



REPUBLIC OF THE PHILIPPINES

DEPARTMENT OF AGRARIAN REFORM

Tunay na Pagbabago sa Repormang Agraryo

INVITATION TO BID FOR THE LEASE OF 55 UNITS BRAND NEW PHOTOCOPIING MACHINES FOR THE DEPARTMENT OF AGRARIAN REFORM CENTRAL OFFICE FOR CY 2020

1. The Department of Agrarian Reform (DAR), through the proposed 2020 General Appropriations Act (GAA) intends to apply the sum of Philippine Pesos Four Million Five Hundred Thousand only (PhP 4,500,000.00) being the Approved Budget for the Contract (ABC), inclusive of taxes, to payments under the contract for the procurement of Lease Agreement for 55 units brand new photocopying machines for a period of twelve (12) months for DAR Central Office for CY 2020. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The DAR now invites bids for the lease of 55 units brand new photocopying machines. Delivery of the Goods is required seven (7) calendar days upon receipt of Notice to Proceed. Bidders should have completed, within three (3) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the "Government Procurement Reform Act."
4. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183 and subject to Commonwealth Act 138.
5. Interested bidders may obtain further information from the DAR-BAC Secretariat and inspect the Bidding Documents at the address given below during office hours, from 8:00 am to 5:00 pm.

A complete set of Bidding Documents may be purchased by interested Bidders from November 12, 2019 from the address below and upon payment of a nonrefundable fee for the Bidding Documents in the amount of PhP4,000.00.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the non-refundable fee for the Bidding Documents not later than the submission of their bids.

6. The DAR-Bids and Awards Committee will hold a Pre-Bid Conference on November 19, 2019 at 9:00 am at the FAPsO Conference Room, DAR Central Office, Elliptical Road, Diliman, Quezon City, which shall be open to all interested parties.

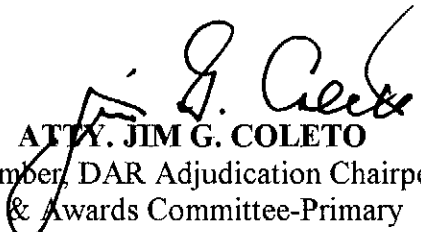
7. Bids must be delivered to the address below on or before December 2, 2019 at 10:00 am. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 18.

Bid opening shall be on December 2, 2019 at 11:00 am at the FAPsO Conference Room, DAR Central Office, Elliptical Road, Diliman, Quezon City. Bids will be opened in the presence of the Bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.

8. The Department of Agrarian Reform reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

9. For further information, please refer to:

Mr. Raul M. Leonin
Procurement Division/Head DAR-BAC Secretariat
Ground Floor, DAR Central Office
Elliptical Road, Diliman, Quezon City
Telephone Numbers: 3-453-8300/3-455-5840/8-928-1011
Email address: procurementdivision.darco2013@gmail.com
darbacsec.primary2019@gmail.com


ATTY. JIM G. COLETO
Board Member, DAR Adjudication Chairperson
Bids & Awards Committee-Primary