

ANNUAL PROCUREMENT PLAN-COMMON SUPPLIES AND EQUIPMENT (APP-CSE) 2020 FORM

Introduction:

Listed in this template are all the common supplies and equipment (CSE) carried in stock by the Procurement Service (PS) that may be purchased by government agencies. Agencies must accomplish this form and submit in order to purchase CSEs from the PS. Consistent with DBM Circular No. 2018-10 dated November 8, 2018, the APP-CSE shall serve as the agency's APR for all its CSE requirements. Items in the template has been arranged in accordance with UNSPSC coding and this is in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

Instructions:

- Download the worksheet file APP-CSE 2020 template at www.ps-philgeps.gov.ph
- Indicate the agency's monthly requirement per item in the APP-CSE 2020 form.
- The agency should indicate zero if an item is not being purchased by the agency or purchased for a particular month.
- Agency must not delete any item in the template; neither should it include line items or revise the template.
- An APP-CSE is considered incorrect or invalid if
 - form used is other than the prescribed format which can be downloaded only at www.ps-philgeps.gov.ph and;
 - correct format is used but fields were deleted and/or inserted in PART I of the template
- Fill out the CSE requirements that are available for purchase in the PS under the PART I. For other Items that are not available from the PS but is regularly purchased by the agency from other sources, agency must indicate the items in the PART II and indicate likewise the unit prices based on its last purchase.
- Once accomplished and finalized, the APP-CSE 2019 form should be:
 - Saved using this format: APP2020_Name of Agency_Main or Regional Office (e.g. APP2020_DBM_Central Office, APP2020_DBM_Region IVA).
 - Printed and signed by the agency Property/Supply Officer, Budget Officer and Head of the Procuring Entity. An unsigned APP-CSE or that which lacks any of the three (3) signatures will be considered as an invalid submission.
- The SIGNED COPY of the APP-CSE must be scanned and saved as pdf format. The file in excel format should be submitted online using the Virtual Store (VS) facility at PhilGEPS website. (Only buyer coordinators will be allowed to upload APP-CSEs.)
- An agency may revise its APP-CSE during the year if there will be changes in its requirements. However, it should submit an original APP-CSE within the prescribed deadline. Agency may follow the same procedure as indicated in No. 7 when submitting the revised copy. All requirements in excess of the quantities indicated in the original APP-CSE will not be served if not covered by a revised APP-CSE.
- For further assistance/clarification, agencies may call the Marketing and Sales Division of the Procurement Service at telephone no.(02)689-7750 local 4019.

Note: Consistent with **Memorandum Circular No. 2019 -1 dated 03 September 2019, issued by AO 25**, the APP-CSE for FY 2020 must be submitted on or before **October 31, 2019**.

Department/Bureau/Office:	DEPARTMENT OF AGRARIAN REFORM REGIONAL OFFICE III	Agency Account Code:	04-01-0003	Contact Person:	JOSEPHINE K. AGUINALDO
Region:	III	Organization Type:	Government	Position:	CARPO FOR ADMIN
Address:	Pedmar building, Dolores, City of San Fernando, Pampanga			E-mail :	dar3plans@yahoo.com
				Telephone/Mobile Nos:	045-961-80-52

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
PART I. AVAILABLE AT PROCUREMENT SERVICE STORES																										
Pesticides or Pest Repellents																										
1	10191509-IN-A01	INSECTICIDE, aerosol type, net content: 600ml min	can	9	4	8	21	2,926.56	10	11	5	26	3,623.36	8	5	10	23	3,205.28	9	9	4	22	3,065.92	92.00	139.36	12,821.12
Solvents																										
2	12191601-AL-E01	ALCOHOL, ethyl, 68%-70%, scented, 500ml (-5ml)	bottle	27	27	17	71	3,123.43	22	17	17	56	2,463.55	27	17	16	60	2,639.52	21	21	15	57	2,507.54	244.00	43.992	10,734.05
Color Compounds and Dispersions																										
3	12171703-SI-P01	STAMP PAD INK, purple or violet	bottle	18			18	443.29				0	0.00	2	16	3	21	517.17				0	0.00	39.00	24.6272	960.46
Films																										
4	13111203-AC-F01	ACETATE, thickness: 0.075mm min (gauge #3)	roll				0	0.00				0	0.00				0	0.00				0	0.00	0.00	737.2352	0.00
5	13111201-CF-P01	CARBON FILM, PE, black, size 210mm x 297mm	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	208.52	0.00
6	13111201-CF-P02	CARBON FILM, PE, black, size 216mm x 330mm	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	208.52	0.00
Paper Materials and Products																										
7	14111525-CA-A01	CARTOLINA, assorted colors	pack				0	0.00				0	0.00	3		2	5	363.90				0	0.00	5.00	72.7792	363.90
8	14111506-CF-L11	CONTINUOUS FORM, 1 PLY, 280 x 241mm	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	682.24	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue	Total Amount for the year			
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT	
9	14111506-CF-L12	CONTINUOUS FORM, 1 PLY, 280 x 378mm	box				0	0.00				0	0.00			0	0.00				0	0.00	0.00	1029.6	0.00		
10	14111506-CF-L22	CONTINUOUS FORM, 2 ply, 280 x 378mm, carbonless	box				0	0.00				0	0.00			0	0.00				0	0.00	0.00	1300	0.00		
11	14111506-CF-L21	CONTINUOUS FORM, 2 ply, 280mm x 241mm, carbonless	box				0	0.00				0	0.00			0	0.00				0	0.00	0.00	765.44	0.00		
12	14111506-CF-L31	CONTINUOUS FORM, 3 PLY, 280 x 241mm, carbonless	box				0	0.00				0	0.00			0	0.00				0	0.00	0.00	596.804	0.00		
13	14111506-CF-L32	CONTINUOUS FORM, 3 PLY, 280 x 378mm, carbonless	box				0	0.00				0	0.00			0	0.00				0	0.00	0.00	1034.8	0.00		
14	14111609-LL-C01	LOOSELEAF COVER, made of chipboard, for legal	bundle			1	1	670.70				0	0.00			0	0.00				0	0.00	1.00	670.696	670.70		
15	14111514-NP-S02	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min	pad				0	0.00				0	0.00			0	0.00				0	0.00	0.00	32.2192	0.00		
16	14111514-NP-S04	NOTE PAD, stick on, 76mm x 100mm (3" x 4") min	pad				0	0.00				0	0.00			0	0.00				0	0.00	0.00	56.056	0.00		
17	14111514-NP-S03	NOTE PAD, stick on, 76mm x 76mm (3" x 3") min	pad	27			27	1,120.39	4	18		22	912.91	39	24	30	93	3,859.13	22	12	30	64	2,655.74	206.00	41.496	8,548.18	
18	14111514-NB-S01	NOTEBOOK, STENOGRAPHER, spiral, 40 leaves	piece				0	0.00				0	0.00			0	0.00				0	0.00	0.00	12.0432	0.00		
19	14111507-PP-M01	PAPER, MULTICOPY, 80gsm, size: 210mm x 297mm	ream				0	0.00				0	0.00			0	0.00				0	0.00	0.00	132.3712	0.00		
20	14111507-PP-M02	PAPER, MULTICOPY, 80gsm, size: 216mm x 330mm	ream	66	50	21	137	21,201.02	60	65	16	141	21,820.03	95	65	90	250	38,688.00	75	85	52	212	32,807.42	740.00	154.752	114,516.48	
21	14111507-PP-C01	PAPER, Multi-Purpose (COPY) A4, 70 gsm	ream	23		15	38	4,351.55	3	10	10	23	2,633.83	15	23	10	48	5,496.69	25	10	12	47	5,382.18	156.00	114.5144	17,864.25	
22	14111507-PP-C02	PAPER, Multi-Purpose (COPY) Legal, 70 gsm	ream	70	36	65	171	22,226.44	36	65	26	127	16,507.36	84	74	39	197	25,605.90	84	57	80	221	28,725.40	716.00	129.9792	93,065.11	
23	14111531-PP-R01	PAPER, PAD, ruled, size: 216mm x 330mm (± 2mm)	pad	18		4	22	381.64		4		4	69.39	14	4	14	32	555.11	19	4	10	33	572.46	91.00	17.3472	1,578.60	
24	14111503-PA-P01	PAPER, PARCHMENT, size: 210 x 297mm, multi-purpose	ream	20			20	1,924.00				0	0.00	30			30	2,886.00				0	0.00	50.00	96.2	4,810.00	
25	14111818-TH-P02	PAPER, THERMAL, 55gsm, size: 216mm±1mm x 30m-0.3m	roll	5			5	243.88		5		5	243.88	12	5	12	29	1,414.50				0	0.00	39.00	48.776	1,902.26	
26	14111531-RE-B01	RECORD BOOK, 300 PAGES, size: 214mm x 278mm min	book	86			86	6,081.92	40			40	2,828.80	70	10	33	113	7,991.36	60			60	4,243.20	299.00	70.72	21,145.28	
27	14111531-RE-B02	RECORD BOOK, 500 PAGES, size: 214mm x 278mm min	book				0	0.00				0	0.00			0	0.00				0	0.00	0.00	101.92	0.00		
28	14111704-TT-P02	TOILET TISSUE PAPER 2-plys sheets, 150 pulls	pack	4	1	3	8	523.33	2	3	1	6	392.50	1	1	1	3	196.25	2	2	2	6	392.50	23.00	65.416	1,504.57	
Batteries and Cells and Accessories																											
29	26111702-BT-A02	BATTERY, dry cell, AA, 2 pieces per blister pack	pack	33		12	45	887.80	6	14		20	394.58	34	16	16	66	1,302.10	18	16	18	52	1,025.90	183.00	19.7288	3,610.37	
30	26111702-BT-A01	BATTERY, dry cell, AAA, 2 pieces per blister pack	pack	24		10	34	663.00	3	10		13	253.50	18	9	9	36	702.00	12	9	15	36	702.00	119.00	19.5	2,320.50	
31	26111702-BT-A03	BATTERY, dry cell, D, 1.5 volts, alkaline	pack				0	0.00				0	0.00			0	0.00				0	0.00	0.00	88.4	0.00		
Manufacturing Components and Supplies																											
32	31201610-GL-J01	GLUE, all purpose, gross weight: 200 grams min	jar				0	0.00				0	0.00			0	0.00				0	0.00	0.00	47.8192	0.00		
33	31151804-SW-H01	STAPLE WIRE, for heavy duty staplers, (23/13)	box				0	0.00				0	0.00			0	0.00				0	0.00	0.00	20.6752	0.00		
34	31151804-SW-S01	STAPLE WIRE, STANDARD, (26/6)	box	21			21	421.08	7	12		19	380.97	31	20	24	75	1,503.84	35	20	2	57	1,142.92	172.00	20.0512	3,448.81	
35	31201502-TA-E01	TAPE, ELECTRICAL, 18mm x 16M min	roll				0	0.00				0	0.00			0	0.00				0	0.00	0.00	18.2	0.00		
36	31201503-TA-M01	TAPE, MASKING, width: 24mm (±1mm)	roll	5	20		25	1,378.00	3	2		5	275.60	28	2		30	1,653.60		2	3	5	275.60	65.00	55.12	3,582.80	
37	31201503-TA-M02	TAPE, MASKING, width: 48mm (±1mm)	roll		10		10	1,066.00				0	0.00	24			24	2,558.40				0	0.00	34.00	106.6	3,624.40	
38	31201517-TA-P01	TAPE, PACKAGING, width: 48mm (±1mm)	roll				0	0.00				0	0.00	6		6	12	218.40				0	0.00	12.00	18.2	218.40	
39	31201512-TA-T01	TAPE, TRANSPARENT, width: 24mm (±1mm)	roll	10	20	4	34	309.40	2		2	4	36.40	4	2	29	35	318.50	3	4	2	9	81.90	82.00	9.1	746.20	
40	31201512-TA-T02	TAPE, TRANSPARENT, width: 48mm (±1mm)	roll		10		10	182.00				0	0.00	15			15	273.00				0	0.00	25.00	18.2	455.00	
41	31151507-TW-P01	TWINE, plastic, one (1) kilo per roll	roll	3	10		13	662.48				0	0.00	3		20	23	1,172.08				0	0.00	36.00	50.96	1,834.56	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
Heating and Ventilation and Air Circulation																										
42	40101604-EF-G01	ELECTRIC FAN, INDUSTRIAL, ground type, metal blade	unit				0	0.00				0	0.00			0	0.00				0	0.00	0.00	974.48	0.00	
43	40101604-EF-C01	ELECTRIC FAN, ORBIT type, ceiling, metal blade	unit				0	0.00				0	0.00			0	0.00				0	0.00	0.00	1192.88	0.00	
44	40101604-EF-S01	ELECTRIC FAN, STAND type, plastic blade	unit				0	0.00				0	0.00			0	0.00				0	0.00	0.00	1006.3872	0.00	
45	40101604-EF-W01	ELECTRIC FAN, WALL type, plastic blade	unit				0	0.00				0	0.00			0	0.00				0	0.00	0.00	669.656	0.00	
Lighting and Fixtures and Accessories																										
46	39101605-FL-T01	FLUORESCENT LAMP, 18 WATTS, linear tubular (T8)	piece				0	0.00				0	0.00			0	0.00				0	0.00	0.00	40.56	0.00	
47	39101628-LB-L01	Ligth Bulb, LED, 7 watts 1 pc in individual box	piece	5			5	362.44				0	0.00			0	0.00				0	0.00	5.00	72.488	362.44	
Measuring and Observing and Testing Equipment																										
48	41111604-RU-P02	RULER, plastic, 450mm (18"), width: 38mm min	piece				0	0.00				0	0.00			0	0.00				0	0.00	0.00	15.4752	0.00	
Cleaning Equipment and Supplies																										
49	47131812-AF-A01	AIR FRESHENER, aerosol, 280ml/150g min	can	15	4	5	24	2,065.44	14	5	4	23	1,979.38	15	4	5	24	2,065.44	14	5	6	25	2,151.50	96.00	86.06	8,261.76
50	47131604-BR-S01	BROOM, soft (tambo)	piece	10			10	1,300.00				0	0.00			0	0.00				0	0.00	10.00	130	1,300.00	
51	47131604-BR-T01	BROOM, STICK (TING-TING), usable length: 760mm min	piece				0	0.00				0	0.00			0	0.00				0	0.00	0.00	30.576	0.00	
52	47131829-TB-C01	CLEANER,TOILET BOWL AND URINAL, 900ml-1000ml cap	bottle				0	0.00				0	0.00			0	0.00				0	0.00	0.00	41.6	0.00	
53	47131805-CL-P01	CLEANSER, SCOURING POWDER, 350g min./can	can				0	0.00				0	0.00			0	0.00				0	0.00	0.00	23.92	0.00	
54	47131811-DE-B02	DETERGENT BAR, 140 grams as packed	bar				0	0.00				0	0.00			0	0.00				0	0.00	0.00	8.008	0.00	
55	47131811-DE-P02	DETERGENT POWDER, all purpose, 1kg	pack	26		1	27	1,010.60		1	25	26	973.17	1		30	31	1,160.32		1		1	37.43	85.00	37.4296	3,181.52
56	47131803-DS-A01	DISINFECTANT SPRAY, aerosol type, 400-550 grams	can	5			5	614.90				0	0.00		5		5	614.90				0	0.00	10.00	122.98	1,229.80
57	47131601-DU-P01	DUST PAN, non-rigid plastic, w/ detachable handle	piece				0	0.00				0	0.00			0	0.00				0	0.00	0.00	24.8352	0.00	
58	47131802-FW-P02	FLOOR WAX, PASTE, RED	can				0	0.00				0	0.00			0	0.00				0	0.00	0.00	269.36	0.00	
59	47131830-FC-A01	FURNITURE CLEANER, aerosol type, 300ml min per can	can	5			5	436.80				0	0.00		10		10	873.60				0	0.00	15.00	87.36	1,310.40
60	47121804-MP-B01	MOP BUCKET, heavy duty, hard plastic	unit				0	0.00				0	0.00			0	0.00				0	0.00	0.00	1911	0.00	
61	47131613-MP-H02	MOPHANDLE, heavy duty, aluminum, screw type	piece				0	0.00				0	0.00			0	0.00				0	0.00	0.00	145.6	0.00	
62	47131619-MP-R01	MOPHEAD, made of rayon, weight: 400 grams min	piece	10			10	1,102.40				0	0.00			0	0.00				0	0.00	10.00	110.24	1,102.40	
63	47131501-RG-C01	RAGS, all cotton, 32 pieces per kilogram min	bundle	25			25	1,242.28				0	0.00	25			25	1,242.28				0	0.00	50.00	49.6912	2,484.56
64	47131602-SC-N01	SCOURING PAD, made of synthetic nylon, 140 x 220mm	pack				0	0.00				0	0.00			0	0.00				0	0.00	0.00	102.96	0.00	
65	47121701-TB-P04	TRASHBAG, plastic, transparent	roll	50			50	6,994.00				0	0.00	50			50	6,994.00	50			50	6,994.00	150.00	139.88	20,982.00
66	47121702-WB-P01	WASTEBASKET, non-rigid plastic	piece	12			12	283.05				0	0.00			4	4	94.35				0	0.00	16.00	23.5872	377.40
Information and Communication Technology (ICT) Equipment and Devices and Accessories																										
67	43211507-DCT-03	Desktop Computer, branded	unit				0	0.00				0	0.00			0	0.00				0	0.00	0.00	39208	0.00	
69	43201827-HD-X02	EXTERNAL HARD DRIVE, 1TB, 2.5"HDD, USB 3.0	piece	1			1	2,724.80				0	0.00			0	0.00				0	0.00	1.00	2724.8	2,724.80	
70	43202010-FD-U01	FLASH DRIVE, 16 GB capacity	piece	10			10	2,766.40				0	0.00	47	22	24	93	25,727.52		29		29	8,022.56	132.00	276.64	36,516.48
71	43211503-LCT-03	Laptop Computer, branded	unit				0	0.00				0	0.00			0	0.00				0	0.00	0.00	35916.4	0.00	
72	43211708-MO-O01	MOUSE, optical, USB connection type	unit			4	4	539.97				0	0.00	4			4	539.97				0	0.00	8.00	134.992	1,079.94

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
73	43212102-PR-D02	PRINTER, IMPACT DOT MATRIX, 24 pins, 136 column	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	33131.28	0.00	
74	43212102-PR-D01	PRINTER, IMPACT DOT MATRIX, 9 pins, 80 columns	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7995.52	0.00	
75	43212105-PR-L01	PRINTER, LASER, monochrome, network-ready	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	724.88	0.00	
Office Equipment and Accessories and Supplies																											
76	44121710-CH-W01	CHALK, molded, white, dustless, length: 78mm min	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	25.6776	0.00	
77	44122105-BF-C01	CLIP, BACKFOLD, all metal, clamping: 19mm (-1mm)	box	5			5	37.86				0	0.00	5			5	37.86				0	0.00	10.00	7.5712	75.71	
78	44122105-BF-C02	CLIP, BACKFOLD, all metal, clamping: 25mm (-1mm)	box	10			10	133.95				0	0.00	5			5	66.98				0	0.00	15.00	13.3952	200.93	
79	44122105-BF-C03	CLIP, BACKFOLD, all metal, clamping: 32mm (-1mm)	box	10			10	205.50				0	0.00	5			5	102.75				0	0.00	15.00	20.5504	308.26	
80	44122105-BF-C04	CLIP, BACKFOLD, all metal, clamping: 50mm (-1mm)	box	10			10	395.20				0	0.00	5			5	197.60				0	0.00	15.00	39.52	592.80	
81	44121801-CT-R01	CORRECTION TAPE, film base type, UL 6m min	piece	54		30	84	1,474.64	12	6	38	56	983.09	44	45	34	123	2,159.29	56	30	36	122	2,141.73	385.00	17.5552	6,758.75	
82	44111515-DF-B01	DATA FILE BOX, made of chipboard, with closed ends	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	69.784	0.00	
83	44122011-DF-F01	DATA FOLDER, made of chipboard, taglia lock	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	68.64	0.00	
84	44121506-EN-D01	ENVELOPE, DOCUMENTARY, for A4 size document	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	408.1376	0.00	
85	44121506-EN-D02	ENVELOPE, DOCUMENTARY, for legal size document	box	3		1	4	2,072.30			1	1	518.08		1		1	518.08	1	1		2	1,036.15	8.00	518.076	4,144.61	
86	44121506-EN-X01	ENVELOPE, EXPANDING, KRAFTBOARD,for legal size doc	box	2	1		3	2,215.20				0	0.00	1	1		2	1,476.80	1			1	738.40	6.00	738.4	4,430.40	
87	44121506-EN-X02	ENVELOPE, EXPANDING, PLASTIC, 0.50mm thickness min	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	30.4928	0.00	
88	44121506-EN-M02	ENVELOPE, MAILING,white, 80gsm (-5%)	box	6		1	7	2,300.48	1	4	2	7	2,300.48	9	5	11	25	8,216.00	5	5	12	22	7,230.08	61.00	328.64	20,047.04	
89	44121504-EN-W02	ENVELOPE, mailing, white, with window	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	410.8	0.00	
90	44111912-ER-B01	ERASER, FELT, for blackboard/whiteboard	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	11.1072	0.00	
91	44122118-FA-P01	FASTENER, METAL, 70mm between prongs	box	17	5	5	27	2,130.71	9	5	5	19	1,499.39	18	14	12	44	3,472.27	12	16	10	38	2,998.78	128.00	78.9152	10,101.15	
92	44111515-FO-X01	FILE ORGANIZER, expanding, plastic, 12 pockets	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	70.6056	0.00	
93	44122018-FT-D01	FILE TAB DIVIDER, bristol board, for A4	set				0	0.00				0	0.00				0	0.00				0	0.00	0.00	12.48	0.00	
94	44122018-FT-D02	FILE TAB DIVIDER, bristol board, for legal	set				0	0.00				0	0.00				0	0.00				0	0.00	0.00	16.64	0.00	
95	44122011-FO-F01	FOLDER, FANCY, for A4 size documents	bundle				0	0.00				0	0.00				0	0.00				0	0.00	0.00	253.292	0.00	
96	44122011-FO-F02	FOLDER, FANCY, for legal size documents	bundle	2			2	582.40				0	0.00	2	1	3	6	1,747.20				0	0.00	8.00	291.2	2,329.60	
97	44122011-FO-L01	FOLDER, L-TYPE, PLASTIC, for A4 size documents	pack	1			1	171.08	1			1	171.08	1		1	2	342.16		1		1	171.08	5.00	171.08	855.40	
98	44122011-FO-L02	FOLDER, L-TYPE, PLASTIC, for legal size documents	pack	7			7	1,496.04	1			1	213.72	7		1	8	1,709.76		1		1	213.72	17.00	213.72	3,633.24	
99	44122027-FO-P01	FOLDER, PRESSBOARD, size: 240mm x 370mm (-5mm)	box	4		1	5	3,733.60		1		1	746.72	3	1	4	8	5,973.76	2	3	1	6	4,480.32	20.00	746.72	14,934.40	
100	44122011-FO-T03	FOLDER, TAGBOARD, for A4 size documents	pack	1			1	217.36				0	0.00				0	0.00				0	0.00	1.00	217.36	217.36	
101	44122011-FO-T04	FOLDER, TAGBOARD, for legal size documents	pack	6	2	2	10	2,796.35	2	3	1	6	1,677.81	7	3	6	16	4,474.16	4	6	4	14	3,914.89	46.00	279.6352	12,863.22	
102	44122008-IT-T01	INDEX TAB, self-adhesive, transparent	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	51.8752	0.00	
103	44111515-MF-B02	MAGAZINE FILE BOX, LARGE size, made of chipboard	piece	5			5	208.00				0	0.00	5			5	208.00				0	0.00	10.00	41.6	416.00	
104	44121716-MA-F01	MARKER, FLUORESCENT, 3 assorted colors per set	set	9		4	13	484.02	5	4	4	13	484.02	9		8	17	632.94	4	7	2	13	484.02	56.00	37.232	2,084.99	
105	44121708-MW-B01	MARKER, whiteboard, black, felt tip, bullet type	piece	5	10		15	154.60	15		10	25	257.66	9	10	8	27	278.27	19		10	29	298.89	96.00	10.3064	989.41	
106	44121708-MW-B02	MARKER, whiteboard, blue, felt tip, bullet type	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	10.3064	0.00	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
107	44121708-MW-B03	MARKER, whiteboard, red, felt tip, bullet type	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	10.3064	0.00
108	44121708-MP-B01	MARKER, PERMANENT, bullet type, black	piece	35		24	59	569.42	22	12	24	58	559.77	53	51	39	143	1,380.12	54	46	39	139	1,341.52	399.00	9.6512	3,850.83
109	44121708-MP-B02	MARKER, PERMANENT, bullet type, blue	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	9.6512	0.00
110	44121708-MP-B03	MARKER, PERMANENT, bullet type, red	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	9.6512	0.00
111	44122104-PC-G01	PAPER CLIP, vinyl/plastic coat, length: 32mm min	box	30		3	33	197.34	4	3		7	41.86	20	5	22	47	281.06	2	4		6	35.88	93.00	5.98	556.14
112	44122104-PC-J02	PAPER CLIP, vinyl/plastic coat, length: 48mm min	box	24			24	305.76	4			4	50.96	34			34	433.16	5		2	7	89.18	69.00	12.74	879.06
113	44121706-PE-L01	PENCIL, lead, w/ eraser, wood cased, hardness: HB	box	7		2	9	187.11	4		2	6	124.74	3	2	3	8	166.32	3	3	2	8	166.32	31.00	20.7896	644.48
114	44122037-RB-P10	RING BINDER, 80 rings, plastic, 32mm x 1.12m	bundle				0	0.00				0	0.00				0	0.00				0	0.00	0.00	201.6352	0.00
115	44122101-RU-B01	RUBBER BAND, 70mm min lay flat length (#18)	box	13		3	16	1,547.52	1	3		4	386.88	11	3	31	45	4,352.40	3	1	1	5	483.60	70.00	96.72	6,770.40
116	44121905-SP-F01	STAMP PAD, FELT, bed dimension: 60mm x 100mm min	piece	11			11	304.30				0	0.00	1	10	1	12	331.97			1	1	27.66	24.00	27.664	663.94
117	44121612-BL-H01	CUTTER BLADE, for heavy duty cutter	piece	9			9	105.96				0	0.00	20			20	235.46				0	0.00	29.00	11.7728	341.41
118	44121612-CU-H01	CUTTER KNIFE, for general purpose	piece	5			5	137.02				0	0.00	10			10	274.04				0	0.00	15.00	27.404	411.06
119	44103202-DS-M01	DATING AND STAMPING MACHINE, heavy duty	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	478.3792	0.00
120	44121619-PS-M01	PENCIL SHARPENER, manual, single cutter head	piece	2		1	3	561.60				0	0.00	3			3	561.60				0	0.00	6.00	187.2	1,123.20
121	44101602-PJ-P01	PUNCHER, paper, heavy duty, with two hole guide	piece	6	6		12	1,583.46				0	0.00		12		12	1,583.46				0	0.00	24.00	131.9552	3,166.92
122	44121618-SS-S01	SCISSORS, symmetrical, blade length: 65mm min	pair	14			14	218.40				0	0.00	15			15	234.00				0	0.00	29.00	15.6	452.40
123	44121615-ST-S01	STAPLER, STANDARD TYPE, load cap: 200 staples min	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	82.16	0.00
124	44121615-ST-B01	STAPLER, BINDER TYPE, heavy duty, desktop	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	878.8	0.00
125	44121613-SR-P01	STAPLE REMOVER, PLIER-TYPE	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	18.1792	0.00
126	44121605-TD-T01	TAPE DISPENSER, TABLE TOP, for 24mm width tape	piece				0	0.00				0	0.00	2		2	4	223.31				0	0.00	4.00	55.8272	223.31
127	44101602-PB-M01	BINDING AND PUNCHING MACHINE, binding cap: 50mm	unit		1		1	10,400.00				0	0.00	1			1	10,400.00		1		1	10,400.00	3.00	10400	31,200.00
128	44101807-CA-C01	CALCULATOR, compact, 12 digits	unit	6	10		16	2,163.20				0	0.00	2	16		18	2,433.60				0	0.00	34.00	135.2	4,596.80
129	44101714-FX-M01	FACSIMILE MACHINE, uses thermal paper	unit			1	1	4,711.20		1		1	4,711.20				0	0.00	1	1		2	9,422.40	4.00	4711.2	18,844.80
130	44101601-PT-M01	PAPER TRIMMER/CUTTING MACHINE, max paper size: B4	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	8088.08	0.00
131	44101603-PS-M01	PAPER SHREDDER, cutting width: 3mm-4mm (Entry Level)	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5699.2	0.00
132	44101603-PS-M02	PAPER SHREDDER, cutting width: 3mm-4mm (Mid-Level)	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
Printer or Facsimile or Photocopier Supplies																										
133	44103109-BR-D05	DRUM CART, BROTHER DR-3455	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	6864	0.00
134	44103105-CA-C04	INK CART, CANON CL-741, Col.	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1001.52	0.00
135	44103105-CA-C02	INK CART, CANON CL-811, Colored	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1029.6	0.00
136	44103105-CA-B04	INK CART, CANON PG-740, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	754	0.00
137	44103105-CA-B02	INK CART, CANON PG-810, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	780	0.00
138	44103105-EP-B17	INK CART, EPSON C13T664100 (T6641), Black	cart	16		5	21	5,350.80		4		4	1,019.20	12	3	4	19	4,841.20	12	4	4	20	5,096.00	64.00	254.8	16,307.20
139	44103105-EP-C17	INK CART, EPSON C13T664200 (T6642), Cyan	cart	12		2	14	3,567.20	2			2	509.60	14	3	3	20	5,096.00	13	3	4	20	5,096.00	56.00	254.8	14,268.80
140	44103105-EP-M17	INK CART, EPSON C13T664300 (T6643), Magenta	cart	12		2	14	3,567.20	2			2	509.60	14	3	3	20	5,096.00	13	3	4	20	5,096.00	56.00	254.8	14,268.80

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price Catalogue	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4				Q4 AMOUNT
141	44103105-EP-Y17	INK CART, EPSON C13T664400 (T6644), Yellow	cart	12		2	14	3,567.20	2			2	509.60	14	3	3	20	5,096.00	13	3	4	20	5,096.00	56.00	254.8	14,268.80
142	44103105-HP-B40	INK CART, HP C2P04AA (HP62) Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
143	44103105-HP-T40	INK CART, HP C2P06AA (HP62) Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
144	44103105-HP-B09	INK CART, HP C9351AA, (HP21), Black	cart	4		2	6	3,949.92		4	2	6	3,949.92	6	6	6	18	11,849.76	6	6	4	16	10,533.12	46.00	658.32	30,282.72
145	44103105-HP-T10	INK CART, HP C9352AA, (HP22), Tri-color	cart	2		2	4	2,982.72		4	2	6	4,474.08	4	4	4	12	8,948.16	4	4		8	5,965.44	30.00	745.68	22,370.40
146	44103105-HP-T30	INK CART, HP C9363WA, (HP97), Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1492.4	0.00
147	44103105-HP-P48	INK CART, HP C9397A (HP72) 69ml Photo Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1996.8	0.00
148	44103105-HP-C48	INK CART, HP C9398A (HP72) 69ml Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1996.8	0.00
149	44103105-HP-M48	INK CART, HP C9399A (HP72) 69ml Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1996.8	0.00
150	44103105-HP-Y48	INK CART, HP C9400A (HP72) 69ml Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1996.8	0.00
151	44103105-HP-G48	INK CART, HP C9401A (HP72) 69ml Gray	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1996.8	0.00
152	44103105-HP-B48	INK CART, HP C9403A (HP72) 130ml Matte Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3016	0.00
153	44103105-HP-B17	INK CART, HP CC640WA, (HP60), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	650	0.00
154	44103105-HP-T17	INK CART, HP CC643WA, (HP60), Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	766.48	0.00
155	44103105-HP-B35	INK CART, HP CD887AA, (HP703), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	339.04	0.00
156	44103105-HP-T35	INK CART, HP CD888AA, (HP703), Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	339.04	0.00
157	44103105-HX-C40	INK CART, HP CD972AA, (HP 920XL), Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	629.2	0.00
158	44103105-HX-M40	INK CART, HP CD973AA, (HP 920XL), Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	629.2	0.00
159	44103105-HX-Y40	INK CART, HP CD974AA, (HP 920XL), Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	629.2	0.00
160	44103105-HX-B40	INK CART, HP CD975AA, (HP 920XL), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1242.8	0.00
161	44103105-HP-B20	INK CART, HP CH561WA, (HP61), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	644.8	0.00
162	44103105-HP-T20	INK CART, HP CH562WA, (HP61), Tricolor	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	826.8	0.00
163	44103105-HP-B49	INK CART, HP CH565A (HP82) Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1872	0.00
164	44103105-HP-C49	INK CART, HP CH566A (HP82) Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1300	0.00
165	44103105-HP-M49	INK CART, HP CH567A (HP82) Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1300	0.00
166	44103105-HP-Y49	INK CART, HP CH568A (HP82) Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1300	0.00
167	44103105-HX-B43	INK CART, HP CN045AA, (HP950XL), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1554.8	0.00
168	44103105-HX-C43	INK CART, HP CN046AA, (HP951XL), Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1175.2	0.00
169	44103105-HX-M43	INK CART, HP CN047AA, (HP951XL), Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1180.4	0.00
170	44103105-HX-Y43	INK CART, HP CN048AA, (HP951XL), Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1180.4	0.00
171	44103105-HP-B36	INK CART, HP CN692AA, (HP704), Black	cart	9	1	9	19	6,441.76	1	9	1	11	3,729.44	9	9	11	29	9,832.16	9	11	9	29	9,832.16	88.00	339.04	29,835.52
172	44103105-HP-T36	INK CART, HP CN693AA, (HP704), Tri-color	cart	5	1	5	11	3,729.44	1	5	1	7	2,373.28	9	10	10	29	9,832.16	10	10	9	29	9,832.16	76.00	339.04	25,767.04
173	44103105-HP-B33	INK CART, HP CZ107AA, (HP678), Black	cart	17	4	12	33	11,188.32	9	12	4	25	8,476.00	26	26	26	78	26,445.12	22	26	17	65	22,037.60	201.00	339.04	68,147.04
174	44103105-HP-T33	INK CART, HP CZ108AA, (HP678), Tricolor	cart	14		11	25	8,476.00	3	11	3	17	5,763.68	17	16	17	50	16,952.00	16	12	9	37	12,544.48	129.00	339.04	43,736.16
175	44103105-HP-B42	INK CART, HP CZ121A (HP685A), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	366.08	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
176	44103105-HP-C33	INK CART, HP CZ122A (HP685A), Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	249.6	0.00
177	44103105-HP-M33	INK CART, HP CZ123A (HP685A), Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	249.6	0.00
178	44103105-HP-Y33	INK CART, HP CZ124A (HP685A), Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	249.6	0.00
179	44103105-HP-T43	INK CART, HP F6V26AA (HP680) Tri-color	cart	13	13	13	39	15,749.45	8	15	18	41	16,557.11	15	15	15	45	18,172.44	20	10	15	45	18,172.44	170.00	403.832	68,651.44
180	44103105-HP-B43	INK CART, HP F6V27AA (HP680) Black	cart	30	30	30	90	36,344.88	30	30	20	80	32,306.56	50	40	40	130	52,498.16	30	30	40	100	40,383.20	400.00	403.832	161,532.80
181	44103105-HP-C50	INK CART, HP L0S51AA (HP955) Cyan Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
182	44103105-HP-M50	INK CART, HP L0S54AA (HP955) Magenta Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
183	44103105-HP-Y50	INK CART, HP L0S57AA (HP955) Yellow Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
184	44103105-HP-B50	INK CART, HP L0S60AA (HP955) Black Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
185	44103105-HX-C48	INK CART, HP L0S63AA (HP955XL) Cyan Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1277.7648	0.00
186	44103105-HX-M48	INK CART, HP L0S66AA (HP955XL) Magenta Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1277.7648	0.00
187	44103105-HX-Y48	INK CART, HP L0S69AA (HP955XL) Yellow Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1277.7648	0.00
188	44103105-HX-B48	INK CART, HP L0S72AA (HP955XL) Black Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1737.0184	0.00
189	44103105-HP-C51	INK CART, HP T6L89AA (HP905) Cyan Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	453.6168	0.00
190	44103105-HP-M51	INK CART, HP T6L93AA (HP905) Magenta Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	453.6168	0.00
191	44103105-HP-Y51	INK CART, HP T6L97AA (HP905) Yellow Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	453.6168	0.00
192	44103105-HP-B51	INK CART, HP T6M01AA (HP905) Black Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	741.2808	0.00
193	44103105-HX-C49	INK CART, HP T6M05AA (HP905XL) Cyan Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
194	44103105-HX-M49	INK CART, HP T6M09AA (HP905XL) Magenta Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
195	44103105-HX-Y49	INK CART, HP T6M13AA (HP905XL) Yellow Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
196	44103105-HX-B49	INK CART, HP T6M17AA (HP905XL) Black Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
197	44103112-EP-R05	RIBBON CART, EPSON C13S015516 (#8750), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	76.752	0.00
198	44103112-EP-R07	RIBBON CART, EPSON C13S015531 (S015086), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	724.88	0.00
199	44103112-EP-R13	RIBBON CART, EPSON C13S015632, Black, for LX-310	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	75.92	0.00
200	44103103-BR-B03	TONER CART, BROTHER TN-2025, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2556.32	0.00
201	44103103-BR-B04	TONER CART, BROTHER TN-2130, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1820	0.00
202	44103103-BR-B05	TONER CART, BROTHER TN-2150, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2615.6	0.00
203	44103103-BR-B09	TONER CART, BROTHER TN-3320, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2941.952	0.00
204	44103103-BR-B11	TONER CART, BROTHER TN-3350, Black, for HL5450DN (CU Printer)	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	4288.544	0.00
205	44103103-HP-B12	TONER CART, HP CB435A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2857.92	0.00
206	44103103-HP-B14	TONER CART, HP CB540A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3312.4	0.00
207	44103103-HP-B18	TONER CART, HP CE255A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	6791.2	0.00
208	44103103-HP-B21	TONER CART, HP CE278A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3179.28	0.00
209	44103103-HP-B22	TONER CART, HP CE285A (HP85A), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2953.6	0.00
210	44103103-HP-B23	TONER CART, HP CE310A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2386.8	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
211	44103103-HP-C23	TONER CART, HP CE311A, Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2490.8	0.00
212	44103103-HP-Y23	TONER CART, HP CE312A, Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2490.8	0.00
213	44103103-HP-M23	TONER CART, HP CE313A, Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2490.8	0.00
214	44103103-HP-B24	TONER CART, HP CE320A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2854.8	0.00
215	44103103-HP-C24	TONER CART, HP CE321A, Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3010.8	0.00
216	44103103-HP-Y24	TONER CART, HP CE322A, Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3010.8	0.00
217	44103103-HP-M24	TONER CART, HP CE323A, Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3010.8	0.00
218	44103103-HP-B25	TONER CART, HP CE390A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7690.8	0.00
219	44103103-HP-B26	TONER CART, HP CE400A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	6754.8	0.00
220	44103103-HP-C26	TONER CART, HP CE401A, Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	9978.8	0.00
221	44103103-HP-Y26	TONER CART, HP CE402A, Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	9978.8	0.00
222	44103103-HP-M26	TONER CART, HP CE403A, Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	9978.8	0.00
223	44103103-HP-B27	TONER CART, HP CE410A, (HP305), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3868.8	0.00
224	44103103-HP-C27	TONER CART, HP CE411A, (HP305), Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5512	0.00
225	44103103-HP-Y27	TONER CART, HP CE412A, (HP305), Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5512	0.00
226	44103103-HP-M27	TONER CART, HP CE413A, (HP305), Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5512	0.00
227	44103103-HP-B28	TONER CART, HP CE505A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	4079.92	0.00
228	44103103-HX-B28	TONER CART, HP CE505X, Black, high cap	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7213.44	0.00
229	44103103-HP-B52	TONER CART, HP CF217A (HP17A) Black LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2932.8	0.00
230	44103103-HP-B53	TONER CART, HP CF226A (HP26A) Black LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
231	44103103-HX-B50	TONER CART, HP CF226XC (HP26XC) Black LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
232	44103103-HP-B55	TONER CART, HP CF280A, LaserJet Pro M401/M425 2.7K Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
233	44103103-HP-B51	TONER CART, HP CF280XC	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	6962.8	0.00
234	44103103-HP-B56	TONER CART, HP CF281A (HP81A) Black LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	8640.8504	0.00
235	44103103-HP-B57	TONER CART, HP CF283A (HP83A) LaserJet Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3241.7008	0.00
236	44103103-HX-B51	TONER CART, HP CF283XC (HP83X) Bk Contract LJ	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3946.8	0.00
237	44103103-HP-B58	TONER CART, HP CF287A (HP87) black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	10051.6	0.00
238	44103103-HP-B59	TONER CART, HP CF310AC (HP826) black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
239	44103103-HP-C59	TONER CART, HP CF311AC (HP826) cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
240	44103103-HP-Y59	TONER CART, HP CF312AC (HP826) yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
241	44103103-HP-M59	TONER CART, HP CF313AC (HP826) magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
242	44103103-HX-B52	TONER CART, HP CF325XC (HP25X) Black LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	13156	0.00
243	44103103-HP-B60	TONER CART, HP CF350A Black LJ	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2901.6	0.00
244	44103103-HP-C60	TONER CART, HP CF351A Cyan LJ	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2943.2	0.00
245	44103103-HP-Y60	TONER CART, HP CF352A Yellow LJ	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2943.2	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
246	44103103-HP-M60	TONER CART, HP CF353A Magenta LJ	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2943.2	0.00
247	44103103-HP-B61	TONER CART, HP CF360A (HP508A) Black LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7389.2	0.00
248	44103103-HX-B53	TONER CART, HP CF360XC (HP508X) Black Contract LJ	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
249	44103103-HP-C61	TONER CART, HP CF361A (HP508A) Cyan LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	9474.4	0.00
250	44103103-HX-C53	TONER CART, HP CF361XC (HP508X) Cyan Contract LJ	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
251	44103103-HP-Y61	TONER CART, HP CF362A (HP508A) Yellow LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	9474.4	0.00
252	44103103-HX-Y53	TONER CART, HP CF362XC (HP508X) Yellow Contract LJ	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
253	44103103-HP-M61	TONER CART, HP CF363A (HP508A) Magenta LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	9474.4	0.00
254	44103103-HX-M53	TONER CART, HP CF363XC (HP508X) Magenta Contract LJ	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
255	44103103-HP-B62	TONER CART, HP CF400A (HP201A) Black LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
256	44103103-HP-C62	TONER CART, HP CF401A (HP201A) Cyan LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
257	44103103-HP-Y62	TONER CART, HP CF402A (HP201A) Yellow LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
258	44103103-HP-M62	TONER CART, HP CF403A (HP201A) Magenta LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
259	44103103-HP-B63	TONER CART, HP CF410A (HP410A) black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	4440.8	0.00
260	44103103-HX-B54	TONER CART, HP CF410XC (HP410XC) black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7441.2	0.00
261	44103103-HP-C63	TONER CART, HP CF411A (HP410A) cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5049.2	0.00
262	44103103-HX-C54	TONER CART, HP CF411XC (HP410XC) cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7472.4	0.00
263	44103103-HP-Y63	TONER CART, HP CF412A (HP410A) yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5049.2	0.00
264	44103103-HX-Y54	TONER CART, HP CF412XC (HP410XC) yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7472.4	0.00
265	44103103-HP-M63	TONER CART, HP CF413A (HP410A) magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5049.2	0.00
266	44103103-HX-M54	TONER CART, HP CF413XC (HP410XC) magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7472.4	0.00
267	44103103-HP-B34	TONER CART, HP Q2612A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3164.72	0.00
268	44103103-HP-B39	TONER CART, HP Q5942A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7482.8	0.00
269	44103103-HP-B48	TONER CART, HP Q7553A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3972.8	0.00
270	44103103-LX-B03	TONER CART, LEXMARK E360H11P, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	8874.32	0.00
271	44103103-LX-B05	TONER CART, LEXMARK T650A11P, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	9630.4	0.00
272	44103103-SA-B06	TONER CART, SAMSUNG MLT-D101S, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2641.6	0.00
273	44103103-SA-B07	TONER CART, SAMSUNG MLT-D103S, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2912	0.00
274	44103103-SA-B08	TONER CART, SAMSUNG MLT-D104S, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2444	0.00
275	44103103-SA-B09	TONER CART, SAMSUNG MLT-D105L, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2787.2	0.00
276	44103103-SA-B14	TONER CART, SAMSUNG MLT-D108S, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2745.6	0.00
277	44103103-SA-B21	TONER CART, SAMSUNG MLT-D203E, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7124	0.00
278	44103103-SA-B18	TONER CART, SAMSUNG MLT-D203L, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	4617.6	0.00
279	44103103-SA-B20	TONER CART, SAMSUNG MLT-D203U, black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	9464	0.00
280	44103103-SA-B12	TONER CART, SAMSUNG MLT-D205E, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	9204	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
281	44103103-SA-B05	TONER CART, SAMSUNG MLT-D205L, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5064.8	0.00	
282	44103103-SA-B10	TONER CART, SAMSUNG SCX-D6555A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	4357.6	0.00	
283	44103103-BR-B15	TONER CARTRIDGE, BROTHER TN-3478, Blackf, for printer HL-6400DW (12,000 pages)	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	6069.44	0.00	
284	44103103-CA-B00	TONER CARTRIDGE, CANON 324 II, for printer LBP6780x	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	13399.36	0.00	
Audio and Visual Equipment and Supplies																											
285	45121517-DO-C01	DOCUMENT CAMERA, 3.2M pixels	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	28860	0.00	
286	45111609-MM-P01	MULTIMEDIA PROJECTOR, 4000 min ANSI Lumens	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	18616	0.00	
Flag or Accessories																											
287	55121905-PH-F01	PHILIPPINE NATIONAL FLAG, 100% polyester	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	319.28	0.00	
Printed Publications																											
288	55101524-RA-H01	HANDBOOK (RA 9184), 7th Edition	book				0	0.00				0	0.00				0	0.00				0	0.00	0.00	46.28	0.00	
Fire Fighting Equipment																											
289	46191601-FE-M01	FIRE EXTINGUISHER, DRY CHEMICAL, 4.5kgs	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1144	0.00	
290	46191601-FE-H01	FIRE EXTINGUISHER, PURE HCFC 123, 4.5kgs	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	4992	0.00	
Consumer Electronics																											
291	52161535-DV-R01	DIGITAL VOICE RECORDER, memory: 4GB (expandable)	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	6828.1408	0.00	
Furniture and Furnishings																											
292	56101504-CM-B01	CHAIR, monobloc, beige, with backrest, w/o armrest	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	262.6	0.00	
293	56101504-CM-W01	CHAIR,monobloc, white, with backrest, w/o armrest	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	262.6	0.00	
294	56101519-TM-S01	TABLE, MONOBLOC, WHITE, 889 x 889mm (35" x 35")min	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1326	0.00	
295	56101519-TM-S02	TABLE, MONOBLOC, BEIGE, 889 x 889mm (35" x 35")min	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1326	0.00	
Arts and Crafts Equipment and Accessories and Supplies																											
296	60121413-CB-P01	CLEARBOOK, 20 transparent pockets, for A4 size	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	39.78	0.00	
297	60121413-CB-P02	CLEARBOOK, 20 transparent pockets, for LEGAL size	piece	5			5	211.90				0	0.00	5			5	211.90				0	0.00	10.00	42.38	423.80	
298	60121534-ER-P01	ERASER, PLASTIC/RUBBER, for pencil draft/writing	piece	9	10		19	83.98				0	0.00	10			10	44.20				0	0.00	29.00	4.42	128.18	
299	60121524-SP-G01	SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	34.6112	0.00	
300	60121524-SP-G02	SIGN PEN, BLUE, liquid/gel ink, 0.5mm needle tip	piece	12			12	415.33				0	0.00	12			12	415.33				0	0.00	24.00	34.6112	830.67	
301	60121524-SP-G03	SIGN PEN, RED, liquid/gel ink, 0.5mm needle tip	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	34.6112	0.00	
302	60121124-WR-P01	WRAPPING PAPER, kraft, 65gsm (-5%)	pack				0	0.00				0	0.00				0	0.00				0	0.00	0.00	129.6672	0.00	
SOFTWARE																											
1	43231513-SFT-001	Business function specific software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00	
2	43231602-SFT-002	Finance accounting and enterprise resource planning ERP software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00	
3	43232004-SFT-003	Computer game or entertainment software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00	
4	43232107-SFT-004	Content authoring and editing software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price Catalogue	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4				Q4 AMOUNT
5	43232202-SFT-005	Content management software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
6	43232304-SFT-006	Data management and query software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
7	43232402-SFT-007	Development software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
8	43232505-SFT-008	Educational or reference software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
9	43232603-SFT-009	Industry specific software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
10	43232701-SFT-010	Network applications software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
11	43232802-SFT-011	Network management software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
12	43232905-SFT-012	Networking software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
13	43233004-SFT-013	Operating environment software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
14	43233205-SFT-014	Security and protection software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
15	43233405-SFT-015	Utility and device driver software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
16	43233501-SFT-016	Information exchange software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00

PASSENGER AIR TRANSPORTATION

1	43212111-GFA-001	* Airline Ticket	ticket				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
---	------------------	------------------	--------	--	--	--	---	------	--	--	--	---	------	--	--	--	---	------	--	--	--	---	------	------	--	------

Motor Vehicles

A. For the Exercise of the Executive Functions

1	25101503-VA101A	Car (Sedan or Hatchback) Engine displacement not exceeding 2200 cc for gasoline For a Department Secretary and other officials of equivalent rank in National Government Agencies (NGAs), Government-Owned or -Controlled Corporations (GOCCs) and Local Government Units (LGUs)	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
	25101503-VA101B	Car (Sedan or Hatchback) Engine displacement not exceeding 2200 cc for diesel For a Department Secretary and other officials of equivalent rank in National Government Agencies (NGAs), Government-Owned or -Controlled Corporations (GOCCs) and Local Government Units (LGUs)	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
	25101507-VA201A	Asian Utility Vehicle (AUV or Crossover Utility Vehicle (CUV)) Engine displacement not exceeding 2000 cc for gasoline For a Department Secretary and other officials of equivalent rank in National Government Agencies (NGAs), Government-Owned or -Controlled Corporations (GOCCs) and Local Government Units (LGUs)	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
2	25101507-VA201B	Asian Utility Vehicle (AUV or Crossover Utility Vehicle (CUV) Engine displacement not exceeding 2800 cc for diesel For a Department Secretary and other officials of equivalent rank in National Government Agencies (NGAs), Government-Owned or -Controlled Corporations (GOCCs) and Local Government Units (LGUs)	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
	25101503-VA102A	Car (Sedan or Hatchback) Engine displacement not exceeding 3500 cc for gasoline For an Ambassador or Chief-of-Mission of Philippine embassies/ consulates abroad for exclusive use in the country where the embassy/ consulate is located	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
	25101503-VA102B	Car (Sedan or Hatchback) Engine displacement not exceeding 3500 cc for diesel For an Ambassador or Chief-of-Mission of Philippine embassies/ consulates abroad for exclusive use in the country where the embassy/ consulate is located	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
3	25101503-VA103A	Car (Sedan or Hatchback) Engine displacement not exceeding 1600 cc for gasoline For a Department Undersecretary and other officials of equivalent rank in NGAs, GOCCs and LGUs For a Chief of Staff of the Armed Forces of the Philippines (AFP)	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
	25101503-VA103B	Car (Sedan or Hatchback) Engine displacement not exceeding 1600 cc for diesel For a Department Undersecretary and other officials of equivalent rank in NGAs, GOCCs and LGUs For a Chief of Staff of the Armed Forces of the Philippines (AFP)	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
	25101507-VA202A	Asian Utility Vehicle (AUV or Crossover Utility Vehicle (CUV) Engine displacement not exceeding 2000 cc for gasoline For a Department Undersecretary and other officials of equivalent rank in NGAs, GOCCs and LGUs For a Chief of Staff of the Armed Forces of the Philippines (AFP)	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
	25101507-VA202B	Asian Utility Vehicle (AUV or Crossover Utility Vehicle (CUV) Engine displacement not exceeding 2500 cc for diesel For a Department Undersecretary and other officials of equivalent rank in NGAs, GOCCs and LGUs For a Chief of Staff of the Armed Forces of the Philippines (AFP)	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price Catalogue	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4				Q4 AMOUNT
4	25101503-VA104A	Car (Sedan or Hatchback) Engine displacement not exceeding 1500 cc for gasoline For a Department Assistant Secretary and other officials of equivalent rank in NGAs, GOCCs and LGUs For a Vice Chief of Staff and the Commanding Generals of the Major Services of the AFP	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
	25101503-VA104B	Car (Sedan or Hatchback) Engine displacement not exceeding 1500 cc for diesel For a Department Assistant Secretary and other officials of equivalent rank in NGAs, GOCCs and LGUs For a Vice Chief of Staff and the Commanding Generals of the Major Services of the AFP	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
	25101507-VA203A	Asian Utility Vehicle (AUV or Crossover Utility Vehicle (CUV) Engine displacement not exceeding 2000 cc for gasoline For a Department Assistant Secretary and other officials of equivalent rank in NGAs, GOCCs and LGUs For a Vice Chief of Staff and the Commanding Generals of the Major Services of the AFP	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
	25101507-VA203B	Asian Utility Vehicle (AUV or Crossover Utility Vehicle (CUV) Engine displacement not exceeding 2500 cc for diesel For a Department Assistant Secretary and other officials of equivalent rank in NGAs, GOCCs and LGUs For a Vice Chief of Staff and the Commanding Generals of the Major Services of the AFP	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
	25101503-VA105A	Car (Sedan or Hatchback) Engine displacement not exceeding 1500 cc for gasoline For a Bureau Director, Regional Director or department-wide/ bureau-wide regional offices and other officials of equivalent rank in NGAs, GOCCs and LGUs	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
	25101503-VA105B	Car (Sedan or Hatchback) Engine displacement not exceeding 1500 cc for diesel For a Bureau Director, Regional Director or department-wide/ bureau-wide regional offices and other officials of equivalent rank in NGAs, GOCCs and LGUs	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
5	25101507-VA204A	Asian Utility Vehicle (AUV or Crossover Utility Vehicle (CUV) Engine displacement not exceeding 1500 cc for gasoline For a Bureau Director, Regional Director or department-wide/ bureau-wide regional offices and other officials of equivalent rank in NGAs, GOCCs and LGUs	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
	25101507-VA204B	Asian Utility Vehicle (AUV or Crossover Utility Vehicle (CUV) Engine displacement not exceeding 1500 cc for diesel For a Bureau Director, Regional Director or department-wide/ bureau-wide regional offices and other officials of equivalent rank in NGAs, GOCCs and LGUs	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
B. For the Transport of Personnel, Equipment, Supplies, Product and Materials																										
1	25101507-VB101A	Pick-up Engine displacement not exceeding 2200 cc for gasoline For heavy field use in rural and remote areas with generally rugged road condition, mountainous and rugged terrain	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
	25101507-VB101B	Pick-up Engine displacement not exceeding 3000 cc for diesel For heavy field use in rural and remote areas with generally rugged road condition, mountainous and rugged terrain	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
	25101905-VB201A	All-terrain vehicle, commonly referred to Sports Utility Vehicle Engine displacement not exceeding 2000 cc for gasoline For heavy field use in rural and remote areas with generally rugged road condition, mountainous and rugged terrain	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
	25101905-VB201B	All-terrain vehicle, commonly referred to Sports Utility Vehicle Engine displacement not exceeding 2400 cc for diesel For heavy field use in rural and remote areas with generally rugged road condition, mountainous and rugged terrain	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
	25101505-VB301A	Passenger Van Engine displacement not exceeding 2200 cc for gasoline For general urban use where road conditions are generally good	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
	25101505-VB301B	Passenger Van Engine displacement not exceeding 3000 cc for diesel For general urban use where road conditions are generally good	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
2	25181601-VB401A	Multi-Purpose Vehicle (MPV) Engine displacement not exceeding 1500 cc for gasoline For general urban use where road conditions are generally good	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
	25181601-VB401B	Multi-Purpose Vehicle (MPV) Engine displacement not exceeding 2500 cc for diesel For general urban use where road conditions are generally good	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
3	25101801-VB5-01	Motorcycle Engine displacement not exceeding 200 cc For use of field personnel/ workers who by the nature of their functions have to travel to remote areas not normally accessible by ordinary Motorcycle	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
4	25101505-VB302A	Passenger Van Engine displacement not exceeding 2200 cc for gasoline For transport of personnel/visitors for activities related to education, tourism, trade and investment promotions, banking and finance, foreign affairs, and other official functions	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
	25101505-VB302B	Passenger Van Engine displacement not exceeding 3000 cc for diesel For transport of personnel/visitors for activities related to education, tourism, trade and investment promotions, banking and finance, foreign affairs, and other official functions	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
5	25101502-VB6-01	Bus Engine displacement not exceeding 8500 cc for diesel For mass transportation of personnel/visitors for activities related to education, tourism, trade and investment promotions, banking and finance, foreign affairs, and other official functions	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
	25101502-VB7-01	Mini-Bus Engine displacement not exceeding 4500 cc for diesel For mass transportation of personnel/visitors for activities related to education, tourism, trade and investment promotions, banking and finance, foreign affairs, and other official functions	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00

C. For the Transport of Sick and/or Injured Persons

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
1	25181601-VC101A	MPV (For conversion into an ambulance and fitted with the necessary medical equipment and apparatus) Engine displacement not exceeding 1500 cc for gasoline For transport of sick and/or injured persons in hospitals, and for government agencies where an ambulance may be needed on stand—by at all times in case of emergency	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
	25181601-VC101B	MPV (For conversion into an ambulance and fitted with the necessary medical equipment and apparatus) Engine displacement not exceeding 2500 cc for diesel For transport of sick and/or injured persons in hospitals, and for government agencies where an ambulance may be needed on stand—by at all times in case of emergency	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
	25101703-VC201A	Passenger Van (For conversion into an ambulance and fitted with the necessary medical equipment and apparatus) Engine displacement not exceeding 2200 cc for gasoline For transport of sick and/or injured persons in hospitals, and for government agencies where an ambulance may be needed on stand—by at all times in case of emergency	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
	25101703-VC201B	Passenger Van (For conversion into an ambulance and fitted with the necessary medical equipment and apparatus) Engine displacement not exceeding 3000 cc for diesel For transport of sick and/or injured persons in hospitals, and for government agencies where an ambulance may be needed on stand—by at all times in case of emergency	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
	25101703-VC3-01	Original ambulance, designed, built and equipped as such by the manufacturer (Specifications may vary according to manufacturer and the sophistication of the desired units) For transport of sick and/or injured persons in hospitals, and for government agencies where an ambulance may be needed on stand—by at all times in case of emergency	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
D. For Patrol Operations																										
	25101702-VD101A	Patrol Car Four—door car (Sedan or Hatchback) Engine displacement not exceeding 1600 cc for gasoline For patrol operations within a city or municipal proper	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
1	25101702-VD101B	Patrol Car Four—door car (Sedan or Hatchback) Engine displacement not exceeding 1600 cc for diesel For patrol operations within a city or municipal proper	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
	25101702-VD201A	Patrol Vehicle AUV or CUV Engine displacement not exceeding 2000 cc for gasoline For patrol operations within a city or municipal proper	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
	25101702-VD201B	Patrol Vehicle AUV or CUV Engine displacement not exceeding 2500 cc for diesel For patrol operations within a city or municipal proper	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
	25101702-VD301A	Patrol Jeep Assembled owner-type jeepney Engine displacement not exceeding 1800 cc for gasoline For patrol operations within a city or municipal proper	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
	25101702-VD301B	Patrol Jeep Assembled owner-type jeepney Engine displacement not exceeding 2500 cc for diesel For patrol operations within a city or municipal proper	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
	25101702-VD4-01	Patrol Motorcycle Specifications may vary according to the Motorcycle For patrol operations within a city or municipal proper	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
2	25101702-VE101A	Patrol Car Four—door car (Sedan or Hatchback) Engine displacement not exceeding 2000 cc for gasoline For highway patrol operations Patrol car where speed and stability are critical when pursuing other speedy vehicles	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
	25101702-VE101B	Patrol Car Four—door car (Sedan or Hatchback) Engine displacement not exceeding 2000 cc for diesel For highway patrol operations Patrol car where speed and stability are critical when pursuing other speedy vehicles	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
	25101702-VE2-01	Patrol Motorcycle Specifications may vary according to the intended use of the agency and in consideration of the minimum specifications of motorcycles allowed in certain areas For highway patrol operations Patrol car where speed and stability are critical when pursuing other speedy vehicles	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
F. For Disaster Response and Rescue/Relief Operations																										
1	25101703-VF101A	MPV (for conversion into a rescue vehicle equipped with the necessary equipment and apparatus) Engine displacement not exceeding 1500 cc for gasoline For mobility purposes and immediate response during disasters and calamities	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
	25101703-VF101B	MPV (for conversion into a rescue vehicle equipped with the necessary equipment and apparatus) Engine displacement not exceeding 2500 cc for diesel For mobility purposes and immediate response during disasters and calamities	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
2	25101507-VF201A	Pick-up (for conversion into a rescue vehicle equipped with the necessary equipment and apparatus) Engine displacement not exceeding 2200 cc for gasoline For mobility purposes and immediate response during disasters and calamities	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
	25101507-VF201B	Pick-up (for conversion into a rescue vehicle equipped with the necessary equipment and apparatus) Engine displacement not exceeding 3000 cc for diesel For mobility purposes and immediate response during disasters and calamities	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
3	25101801-VF3-01	Motorcycle Specifications may vary according to the intended use of the agency and in consideration of the minimum specifications of motorcycles allowed in certain areas For mobility purposes and immediate response during disasters and calamities	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
H. For Fire Fighting Operations																										

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
1	25101705-VH1-01	Fire Truck Custom-built fire trucks (siler versions are built/manufactured locally) Specifications may vary according to the manufacturer, model, intended use, etc., all pertinent data/specifications about the proposed fire truck must be supplied by the requesting agency. To provide basic fire-fighting capability to the Bureau of Fire Protection, and other government agencies whose functions and operations necessitate the maintenance of a fire-fighting unit	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
2	25101705-VH2-01	Original Fire Truck (More sophisticated versions and fully equipped according to the intended use) Specifications may vary according to the manufacturer, model, intended use, etc., all pertinent data/specifications about the proposed fire truck must be supplied by the requesting agency. To provide basic fire-fighting capability to the Bureau of Fire Protection, and other government agencies whose functions and operations necessitate the maintenance of a fire-fighting unit	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00

PART II. OTHER ITEMS NOT AVAILABLE AT PS BUT REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)

Common Electrical Supplies

1	40101701-AC-W01	Air Conditioning Unit, Window Inverter Type					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
2	40101701-AC-S01	Air Conditioning Unit, Split Type					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
3							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
4							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
5							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
6							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
7							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
8							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
9							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
10							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
11							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
12							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
13							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
14							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
15							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00

Common Office Equipment

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price Catalogue	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4				Q4 AMOUNT
1	44111905-WB-N01	White Board					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
2	44111911-WB-D01	White Board, Digital					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
3							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
4							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
5							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
6							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
7							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
8							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
9							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
10							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
11							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
12							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
13							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
14							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
15							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Common Office Supplies																										
1							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
2							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
3							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
4							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
5							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
6							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
7							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
8							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
9							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
10							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
11							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
12							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
13							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
14							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
15							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Common Janitorial Supplies																										
1							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
2							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
3							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
4							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
5							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
6							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
7							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
8							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
9							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
10							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
11							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
12							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
13							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
14							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
15							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Office Equipment and Accessories																										
1		Check Writer	pc.	1			1	6,900.00				0	0.00				0	0.00				0	0.00	1.00	6,900.00	6,900.00
2		Digital Camera	pc.	1			1	5,000.00				0	0.00	2			2	10,000.00				0	0.00	3.00	5,000.00	15,000.00
3		Digital recorder	pc.	3			3	19,800.00				0	0.00				0	0.00				0	0.00	3.00	6,600.00	19,800.00
4		Typewriter	pc.				0	0.00				0	0.00	1			1	8,000.00				0	0.00	1.00	8,000.00	8,000.00
5		Tripod	pc.				0	0.00				0	0.00	1			1	1,500.00				0	0.00	1.00	1,500.00	1,500.00
6							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
7							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
8							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
9							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
10							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
11							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
12							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
13							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
14							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
15							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Office Supplies																										
1		Adding machine tape	rlf			10	10	130.00				0	0.00		10		10	130.00				0	0.00	20.00	13.00	260.00
2		Ballpen, retractable, black	pc.	195		50	245	1,041.25	110	75		185	786.25	110	95		205	871.25	255	20		275	1,168.75	910.00	4.25	3,867.50
3		Ballpen, blue	pc.	40			40	170.00				0	0.00	40			40	170.00				0	0.00	80.00	4.25	340.00
4		Binder with ring, black	pc.		35		35	3,850.00				0	0.00				0	0.00				0	0.00	35.00	110.00	3,850.00
5		Binder with ring, blue	pc.		20		20	2,200.00				0	0.00				0	0.00				0	0.00	20.00	110.00	2,200.00
6		Binding element, 0.5"	pc.		30		30	450.00				0	0.00		30		30	450.00				0	0.00	60.00	15.00	900.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
7		Binding element, 0.75"	pc.		20		20	380.00				0	0.00		25		25	475.00				0	0.00	45.00	19.00	855.00
8		Binding element, 1.0"	pc.		30		30	1,080.00				0	0.00		30		30	1,080.00				0	0.00	60.00	36.00	2,160.00
9		Binding element, 1.5"	pc.		20		20	1,040.00				0	0.00		35		35	1,820.00				0	0.00	55.00	52.00	2,860.00
10		Binding element, 2.0"	pc.		20		20	1,360.00				0	0.00		30		30	2,040.00				0	0.00	50.00	68.00	3,400.00
11		Bond paper, short	ream	45	36	45	126	14,490.00	30	30	36	96	11,040.00	45	35	45	125	14,375.00	53	45	33	131	15,065.00	478.00	115.00	54,970.00
12		Bond paper, A3 (297x420mm)	ream	10		10	20	5,380.00				0	0.00	10	10		20	5,380.00	10			10	2,690.00	50.00	269.00	13,450.00
13		Bookpaper, short, 80gsm	ream	55		50	105	21,000.00		50	5	55	11,000.00	45	5	45	95	19,000.00	5	30		35	7,000.00	290.00	200.00	58,000.00
14		Bookbinding cover, long	pc.		100		100	100.00			100	100	100.00				0	0.00	200			200	200.00	400.00	1.00	400.00
15		Board paper	pack		5		5	300.00				0	0.00		5		5	300.00				0	0.00	10.00	60.00	600.00
16		Calculator, 14 digits	pc.	2			2	270.00				0	0.00	1			1	135.00				0	0.00	3.00	135.00	405.00
17		Carbon paper	bx				0	0.00				0	0.00	2			2	500.00				0	0.00	2.00	250.00	500.00
18		check signer machine ribbon	pc.	1			1	1,900.00				0	0.00	1		1	2	3,800.00			1	1	1,900.00	4.00	1,900.00	7,600.00
19		Clear folder, long	pc.	45		20	65	650.00	50	10		60	600.00	35		4	39	390.00	5		5	10	100.00	174.00	10.00	1,740.00
20		Clear folder, short	pc.	20			20	160.00	50			50	400.00	20			20	160.00				0	0.00	90.00	8.00	720.00
21		coin envelope	bx				0	0.00				0	0.00	12			12	1,956.00				0	0.00	12.00	163.00	1,956.00
22		Columnar book, 8 cols.	pc.	12			12	480.00				0	0.00				0	0.00				0	0.00	12.00	40.00	480.00
23		Columnar book, 6 cols.	pc.	12			12	420.00				0	0.00				0	0.00				0	0.00	12.00	35.00	420.00
24		Desk tray, 3 layers	pc.	2			2	1,200.00				0	0.00	4			4	2,400.00				0	0.00	6.00	600.00	3,600.00
25		Diskette 3.5	pc.				0	0.00				0	0.00			20	20	4,640.00				0	0.00	20.00	232.00	4,640.00
26		Documents keeper	pc.	10		10	20	5,140.00	10		10	20	5,140.00	90	80	90	260	66,820.00	85	75	70	230	59,110.00	530.00	257.00	136,210.00
27		DVD rewritable	pc.				0	0.00				0	0.00	5			5	110.00				0	0.00	5.00	22.00	110.00
28		Elite paper, A4 (12pcs/pack)	pack		40		40	1,000.00				0	0.00	80			80	2,000.00				0	0.00	120.00	25.00	3,000.00
29		Expanding folder, short	pc.				0	0.00				0	0.00	20		30	50	500.00				0	0.00	50.00	10.00	500.00
30		Fastener, plastic	bx	10			10	250.00				0	0.00	12	3		15	375.00	3		2	5	125.00	30.00	25.00	750.00
31		Fax Machine ribbon	pc.	2			2	610.00				0	0.00	2			2	610.00				0	0.00	4.00	305.00	1,220.00
32		File folder, short	pc.				0	0.00				0	0.00	120			120	360.00				0	0.00	120.00	3.00	360.00
33		File organizer	pc.	1			1	250.00				0	0.00		1		1	250.00				0	0.00	2.00	250.00	500.00
34		Glue stick, 36ml	tb	29	2	2	33	1,188.00	24	4	2	30	1,080.00	6	34	4	44	1,584.00	32	4	20	56	2,016.00	163.00	36.00	5,868.00
35		Index box	pc.	4			4	400.00				0	0.00		6		6	600.00				0	0.00	10.00	100.00	1,000.00
36		Index card, 5x8, ruled both sides (100pcs/pack)	pack	17		16	33	924.00	1	2	4	7	196.00	15	4	15	34	952.00	2	17	4	23	644.00	97.00	28.00	2,716.00
37		Philippine National Flag	pc.	2			2	300.00				0	0.00				0	0.00				0	0.00	2.00	150.00	300.00
38		Picture w/frame of Pres & Sec.	pc.		2		2	400.00				0	0.00				0	0.00				0	0.00	2.00	200.00	400.00
39		Wall clock	pc.	1			1	400.00				0	0.00				0	0.00				0	0.00	1.00	400.00	400.00
40		Ink, Canon 790, black	cart	5		3	8	2,320.00		3		3	870.00	7	3	4	14	4,060.00	3	3	4	10	2,900.00	35.00	290.00	10,150.00
41		Ink, Canon 790, magenta	cart	3		2	5	1,450.00		2		2	580.00	5	2	3	10	2,900.00	2	3	2	7	2,030.00	24.00	290.00	6,960.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
42		Ink, Canon 790, yellow	cart	3		2	5	1,450.00		2		2	580.00	5	2	3	10	2,900.00	2	3	2	7	2,030.00	24.00	290.00	6,960.00	
43		Ink, Canon 790, cyan	cart	3		2	5	1,450.00		2		2	580.00	5	2	3	10	2,900.00	2	3	2	7	2,030.00	24.00	290.00	6,960.00	
44		Ink, Epson 2175	cart				0	0.00				0	0.00	2	2	2	6	2,035.26	2	2	2	6	2,035.26	12.00	339.21	4,070.52	
45		Ink, Epson 003, black	cart	3			3	1,470.00				0	0.00	4			4	1,960.00	4			4	1,960.00	11.00	490.00	5,390.00	
46		Ink, Epson 003, cyan	cart	3			3	1,470.00				0	0.00	4			4	1,960.00	4			4	1,960.00	11.00	490.00	5,390.00	
47		Ink, Epson 003, magenta	cart	3			3	1,470.00				0	0.00	4			4	1,960.00	4			4	1,960.00	11.00	490.00	5,390.00	
48		Ink, Epson 003, yellow	cart	3			3	1,470.00				0	0.00	4			4	1,960.00	4			4	1,960.00	11.00	490.00	5,390.00	
49		Messenger bag	cart	1			1	2,200.00				0	0.00				0	0.00				0	0.00	1.00	2,200.00	2,200.00	
50		Morocco folder, short	pc.			10	10	100.00				0	0.00			30	30	300.00				0	0.00	40.00	10.00	400.00	
51		Photo paper	pack		5		5	252.55				0	0.00	10	25		35	1,767.85				0	0.00	40.00	50.51	2,020.40	
52		Push pins	bx	10			10	660.00				0	0.00	10			10	660.00				0	0.00	20.00	66.00	1,320.00	
53		PVC plastic sheet	pc.	100			100	750.00				0	0.00	100			100	750.00				0	0.00	200.00	7.50	1,500.00	
54		Ruler 12", plastic	pc.	6			6	96.00				0	0.00	11			11	176.00				0	0.00	17.00	16.00	272.00	
55		Ruler 12", steel	pc.	2			2	40.00				0	0.00	2			2	40.00				0	0.00	4.00	20.00	80.00	
56		Ruler 18", stainless	pc.	2			2	100.00				0	0.00	2			2	100.00				0	0.00	4.00	50.00	200.00	
57		Signpen, black 1.0	pc.	54		36	90	3,150.00	6	66		72	2,520.00	78	72	66	216	7,560.00	78	66	36	180	6,300.00	558.00	35.00	19,530.00	
58		Signpen, blue 1.0	pc.	12		10	22	770.00	12			12	420.00	22		22	44	1,540.00	10	22	22	54	1,890.00	132.00	35.00	4,620.00	
59		Signpen, green 0.7	pc.	12			12	420.00	12			12	420.00	12		12	24	840.00		12	12	24	840.00	72.00	35.00	2,520.00	
60		Stapler with remover	pc.	10			10	1,000.00	5	1		6	600.00	16	10	13	39	3,900.00	5	10		15	1,500.00	70.00	100.00	7,000.00	
61		Stapler heavy duty	pc.				0	0.00				0	0.00	4			4	4,000.00				0	0.00	4.00	1,000.00	4,000.00	
62		Sticker paper (12pcs/pack)	pack		1		1	45.00				0	0.00			30	30	1,350.00				0	0.00	31.00	45.00	1,395.00	
63		Spiral, 0.5"	pc.	5			5	275.00				0	0.00				0	0.00				0	0.00	5.00	55.00	275.00	
64		Spiral, 0.75"	pc.	8			8	480.00				0	0.00				0	0.00				0	0.00	8.00	60.00	480.00	
65		Spiral, 1.0"	pc.	10			10	650.00				0	0.00				0	0.00				0	0.00	10.00	65.00	650.00	
66		Tape, transparent, 3"	roll				0	0.00				0	0.00	5			5	275.00				0	0.00	5.00	55.00	275.00	
67		Tape, transparent, 4"	roll				0	0.00				0	0.00	4	8		12	780.00				0	0.00	12.00	65.00	780.00	
68		Typewriter ribbon	bx	1	6		7	154.00				0	0.00		15		15	330.00		12		12	264.00	34.00	22.00	748.00	
Audio and visual presentation and composing equipment																											
1	52161505-TV-S01	SMART Television					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00	
2	52161520-MC-M01	Microphone					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00	
3	52161512-SP-K01	Speakers					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00	
4	32101514-AM-P01	Amplifier					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00	
5	52161517-EQ-E01	Equalizer					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00	
6							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00	
7							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
8							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
9							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
10							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
11							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
12							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
13							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
14							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
15							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Photographic or filming or video equipment																										
1	46171615-HD-C01	HD Camera					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
2	45121504-DS-C01	DSLR Camera					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
3	45121516-VH-C01	HD Video Camera					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
4							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
5							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
6							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
7							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
8							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
9							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
10							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
11							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
12							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
13							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
14							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
15							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Cleaning Equipment and Supplies																										
1							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
2							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
3							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
4							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
5							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
6							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
7							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
8							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
9							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
10							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
11							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
12							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
13							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
14							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
15							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Paper Materials and Products																										
1		Letterhead, long	ream				0	0.00				0	0.00	79		65	144	136,800.00			10	10	9,500.00	154.00	950.00	146,300.00
2		Letterhead, short	ream				0	0.00				0	0.00	44		33	77	65,450.00			10	10	8,500.00	87.00	850.00	73,950.00
3		Return card, white	pc				0	0.00				0	0.00	3000			3000	3,000.00				0	0.00	3,000.00	1.00	3,000.00
4		Return card, (DARAB)	pc				0	0.00				0	0.00	5000			5000	5,000.00				0	0.00	5,000.00	1.00	5,000.00
5		Return card, pink	pc				0	0.00				0	0.00	5500			5500	5,500.00				0	0.00	5,500.00	1.00	5,500.00
6		Supply Ledger Card	pc				0	0.00				0	0.00		1000		1000	10,000.00				0	0.00	1,000.00	10.00	10,000.00
7		Index of Payment	pc				0	0.00	100			100	500.00				0	0.00				0	0.00	100.00	5.00	500.00
8							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
9							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
10							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
11							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
12							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
13							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
14							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
15							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Lighting and fixtures and accessories																										
1	39112102-LB-B01	LED bulb					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
2		Cabinet, lateral	pc				0	0.00				0	0.00		1		1	13,000.00				0	0.00	1.00	13,000.00	13,000.00
3		Office chair (executive)	pc	1	3		4	20,000.00				0	0.00		3		3	15,000.00	3			3	15,000.00	10.00	5,000.00	50,000.00
4		Computer table	pc			1	1	9,500.00				0	0.00	1			1	9,500.00				0	0.00	2.00	9,500.00	19,000.00
5		Office table, black	pc	4	1		5	35,000.00				0	0.00	1			1	7,000.00				0	0.00	6.00	7,000.00	42,000.00
6		Gas lift Office Chair	pc				0	0.00				0	0.00	1			1	3,500.00				0	0.00	1.00	3,500.00	3,500.00
7		Stockable Chair					0	0.00				0	0.00	7			7	1,400.00				0	0.00	7.00	200.00	1,400.00
8		Telephone Rack	pc				0	0.00	2			2	1,000.00				0	0.00				0	0.00	2.00	500.00	1,000.00
9		Visitor's chair	pc				0	0.00	2			2	10,000.00				0	0.00	1			1	5,000.00	3.00	5,000.00	15,000.00
10							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
11							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
12							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
13							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Electrical equipment and components and supplies																										
1		Extension cord, heavy duty	pc	2			2	1,600.00				0	0.00	3			3	2,400.00				0	0.00	5.00	800.00	4,000.00
2		Flourescent assy., LED 18W	pc			5	5	1,000.00				0	0.00				0	0.00				0	0.00	5.00	200.00	1,000.00
3		Flourescent assy., LED 36W	pc			12	12	3,000.00				0	0.00				0	0.00				0	0.00	12.00	250.00	3,000.00
4		Electric Stove (double burner)	pc	1			1	2,500.00				0	0.00				0	0.00				0	0.00	1.00	2,500.00	2,500.00
5		Rice Cooker	pc	1			1	1,500.00				0	0.00				0	0.00				0	0.00	1.00	1,500.00	1,500.00
6							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
7							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
8							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
9							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
10							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
11							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
12							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
13							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
14							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
15							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Computer Supplies																										
1		CARD reader	pc				0	0.00				0	0.00	1			1	300.00				0	0.00	1.00	300.00	300.00
2		External harddrive. 2TB	pc				0	0.00				0	0.00		1		1	7,000.00				0	0.00	1.00	7,000.00	7,000.00
3		External harddrive. 4TB	pc	2			2	8,000.00				0	0.00				0	0.00				0	0.00	2.00	4,000.00	8,000.00
4		Memory card (laptop/desktop 8GiC)	pc				0	0.00				0	0.00	1			1	3,000.00				0	0.00	1.00	3,000.00	3,000.00
5		Memory RAM	pc				0	0.00				0	0.00	1			1	8,000.00				0	0.00	1.00	8,000.00	8,000.00
6		USB (flash drive) 32gb	pc		1		1	800.00				0	0.00	10			10	8,000.00	5			5	4,000.00	16.00	800.00	12,800.00
7		USB (flash drive) 64gb	pc				0	0.00				0	0.00	2			2	2,000.00	3			3	3,000.00	5.00	1,000.00	5,000.00
8		USB prot hub (4-in-1)	pc	5			5	375.00				0	0.00	5			5	375.00				0	0.00	10.00	75.00	750.00
9		Motherboard	pc				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
10		RAM for laptop/desktop	pc				0	0.00				0	0.00	3			3	27,000.00				0	0.00	3.00	9,000.00	27,000.00
11		Hard disk for desktop, 1TB	pc			1	1	5,000.00				0	0.00	1			1	5,000.00				0	0.00	2.00	5,000.00	10,000.00
12							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
13							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
14							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
15							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Common ICT Equipment																										
1	43212105-LC-P01	PRINTER, LASER, Color					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
2	43212104-PI-M01	PRINTER, Inkjet, Monochrome					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
3	43212104-PI-C01	PRINTER, Inkjet, Color					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
4	43212105-PP-001	Portable Printer					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
5	43211509-AT-001	Android Tablet					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
6	43222610-HS-001	Hub/Switches					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
7	43222609-NR-001	Network Routers					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
8	43222640-WA-P01	Wireless Access Point					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
9	43211711-SF-001	Scanner, Flatbed					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
10	45111601-WP-P01	Wireless Pointing Device / Laser Pointer					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
11	81112306-MF-P01	Multi Function PRINTER					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
12	39121011-UP-S01	UNINTERRUPTIBLE POWER SUPPLY (UPS)	pc	3	1		4	6,000.00				0	0.00	1	1		2	3,000.00	1			1	1,500.00	7.00	1500.00	10,500.00
13	43191501-MP-001	Mobile Phone					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
14	43211711-SC-D01	Scanner, Colored, Double sided, feeder type					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
15		Computer processor	pc				0	0.00	1			1	14,000.00	1		1	2	28,000.00				0	0.00	3.00	14,000.00	42,000.00
16		Keyboard	pc	1	1		2	2,400.00	1			1	1,200.00	4		1	5	6,000.00			1	1	1,200.00	9.00	1,200.00	10,800.00
17		Monitor	pc		1		1	5,000.00				0	0.00			1	1	5,000.00				0	0.00	2.00	5,000.00	10,000.00
18		Printer, 3-in-1	pc		2	2	4	32,000.00	1			1	8,000.00		2	1	3	24,000.00	1			1	8,000.00	9.00	8,000.00	72,000.00
19							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
20							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
21							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
22							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
23							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
24							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
25							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
26							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
27							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
28							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
29							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
30							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
OTHER SOFTWARE																										
1							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
2							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
3							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
4							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
5							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
6							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
7							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
8							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
9							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
10							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
11							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
12							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Consumables																										
1		Airfreshener, asstd. Scent, 1 gal.	gal	6			6	1,500.00				0	0.00				0	0.00				0	0.00	6.00	250.00	1,500.00
2		Broom (panagl)	pc	4			4	600.00				0	0.00				0	0.00				0	0.00	4.00	150.00	600.00
3		Feather duster	pc				0	0.00	3			3	300.00			3	3	300.00				0	0.00	6.00	100.00	600.00
4		Gas mask	bx	1			1	250.00				0	0.00	1			1	250.00				0	0.00	2.00	250.00	500.00
5		Gloves	bx	1			1	10.00				0	0.00	1			1	10.00				0	0.00	2.00	10.00	20.00
6		Hand wash, asstd., scent, 1 gal	gal	5			5	1,250.00				0	0.00	5			5	1,250.00				0	0.00	10.00	250.00	2,500.00
7		Ionizer scent, asstd. Scent, 100ml	btl	15			15	2,250.00				0	0.00				0	0.00				0	0.00	15.00	150.00	2,250.00
8		Multi purpose bleach, 1000ml	btl	36			36	1,332.00				0	0.00				0	0.00				0	0.00	36.00	37.00	1,332.00
9		Rag, all cotton	bundle	25			25	1,242.25				0	0.00	25			25	1,242.25				0	0.00	50.00	49.69	2,484.50
10		Scrubbing pad (5pcs/pack)	pack	3			3	225.00				0	0.00				0	0.00				0	0.00	3.00	75.00	225.00
11		Toilet bowl brush w/handle	pc	6			6	450.00				0	0.00				0	0.00				0	0.00	6.00	75.00	450.00
12							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
13							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
14							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price Catalogue	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4				Q4 AMOUNT
15							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Other Categories																										
1	53121601-GB-001	GO BAG, for disaster relief, rescue operations					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
2	60104701-SP-001	Solar Panel					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
3	46161604-LV-L01	Life Vest / Life Jacket (for emergency purposes / emergency preparedness / for disaster relief / rescue operations)					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
4	26111607-CC-S01	Charge Controller and DC Inverter for Solar Panel					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
5	46181502-BF-V01	Bullet proof vest					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
6	25172502-WW-001	Wheels, _____ (type of vehicle)					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
7	40161513-FF-001	Fuel Filters					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
8	48101710-DW-F01	Drinking Water/ Fountain					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
9	26111729-AB-001	Auto Battery					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
10		Fuel/Gasoline & other POL products					0	0.00				0	0.00				0	0.00				0	0.00	0.00		719,000.00
		Official Receipt	pad				0	0.00	10			10	1,000.00	10			10	1,000.00				0	0.00	20.00	100.00	2,000.00
		Check Booklet	pad				0	0.00	4			4	2,000.00	4			4	2,000.00				0	0.00	8.00	500.00	4,000.00
		Door knob	pc				0	0.00				0	0.00		4		4	1,400.00				0	0.00	4.00	350.00	1,400.00
		Faucet	pc	3			3	450.00				0	0.00				0	0.00				0	0.00	3.00	150.00	450.00
		Battery (vehicle)	pc			2	2	12,000.00	1		1	2	12,000.00	2			2	12,000.00		1	1	2	12,000.00	8.00	6,000.00	48,000.00
		Cost of Labor & Materials					0	0.00				0	0.00				0	0.00				0	0.00	0.00		284,500.00
		Spare parts/minor repairs					0	0.00				0	0.00				0	0.00				0	0.00	0.00		74,000.00
		Change oil		1		1	2	9,000.00	4			4	18,000.00	2	1		3	13,500.00	1	1		2	9,000.00	11.00	4,500.00	49,500.00
		Tires	pc			4	4	32,000.00				0	0.00			4	4	32,000.00				0	0.00	8.00	8,000.00	64,000.00
		Registration/Emission of vehicles		1	1	1	3	17,400.00	1	1	1	3	17,400.00	1	1	1	3	17,400.00	1			1	5,800.00	10.00	5,800.00	58,000.00
		Insurance of vehicles		1			1	32,000.00				0	0.00				0	0.00				0	0.00	1.00	32,000.00	32,000.00
		Fidelity Bond		1	1	1	3	36,500.01	1	1	1	3	36,500.01	1	1	1	3	36,500.01	1	1	1	3	36,500.01	12.00	12,166.67	146,000.04
		Office Rental		1	1	1	3	628,500.00	1	1	1	3	628,500.00	1	1	1	3	628,500.00	1	1	1	3	628,500.00	12.00	209,500.00	2,514,000.00
		T-shirt w/print	pc			100	100	28,000.00				0	0.00				0	0.00				0	0.00	100.00	280.00	28,000.00
		Water bill		1	1	1	3	19,500.00	1	1	1	3	19,500.00	1	1	1	3	19,500.00	1	1	1	3	19,500.00	12.00	6,500.00	78,000.00
		Mineral water		1	1	1	3	16,500.00	1	1	1	3	16,500.00	1	1	1	3	16,500.00	1	1	1	3	16,500.00	12.00	5,500.00	66,000.00
		Electric Bill		1	1	1	3	423,000.00	1	1	1	3	423,000.00	1	1	1	3	423,000.00	1	1	1	3	423,000.00	12.00	141,000.00	1,692,000.00
		Postage & Courier		4	4	4	12	187,500.00	4	4	4	12	187,500.00	4	4	4	12	187,500.00	4	4	4	12	187,500.00	48.00	15,625.00	750,000.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
		Telephone Expense		1	1	1	3	51,750.00	1	1	1	3	51,750.00	1	1	1	3	51,750.00	1	1	1	3	51,750.00	12.00	17,250.00	207,000.00
		Internet Subscription Expenses		1	1	1	3	50,100.00	1	1	1	3	50,100.00	1	1	1	3	50,100.00	1	1	1	3	50,100.00	12.00	16,700.00	200,400.00
		Financial & Data Analyst/Records Keeper					0	0.00				0	0.00				0	0.00				0	0.00	0.00		816,000.00
		Driver		3	3	3	9	22,500.00	3	3	3	9	22,500.00	3	3	3	9	22,500.00	3	3	3	9	22,500.00	36.00	2,500.00	90,000.00
		Security Services		1	1	1	3	227,499.99	1	1	1	3	227,499.99	1	1	1	3	227,499.99	1	1	1	3	227,499.99	12.00	75,833.33	909,999.96
		Installation of Lighting Fixtures		1			1	500.00	1			1	500.00	1			1	500.00	1			1	500.00	4.00	500.00	2,000.00
		General Cleaning of Aircon				1	1	25,000.00				0	0.00			1	1	25,000.00				0	0.00	2.00	25,000.00	50,000.00
		Laundry Services				1	1	500.00			1	1	500.00			1	1	500.00			1	1	500.00	4.00	500.00	2,000.00
		Seminars/Briefings (STOD)	class		1	1	2	0.00	1		1	2	0.00	1	1		2	0.00	1	1	1	3	0.00	9.00		520,750.00
		Planning Workshops (STOD)	class				0	0.00				0	0.00				0	0.00				0	0.00	0.00		274,750.00
		Assessments (STOD)	class				0	0.00				0	0.00				0	0.00				0	0.00	0.00		560,350.00
		Meetings (STOD)	class				0	0.00				0	0.00				0	0.00				0	0.00	0.00		124,150.00
		Training/Workshop on DAR New Issuances (LTS)	class				0	0.00				0	0.00				0	0.00				0	0.00	0.00		241,500.00
		Meetings/Orientations (LTS)	class				0	0.00				0	0.00				0	0.00				0	0.00	0.00		158,500.00
		Seminars/Trainings/Assessments (LEGAL)	class				0	0.00				0	0.00				0	0.00				0	0.00	0.00		557,000.00
		Conduct of Trainings/Orientations/Assessments/workshops for various Program/Project	class				0	0.00				0	0.00				0	0.00				0	0.00	0.00		375,000.00
11		Conduct of Consultation Sessions/Meetings with DARPOs, CSOs, ARBOs, NGOs and other NGAs	class				0	0.00				0	0.00				0	0.00				0	0.00	0.00		136,000.00
12		Trainings & Meeting Expenses (DARAB)	class				0	0.00				0	0.00				0	0.00				0	0.00	0.00		497,000.00
13		Telephone Expense - Mobile					0	0.00				0	0.00				0	0.00				0	0.00	0.00		146,000.00
14		Cable, Satellite & Telegraph					0	0.00				0	0.00				0	0.00				0	0.00	0.00		65,000.00
15		Extraordinary & Miscellaneous Expenses					0	0.00				0	0.00				0	0.00				0	0.00	0.00		236,000.00
16		Legal Services					0	0.00				0	0.00				0	0.00				0	0.00	0.00		128,000.00
17		Auditing Services					0	0.00				0	0.00				0	0.00				0	0.00	0.00		175,000.00
18		Advertising Expenses					0	0.00				0	0.00				0	0.00				0	0.00	0.00		100,000.00
19		Printing & Publication Expenses					0	0.00				0	0.00				0	0.00				0	0.00	0.00		100,000.00
20		Rents/Lease Motor Vehicles					0	0.00				0	0.00				0	0.00				0	0.00	0.00		70,000.00
21		Membership Dues & Contribution to Org					0	0.00				0	0.00				0	0.00				0	0.00	0.00		36,000.00
22		Other Subscription Expense					0	0.00				0	0.00				0	0.00				0	0.00	0.00		59,000.00
23		Legal Researchers					0	0.00				0	0.00				0	0.00				0	0.00	0.00		330,000.00

A. TOTAL									P	15,961,411.76
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)									P	1,596,141.18
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If applicable for motor vehicle and other items)										
D. GRAND TOTAL (A + B+ C)									P	17,557,552.94
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:									P	-
F. MONTHLY CASH REQUIREMENTS									P	-
G.1 Available at Procurement Service Stores		241,658.65		150,694.73		372,268.07		296,145.39	P	1,060,766.84
G.2 Other Items not available at PS but regulary purchased from other sources		2,087,290.05		1,786,662.25		2,376,664.61		1,866,528.01	P	8,117,144.92
TOTAL MONTHLY CASH REQUIREMENTS		2,328,948.70		1,937,356.98		2,748,932.68		2,162,673.40	P	9,177,911.76

**Agency must put the monthly requirement for air tickets both local and international.*

We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the year.

Prepared by:

Certified Funds Available / Certified Appropriate Funds Available: Approved by:



RACHEL F. DAVID
Property/Supplier Officer



MARLYN P. ROMERO
Accountant / Local Budget Officer



ATTY. MARIA CELESTINA M. TAM, CESO III
Head of Office/Agency

Date Prepared: _____