



Republic of the Philippines  
**DEPARTMENT of AGRARIAN REFORM**

MEMORANDUM CIRCULAR No. 5  
Series of 1990

TO : All Regional Directors, Provincial Agrarian Reform Officers, Municipal Agrarian Reform Officers and Fieldmen Concerned

SUBJECT : GUIDELINES ON THE ISSUANCE OF CARP BENEFICIARY CERTIFICATE (CBC)

I. POLICY STATEMENT

Pursuant to Section 24 of Republic Act No. 6657, the rights and responsibilities of qualified beneficiaries enumerated under Section 22 thereof shall commence from the time the DAR has awarded the land. The award shall be completed within 180 days from the time the DAR takes actual possession of the land. Ownership of the land by the beneficiary shall be evidenced by an Emancipation Patent (EP) or a Certificate of Land Ownership Award (CLOA). However, in numerous cases, the EP/CLOA could not be immediately issued due to the Supreme Court Decision that "Title to all expropriated properties shall be transferred to the State only upon full payment of compensation to their respective owners," in the case entitled "Association of Small Landowners vs. Hon. Secretary of Agrarian Reform." In view thereof and in recognition of the urgent need of the beneficiaries for an intermediate document as evidence that they have been identified and have qualified as beneficiaries under the Comprehensive Agrarian Reform Program, they shall first be issued a CARP Beneficiary Certificate (CBC).

*But*

## II. COVERAGE

This Memorandum Circular shall apply to all lands placed under CARP coverage where Notices of Acquisition (CARP Form Nos. 10 or 11, Annexes of Administrative Order No. 9, series of 1990) have been issued by the Regional Director and to private landholdings and public lands turned over to the DAR for administration pursuant to Executive Order No. 407, series of 1990, and other laws. Likewise, areas covered under Operation Land Transfer which have not been issued the corresponding Certificate of Land Transfer (CLT) as well as those subject of subsequent land transfer actions shall be included.

## III. QUALIFIED RECIPIENTS OF CARP BENEFICIARY CERTIFICATE (CBC)

CARP Beneficiary Certificates (CBCs) shall be issued to the following qualified agrarian reform beneficiaries (ARBs):

1. Those who have been properly identified, screened and allocated specific areas or portions of the properties subject of coverage and have already executed the Application to Purchase and Farmers Undertaking;
2. Those who have been properly identified, screened and allocated specific areas where EPs/CLOAs have already been generated but could not be registered in view of LRA Circular No. 29, dated 01 October 1990, and other constraints; and

3. Those who have been properly identified, screened and allocated specific areas within private landholdings and public lands turned over to the DAR by various government agencies pursuant to EO 407, series of 1990, and other laws, but where CLOAs cannot be generated pending compliance with some legal/administrative requirements.

#### IV. OPERATING PROCEDURES

##### A. Provincial Agrarian Reform Officer (PARO):

1. Prepare the CBC and Acknowledgement Receipt (Annexes "A" & "B" hereof) based on the copy of the duly accomplished CARP Form No. 19, an annex of Administrative Order No. 10, series of 1990.
2. Forward the duly accomplished CBC together with the original and duplicate Acknowledgement Receipt attached thereto to the Regional Office for the signature of the Regional Director.

##### B. Regional Agrarian Reform Officer (RARO):

1. Review CBC and Acknowledgement Receipt for data consistency.
2. Sign the CBC and return same to PARO.

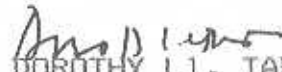
##### C. Provincial Agrarian Reform Officer (PARO):

1. Distribute CBCs to ARBs, requiring them to sign the original and duplicate of the Acknowledgement Receipt.

2. Transmit, for record purposes, the original copy of the Acknowledgement Receipt to the RARO, retaining the duplicate thereof in his Office.
3. Maintain separate Record Book for all CBCs distributed to ARBs by landholding and by municipality for proper control and monitoring purposes.

This Memorandum Circular shall take effect immediately.

Diliman, Quezon City, 17 December 1990.

  
DOROTHY L. TADEO  
Acting Secretary



CBC NO. 0003501-1



REPUBLIC OF THE PHILIPPINES  
Republika ng Pilipinas  
DEPARTMENT OF AGRARIAN REFORM  
Kagawaran ng Repormang Pansakahan

# CARP Beneficiary Certificate

Katibayan ng Benepisyaryo ng CARP

KNOW YE ALL MEN BY THESE PRESENTS:

*Alamin ng lahat ng Makababasa Nito:*

PURSUANT TO SECTION 22, RA 6657, OTHERWISE KNOWN AS THE COMPREHENSIVE  
*Bilang pag-alinsunod sa seksyon 22, Batas Republika 6657, na tinatawag na Batas sa Komprehensibong*  
AGRARIAN REFORM LAW OF 1988, AND ADMINISTRATIVE ORDER NO. 10, SERIES OF 1990,  
*Repormang Pansakahan ng 1988, at sa Kaulusang Pampangasiwaan Blg. 10, serye ng 1990,*  
AND ON THE BASIS OF THE APPLICATION TO PURCHASE AND FARMER'S UNDERTAKING,  
*at batay sa Aplikasyon sa Pagbili at Kapangakuan ng Magsasaka,*

IT IS HEREBY CERTIFIED THAT \_\_\_\_\_ HAS BEEN IDENTIFIED  
*pinatutunayan sa pamamagitan nito na si* \_\_\_\_\_ *ay kinikilala*

AND HAS QUALIFIED AS A BENEFICIARY UNDER THE COMPREHENSIVE AGRARIAN  
*at karapat-dapat na maging benepisyaryo ng Programa sa Komprehensibong*  
REFORM PROGRAM (CARP).  
*Repormang Pansakahan (CARP).*

THIS INSTRUMENT FURTHER CERTIFIES THAT A PORTION OF A PARCEL OF LAND  
*Pinatutunayan pa ng kasulatang ito na ang isang sukat ng lupa na*  
NOT EXCEEDING THE AWARD CEILING OF THREE HECTARES PRESCRIBED UNDER  
*hindi hihigit sa takdang kaloob na tatlong ektarya na itinatagda sa*

SECTION 25, RA 6657, LOCATED AT \_\_\_\_\_  
*seksyon 25, Batas Republika 6657, matatagpuan sa*

(Barangay)  
(Barangay)

(Municipality)  
(Bayan)

(Province)  
(Lalawigan)

DESCRIBED UNDER \_\_\_\_\_, REGISTERED IN THE NAME OF \_\_\_\_\_  
*tinutukoy sa* \_\_\_\_\_ *nakarehistro sa pangalan ni*

SHALL BE AWARDED AND REGISTERED IN THE NAME OF HEREIN BENEFICIARY AFTER  
*ay ipagkakaloob at irerehistro sa pangalan ng benepisyaryong binabanggit dito pagkaraang*  
THE TRANSFER OF TITLE FROM THE LANDOWNER TO THE REPUBLIC OF THE  
*maisalin ang titulo ng may-ari ng lupa sa Republika ng Pilipinas,*  
PHILIPPINES, REPRESENTED BY THE DAR.  
*na kinakatawan ng DAR.*

GIVEN AT \_\_\_\_\_  
*Ipinagkaloob sa*

ON THIS \_\_\_\_\_  
*ngayong ika*

DAY OF \_\_\_\_\_  
*araw ng*

NINETEEN HUNDRED AND \_\_\_\_\_  
*labinsiyam ng raan at*

BENJAMIN T. LEONG  
Secretary of Agrarian Reform  
Kalihim ng Repormang Pansakahan

By: \_\_\_\_\_  
Sa pamamagitan ni: Regional Director  
Direktor Panrehiyon

Annex "B"

**ORIGINAL COPY**  
(DAR Regional Office)

CBC NO.	0003501-1		
TITLE NO.			
DATE CBC ISSUED			
BARANGAY			
MUNICIPALITY			
PROVINCE			
SIGNATURE/THUMBMARK OF BENEFICIARY:			
DATE CBC RECEIVED	MONTH	DAY	YEAR

**DUPLICATE COPY**  
(DAR Provincial Office)

CBC NO.	0003501-1		
TITLE NO.			
DATE CBC ISSUED			
BARANGAY			
MUNICIPALITY			
PROVINCE			
SIGNATURE/THUMBMARK OF BENEFICIARY:			
DATE CBC RECEIVED	MONTH	DAY	YEAR