellite, Telegraph & Radio Expense	GAS	Direct Contracting	N/A	NA	N/A	N/A	12,000.00	12,000.00		Mandatory expenses
	Auditing Services	GAS	Direct Contracting	N/A	NA	N/A	N/A	10,000.00	10,000.00		Mandatory expenses
	Janitorial Services	GAS	Direct Contracting	N/A	NA	N/A	N/A	87,000.00	87,000.00		Mandatory expenses
	Taxes, Duties and Licenses	GAS	Direct Contracting	N/A	NA	N/A	N/A	6,000.00	6,000.00		Mandatory expenses
	Fidelity Bond Premium	GAS	Direct Contracting	N/A	NA	N/A	N/A	4,000.00	4,000.00		Mandatory expenses
	Insurances Expense	GAS	Direct Contracting	N/A	NA	N/A	N/A	6,000.00	6,000.00		Mandatory expenses
	Accountable Forms Expense	GAS	Direct Contracting	N/A	NA	N/A	N/A	5,000.00	5,000.00		Accountable forms
								3,493,000.00	3,493,000.00		

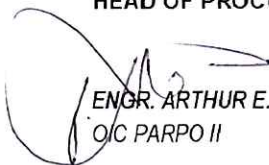
Prepared by:


CLARESA D. ALCAZAR
ARPO II/BAC Secretariat

Recommending Approval:


JOCELYN P. FLORES
MARPO/Chairperson

HEAD OF PROCUREMENT ENTITY (HOPE)


ENGR. ARTHUR E. FAELDON
OIC PARPO II