

ANNUAL PROCUREMENT PLAN-COMMON SUPPLIES AND EQUIPMENT(APP_CSE) 2020_DAR CAR_REGIONAL OFFICE

Introduction:

Listed in this template are all the common supplies and equipment (CSE) carried in stock by the Procurement Service (PS) that may be purchased by government agencies. Agencies must accomplish this form and submit in order to purchase CSEs from the PS. Consistent with DBM Circular No. 2018-10 dated November 8, 2018, the APP-CSE shall serve as the agency's APR for all its CSE requirements. Items in the template has been arranged in accordance with UNSPSC coding and this is in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

Instructions:

- Download the worksheet file APP-CSE 2020 template at www.ps-philgeps.gov.ph
- Indicate the agency's monthly requirement per item in the APP-CSE 2020 form.
- The agency should indicate zero if an item is not being purchased by the agency or purchased for a particular month.
- Agency must not delete any item in the template; neither should it include line items or revise the template.
- An APP-CSE is considered incorrect or invalid if
 - form used is other than the prescribed format which can be downloaded only at www.ps-philgeps.gov.ph and;
 - correct format is used but fields were deleted and/or inserted in PART I of the template
- Fill out the CSE requirements that are available for purchase in the PS under the PART I. For other Items that are not available from the PS but is regularly purchased by the agency from other sources, agency must indicate the items in the PART II and indicate likewise the unit prices based on its last purchase.
- Once accomplished and finalized, the APP-CSE 2019 form should be:
 - Saved using this format: APP2020_Name of Agency_Main or Regional Office (e.g. APP2020_DBM_Central Office, APP2020_DBM_Region IVA).
 - Printed and signed by the agency Property/Supply Officer, Budget Officer and Head of the Procuring Entity. An unsigned APP-CSE or that which lacks any of the three (3) signatures will be considered as an invalid submission.
- The SIGNED COPY of the APP-CSE must be scanned and saved as pdf format. The Excel should be submitted via online using the Virtual Store (VS) facility at PhilGEPS website. (Only buyer coordinators will be allowed to upload APP-CSEs.)
- An agency may revise its APP-CSE during the year if there will be changes in its requirements. However, it should submit an original APP-CSE within the prescribed deadline. Agency may follow the same procedure as indicated in No. 7 when submitting the revised copy. All requirements in excess of the quantities indicated in the original APP-CSE will not be served if not covered by a revised APP-CSE.
- For further assistance/clarification, agencies may call the Marketing and Sales Division of the Procurement Service at telephone no.(02)689-7750 local 4019.

Note: Consistent with Memorandum Circular No. 2019 - dated August 2019 the APP-CSE for FY 2020 must be submitted on or before **October 31, 2019**.

Department/Bureau/Office: Dept. of Agrarian Reform
 Region: CAR - Regional Office
 Address: Ribollido Bldg., Tabora Barangay, Trancoville, Baguio City

Agency Account Code: _____
 Organization Type: _____

Contact Person: PERLA M. GARCIA
 Position: Regional Chief Admin. Officer
 E-mail: pearlmbtzn_64@yahoo.com
 Telephone/Mobile Nos: 9175024723

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4
PART I. AVAILABLE AT PROCUREMENT SERVICE STORES																									
Pesticides or Pest Repellents																									
1	10191509-IN-A01	INSECTICIDE, aerosol type, net content: 600ml min	can				0	0.00	6			6	836.16			0	0.00				0	0.00	6.00	139.36	836.16
Solvents																									
2	12191601-AL-E01	ALCOHOL, ethyl, 68%-70%, scented, 500ml (-.5ml)	bottle				0	0.00	187			187	8,226.50			0	0.00				0	0.00	187.00	43.99	8,226.50
Color Compounds and Dispersions																									
3	12171703-SI-P01	STAMP PAD INK, purple or violet	bottle				0	0.00				0	0.00			0	0.00				0	0.00	0.00	24.63	0.00
Films																									
1	13111203-AC-F01	ACETATE, thickness: 0.075mm min (gauge #3)	roll				0	0.00				0	0.00			0	0.00				0	0.00	0.00	737.24	0.00
Paper Materials and Products																									
15	14111514-NP-S02	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min	pad				0	0.00	25			25	805.48			0	0.00				0	0.00	25.00	32.22	805.48
16	14111514-NP-S04	NOTE PAD, stick on, 76mm x 100mm (3" x 4") min	pad				0	0.00	20			20	1,121.12			0	0.00				0	0.00	20.00	56.06	1,121.12
17	14111514-NP-S03	NOTE PAD, stick on, 76mm x 76mm (3" x 3") min	pad				0	0.00	25			25	1,037.40			0	0.00				0	0.00	25.00	41.50	1,037.40
18	14111514-NB-S01	NOTEBOOK, STENOGRAPHER, spiral, 40 leaves	piece				0	0.00	200	49		249	2,998.76			0	0.00				0	0.00	249.00	12.04	2,998.76


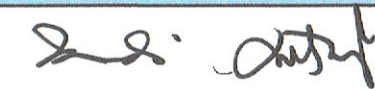

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
19	14111507-PP-M01	PAPER, MULTICOPY, 80gsm, size: 210mm x 297mm	ream				0	0.00	200	55		255	33,754.66				0	0.00			0	0.00	255.00	132.37	33,754.66	
20	14111507-PP-M02	PAPER, MULTICOPY, 80gsm, size: 216mm x 330mm	ream				0	0.00	275	100		375	58,032.00				0	0.00			0	0.00	375.00	154.75	58,032.00	
23	14111531-PP-R01	PAPER, PAD, ruled, size: 216mm x 330mm (± 2mm)	pad				0	0.00		20		20	346.94				0	0.00			0	0.00	20.00	17.35	346.94	
26	14111531-RE-B01	RECORD BOOK, 300 PAGES, size: 214mm x 278mm min	book				0	0.00		10	10	20	1,414.40				0	0.00			0	0.00	20.00	70.72	1,414.40	
27	14111531-RE-B02	RECORD BOOK, 500 PAGES, size: 214mm x 278mm min	book				0	0.00		10		10	1,019.20				0	0.00			0	0.00	10.00	101.92	1,019.20	
28	14111704-TT-P01	TOILET TISSUE PAPER 2-plys sheets, 150 pulls	pack				0	0.00		34	30	64	4,186.62		15		15	981.24			0	0.00	79.00	65.42	5,167.86	
Batteries and Cells and Accessories																										
29	26111702-BT-A01	BATTERY, dry cell, AA, 2 pieces per blister pack	pack				0	0.00	18	20		38	749.69				0	0.00			0	0.00	38.00	19.73	749.69	
30	26111702-BT-A02	BATTERY, dry cell, AAA, 2 pieces per blister pack	pack				0	0.00	40	20		60	1,170.00				0	0.00			0	0.00	60.00	19.50	1,170.00	
31	26111702-BT-A03	BATTERY, dry cell, D, 1.5 volts, alkaline	pack				0	0.00				0	0.00				0	0.00			0	0.00	0.00	88.40	0.00	
Manufacturing Components and Supplies																										
34	31151804-SW-S01	STAPLE WIRE, STANDARD, (26/6)	box				0	0.00	5	15		20	401.02				0	0.00			0	0.00	20.00	20.05	401.02	
35	31201502-TA-E01	TAPE, ELECTRICAL, 18mm x 16M min	roll				0	0.00				0	0.00				0	0.00			0	0.00	0.00	18.20	0.00	
36	31201503-TA-M01	TAPE, MASKING, width: 24mm (±1mm)	roll				0	0.00	13			13	716.56				0	0.00			0	0.00	13.00	55.12	716.56	
37	31201503-TA-M02	TAPE, MASKING, width: 48mm (±1mm)	roll				0	0.00	8			8	852.80				0	0.00			0	0.00	8.00	106.60	852.80	
38	31201517-TA-P01	TAPE, PACKAGING, width: 48mm (±1mm)	roll				0	0.00		6		6	109.20				0	0.00			0	0.00	6.00	18.20	109.20	
39	31201512-TA-T01	TAPE, TRANSPARENT, width: 24mm (±1mm)	roll				0	0.00	39	6		45	409.50				0	0.00			0	0.00	45.00	9.10	409.50	
40	31201512-TA-T02	TAPE, TRANSPARENT, width: 48mm (±1mm)	roll				0	0.00	10	6		16	291.20				0	0.00			0	0.00	16.00	18.20	291.20	
41	31151507-TW-P01	TWINE, plastic, one (1) kilo per roll	roll				0	0.00	2			2	101.92				0	0.00			0	0.00	2.00	50.96	101.92	
Heating and Ventilation and Air Circulation																										
42	40101604-EF-G01	ELECTRIC FAN, INDUSTRIAL, ground type, metal blade	unit				0	0.00				0	0.00				0	0.00			0	0.00	0.00	974.48	0.00	
Lighting and Fixtures and Accessories																										
46	39101605-FL-T01	FLUORESCENT LAMP, 18 WATTS, linear tubular (T8)	piece				0	0.00				0	0.00				0	0.00			0	0.00	0.00	40.56	0.00	
47	39101628-LB-L01	Ligh Bulb, LED, 7 watts 1 pc in individual box	piece				0	0.00				0	0.00				0	0.00			0	0.00	0.00	72.49	0.00	
Measuring and Observing and Testing Equipment																										
48	41111604-RU-P02	RULER, plastic, 450mm (18"), width: 38mm min	piece				0	0.00				0	0.00				0	0.00			0	0.00	0.00	15.48	0.00	
Cleaning Equipment and Supplies																										
54	47131811-DE-B02	DETERGENT BAR, 140 grams as packed	bar				0	0.00	45			45	360.36				0	0.00			0	0.00	45.00	8.01	360.36	
55	47131811-DE-P02	DETERGENT POWDER, all purpose, 1kg	pack				0	0.00	80			80	2,994.37				0	0.00			0	0.00	80.00	37.43	2,994.37	
56	47131803-DS-A01	DISINFECTANT SPRAY, aerosol type, 400-550 grams	can				0	0.00	1			1	122.98				0	0.00			0	0.00	1.00	122.98	122.98	
Information and Communication Technology (ICT) Equipment and Devices and Accessories																										
67	43211507-DCT-03	Desktop Computer, branded	unit				0	0.00				0	0.00		1		1	39,208.00			0	0.00	1.00	39,208.00	39,208.00	
69	43201827-HD-X02	EXTERNAL HARD DRIVE, 1TB, 2.5"HDD, USB 3.0	piece				0	0.00	5	5		10	27,248.00				0	0.00			0	0.00	10.00	2,724.80	27,248.00	
70	43202010-FD-U01	FLASH DRIVE, 16 GB capacity	piece				0	0.00	28	8		36	9,959.04				0	0.00			0	0.00	36.00	276.64	9,959.04	
71	43211503-LCT-02	Laptop Computer, branded	unit				0	0.00				0	0.00				0	0.00			0	0.00	0.00	35,916.40	0.00	

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72	43211708-MO-C01	MOUSE, optical, USB connection type	unit				0	0.00	8			8	1,079.94				0	0.00				0	0.00	8.00	134.99	1,079.94
Office Equipment and Accessories and Supplies																										
76	44121710-CH-W01	CHALK, molded, white, dustless, length: 78mm min	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	25.68	0.00
77	44122105-BF-C01	CLIP, BACKFOLD, all metal, clamping: 19mm (~1mm)	box				0	0.00	15			15	113.57				0	0.00				0	0.00	15.00	7.57	113.57
78	44122105-BF-C02	CLIP, BACKFOLD, all metal, clamping: 25mm (~1mm)	box				0	0.00	25			25	334.88				0	0.00				0	0.00	25.00	13.40	334.88
79	44122105-BF-C03	CLIP, BACKFOLD, all metal, clamping: 32mm (~1mm)	box				0	0.00	20			20	411.01				0	0.00				0	0.00	20.00	20.55	411.01
80	44122105-BF-C04	CLIP, BACKFOLD, all metal, clamping: 50mm (~1mm)	box				0	0.00	15			15	592.80				0	0.00				0	0.00	15.00	39.52	592.80
81	44121801-CT-R01	CORRECTION TAPE, film base type, UL 6m min	piece				0	0.00	41	29		70	1,228.86				0	0.00				0	0.00	70.00	17.56	1,228.86
82	44111515-DF-B01	DATA FILE BOX, made of chipboard, with closed ends	piece				0	0.00		45		45	3,140.28				0	0.00				0	0.00	45.00	69.78	3,140.28
85	44121506-EN-D02	ENVELOPE, DOCUMENTARY, for legal size document	box				0	0.00	2			2	1,036.15				0	0.00				0	0.00	2.00	518.08	1,036.15
86	44121506-EN-X01	ENVELOPE, EXPANDING, KRAFTBOARD, for legal size doc	box				0	0.00	3	4		7	5,168.80				0	0.00				0	0.00	7.00	738.40	5,168.80
87	44121506-EN-X02	ENVELOPE, EXPANDING, PLASTIC, 0.50mm thickness min	piece				0	0.00		30		30	914.78				0	0.00				0	0.00	30.00	30.49	914.78
91	44122118-FA-P01	FASTENER, METAL, 70mm between prongs	box				0	0.00		10		10	789.15				0	0.00				0	0.00	10.00	78.92	789.15
92	44111515-FO-X01	FILE ORGANIZER, expanding, plastic, 12 pockets	piece				0	0.00		30		30	2,118.17				0	0.00				0	0.00	30.00	70.61	2,118.17
97	44122011-FO-L01	FOLDER, L-TYPE, PLASTIC, for A4 size documents	pack				0	0.00	2			2	342.16				0	0.00				0	0.00	2.00	171.08	342.16
98	44122011-FO-L02	FOLDER, L-TYPE, PLASTIC, for legal size documents	pack				0	0.00	2			2	427.44				0	0.00				0	0.00	2.00	213.72	427.44
99	44122027-FO-P01	FOLDER, PRESSBOARD, size: 240mm x 370mm (~5mm)	box				0	0.00	1	5		6	4,480.32				0	0.00				0	0.00	6.00	746.72	4,480.32
100	44122011-FO-T03	FOLDER, TAGBOARD, for A4 size documents	pack				0	0.00				0	0.00				0	0.00				0	0.00	0.00	217.36	0.00
101	44122011-FO-T04	FOLDER, TAGBOARD, for legal size documents	pack				0	0.00	11			11	3,075.99				0	0.00				0	0.00	11.00	279.64	3,075.99
102	44122008-IT-T01	INDEX TAB, self-adhesive, transparent	box				0	0.00	100			100	5,187.52				0	0.00				0	0.00	100.00	51.88	5,187.52
103	44111515-MF-B02	MAGAZINE FILE BOX, LARGE size, made of chipboard	piece				0	0.00	250	30		280	11,648.00				0	0.00				0	0.00	280.00	41.60	11,648.00
104	44121716-MA-F01	MARKER, FLUORESCENT, 3 assorted colors per set	set				0	0.00	5			5	186.16				0	0.00				0	0.00	5.00	37.23	186.16
105	44121708-MW-B01	MARKER, whiteboard, black, felt tip, bullet type	piece				0	0.00	6	10		16	164.90				0	0.00				0	0.00	16.00	10.31	164.90
106	44121708-MW-B02	MARKER, whiteboard, blue, felt tip, bullet type	piece				0	0.00	6	10		16	164.90				0	0.00				0	0.00	16.00	10.31	164.90
107	44121708-MW-B03	MARKER, whiteboard, red, felt tip, bullet type	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	10.31	0.00
108	44121708-MP-B01	MARKER, PERMANENT, bullet type, black	piece				0	0.00	32	10		42	405.35				0	0.00				0	0.00	42.00	9.65	405.35
109	44121708-MP-B02	MARKER, PERMANENT, bullet type, blue	piece				0	0.00	32	10		42	405.35				0	0.00				0	0.00	42.00	9.65	405.35
110	44121708-MP-B03	MARKER, PERMANENT, bullet type, red	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	9.65	0.00
111	44122104-PC-G01	PAPER CLIP, vinyl/plastic coat, length: 32mm min	box				0	0.00	6			6	35.88				0	0.00				0	0.00	6.00	5.98	35.88
112	44122104-PC-J02	PAPER CLIP, vinyl/plastic coat, length: 48mm min	box				0	0.00	6	20		26	331.24				0	0.00				0	0.00	26.00	12.74	331.24
113	44121706-PE-L01	PENCIL, lead, w/ eraser, wood cased, hardness: HB	box				0	0.00	14			14	291.05				0	0.00				0	0.00	14.00	20.79	291.05
114	44122037-RB-P10	RING BINDER, 80 rings, plastic, 32mm x 1.12m	bundle				0	0.00				0	0.00				0	0.00				0	0.00	0.00	201.64	0.00
115	44122101-RU-B01	RUBBER BAND, 70mm min lay flat length (#18)	box				0	0.00	3			3	290.16				0	0.00				0	0.00	3.00	96.72	290.16
116	44121905-SP-F01	STAMP PAD, FELT, bed dimension: 60mm x 100mm min	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	27.66	0.00
117	44121612-BL-H01	CUTTER BLADE, for heavy duty cutter	piece				0	0.00	12			12	141.27				0	0.00				0	0.00	12.00	11.77	141.27

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118	44121612-CU-H01	CUTTER KNIFE, for general purpose	piece				0	0.00	10	4		14	383.66				0	0.00				0	0.00	14.00	27.40	383.66
119	44103202-DS-M01	DATING AND STAMPING MACHINE, heavy duty	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	478.38	0.00
120	44121619-PS-M01	PENCIL SHARPENER, manual, single cutter head	piece				0	0.00	2			2	374.40				0	0.00				0	0.00	2.00	187.20	374.40
121	44101602-PU-P01	PUNCHER, paper, heavy duty, with two hole guide	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	131.96	0.00
122	44121618-SS-S01	SCISSORS, symmetrical, blade length: 65mm min	pair				0	0.00	13	4		17	265.20				0	0.00				0	0.00	17.00	15.60	265.20
123	44121615-ST-S01	STAPLER, STANDARD TYPE, load cap: 200 staples min	piece				0	0.00	11	4		15	1,232.40				0	0.00				0	0.00	15.00	82.16	1,232.40
124	44121615-ST-B01	STAPLER, BINDER TYPE, heavy duty, desktop	unit				0	0.00	2			2	1,757.60				0	0.00				0	0.00	2.00	878.80	1,757.60
125	44121613-SR-P01	STAPLE REMOVER, PLIER-TYPE	piece				0	0.00	5			5	90.90				0	0.00				0	0.00	5.00	18.18	90.90
126	44121605-TD-T01	TAPE DISPENSER, TABLE TOP, for 24mm width tape	piece				0	0.00	3			3	167.48				0	0.00				0	0.00	3.00	55.83	167.48
127	44101602-PB-M01	BINDING AND PUNCHING MACHINE, binding cap: 50mm	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	10,400.00	0.00
128	44101807-CA-C01	CALCULATOR, compact, 12 digits	unit				0	0.00	5			5	676.00				0	0.00				0	0.00	5.00	135.20	676.00
129	44101714-FX-M01	FACSIMILE MACHINE, uses thermal paper	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	4,711.20	0.00
130	44101601-PT-M01	PAPER TRIMMER/CUTTING MACHINE, max paper size: B4	unit				0	0.00	1			1	8,088.08				0	0.00				0	0.00	1.00	8,088.08	8,088.08
Printer or Facsimile or Photocopier Supplies																										
135	44103105-CA-C02	INK CART, CANON CL-811, Colored	cart				0	0.00	22			22	22,651.20				0	0.00				0	0.00	22.00	1,029.60	22,651.20
136	44103105-CA-B04	INK CART, CANON PG-740, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	754.00	0.00
137	44103105-CA-B02	INK CART, CANON PG-810, Black	cart				0	0.00	28			28	21,840.00				0	0.00				0	0.00	28.00	780.00	21,840.00
138	44103105-EP-B17	INK CART, EPSON C13T664100 (T6641), Black	cart				0	0.00	5			5	1,274.00				0	0.00				0	0.00	5.00	254.80	1,274.00
139	44103105-EP-C17	INK CART, EPSON C13T664200 (T6642), Cyan	cart				0	0.00	2			2	509.60				0	0.00				0	0.00	2.00	254.80	509.60
140	44103105-EP-M17	INK CART, EPSON C13T664300 (T6643), Magenta	cart				0	0.00	2			2	509.60				0	0.00				0	0.00	2.00	254.80	509.60
141	44103105-EP-Y17	INK CART, EPSON C13T664400 (T6644), Yellow	cart				0	0.00	2			2	509.60				0	0.00				0	0.00	2.00	254.80	509.60
142	44103105-HP-B40	INK CART, HP C2P04AA (HP62) Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	-	0.00
204	44103103-BR-B11	TONER CART, BROTHER TN-3350, Black, for HL5450DN (CU Printer)	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	4,288.54	0.00
205	44103103-HP-B12	TONER CART, HP CB435A, Black	cart				0	0.00		9		9	25,721.28				0	0.00				0	0.00	9.00	2,857.92	25,721.28
206	44103103-HP-B14	TONER CART, HP CB540A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3,312.40	0.00
207	44103103-HP-B18	TONER CART, HP CE255A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	6,791.20	0.00
208	44103103-HP-B21	TONER CART, HP CE278A, Black	cart				0	0.00	5			5	15,896.40				0	0.00				0	0.00	5.00	3,179.28	15,896.40
209	44103103-HP-B22	TONER CART, HP CE285A (HP85A), Black	cart				0	0.00	58	20		78	230,380.80				0	0.00				0	0.00	78.00	2,953.60	230,380.80
228	44103103-HX-B28	TONER CART, HP CE505X, Black, high cap	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7,213.44	0.00
229	44103103-HP-B52	TONER CART, HP CF217A (HP17A) Black LaserJet	cart				0	0.00	5			5	14,664.00				0	0.00				0	0.00	5.00	2,932.80	14,664.00
234	44103103-HP-B56	TONER CART, HP CF281A (HP81A) Black LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	8,640.85	0.00
235	44103103-HP-B57	TONER CART, HP CF283A (HP83A) LaserJet Black	cart				0	0.00	5			5	16,208.50				0	0.00				0	0.00	5.00	3,241.70	16,208.50
236	44103103-HX-B51	TONER CART, HP CF283XC (HP83X) Blk Contract LJ	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3,946.80	0.00
267	44103103-HP-B34	TONER CART, HP Q2612A, Black	cart				0	0.00	3			3	9,494.16				0	0.00				0	0.00	3.00	3,164.72	9,494.16
268	44103103-HP-B39	TONER CART, HP Q5942A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7,482.80	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
269	44103103-HP-B48	TONER CART, HP Q7553A, Black	cart				0	0.00	3			3	11,918.40				0	0.00				0	0.00	3.00	3,972.80	11,918.40
Audio and Visual Equipment and Supplies																										
285	45121517-DO-C01	DOCUMENT CAMERA, 3.2M pixels	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	28,860.00	0.00
286	45111609-MM-P01	MULTIMEDIA PROJECTOR, 4000 min ANSI Lumens	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	18,616.00	0.00
Flag or Accessories																										
287	55121905-PH-F01	PHILIPPINE NATIONAL FLAG, 100% polyester	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	319.28	0.00
Printed Publications																										
288	55101524-RA-H01	HANDBOOK (RA 9184), 7th Edition	book				0	0.00				0	0.00				0	0.00				0	0.00	0.00	46.28	0.00
Fire Fighting Equipment																										
289	46191601-FE-M01	FIRE EXTINGUISHER, DRY CHEMICAL, 4.5kgs	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,144.00	0.00
290	46191601-FE-H01	FIRE EXTINGUISHER, PURE HCFC 123, 4.5kgs	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	4,992.00	0.00
Consumer Electronics																										
291	52161535-DV-R01	DIGITAL VOICE RECORDER, memory: 4GB (expandable)	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	6,828.14	0.00
Furniture and Furnishings																										
292	56101504-CN-B01	CHAIR, monobloc, beige, with backrest, w/o armrest	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	262.60	0.00
Arts and Crafts Equipment and Accessories and Supplies																										
296	60121413-CB-P01	CLEARBOOK, 20 transparent pockets, for A4 size	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	39.78	0.00
297	60121413-CB-P02	CLEARBOOK, 20 transparent pockets, for LEGAL size	piece				0	0.00	4			4	169.52				0	0.00				0	0.00	4.00	42.38	169.52
298	60121534-ER-P01	ERASER, PLASTIC/RUBBER, for pencil draft/writing	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	4.42	0.00
299	60121524-SP-G01	SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip	piece				0	0.00	294	47		341	11,802.42				0	0.00				0	0.00	341.00	34.61	11,802.42
300	60121524-SP-G02	SIGN PEN, BLUE, liquid/gel ink, 0.5mm needle tip	piece				0	0.00	252	35		287	9,933.41				0	0.00				0	0.00	287.00	34.61	9,933.41
301	60121524-SP-G03	SIGN PEN, RED, liquid/gel ink, 0.5mm needle tip	piece				0	0.00	78			78	2,699.67				0	0.00				0	0.00	78.00	34.61	2,699.67
302	60121124-WR-P01	WRAPPING PAPER, kraft, 65gsm (-5%)	pack				0	0.00				0	0.00				0	0.00				0	0.00	0.00	129.67	0.00
SOFTWARE																										
1	43230000-SFT-001	Business function specific software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
14	43230000-SFT-014	Security and protection software	license				0	0.00	7			7	17,500.00				0	0.00				0	0.00	7.00	2,500.00	17,500.00
15	43230000-SFT-015	Utility and device driver software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
16	43230000-SFT-016	Information exchange software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
OTHER SOFTWARE																										
1							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
PASSENGER AIR TRANSPORTATION																										
1	78111501-GFA-001	* Airline Ticket	ticket				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Motor Vehicles																										
A. For the Exercise of the Executive Functions																										

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
1	25101503-VA101A	Car (Sedan or Hatchback) Engine displacement not exceeding 2200 cc for gasoline For a Department Secretary and other officials of equivalent rank in National Government Agencies (NGAs), Government-Owned or -Controlled Corporations (GOCCs) and Local Government Units (LGUs).	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	-	0.00
	25101503-VA101B	Car (Sedan or Hatchback) Engine displacement not exceeding 2200 cc for diesel For a Department Secretary and other officials of equivalent rank in National Government Agencies (NGAs), Government-Owned or -Controlled Corporations (GOCCs) and Local Government Units (LGUs).	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	-	0.00
	25101507-VA201A	Asian Utility Vehicle (AUV or Crossover Utility Vehicle (CUV)) Engine displacement not exceeding 2000 cc for gasoline For a Department Secretary and other officials of equivalent rank in National Government Agencies (NGAs), Government-Owned or -Controlled Corporations (GOCCs) and Local Government Units (LGUs).	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	-	0.00
	25101507-VA201B	Asian Utility Vehicle (AUV or Crossover Utility Vehicle (CUV)) Engine displacement not exceeding 2800 cc for diesel For a Department Secretary and other officials of equivalent rank in National Government Agencies (NGAs), Government-Owned or -Controlled Corporations (GOCCs) and Local Government Units (LGUs).	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	-	0.00
B. For the Transport of Personnel, Equipment, Supplies, Product and Materials																										
1	25101507-VB101A	Pick-up Engine displacement not exceeding 2200 cc for gasoline For heavy field use in rural and remote areas with generally rugged road condition, mountainous and rugged terrain.	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	-	0.00
	25101507-VB101B	Pick-up Engine displacement not exceeding 3000 cc for diesel For heavy field use in rural and remote areas with generally rugged road condition, mountainous and rugged terrain.	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	-	0.00
	25101900-VB201A	All-terrain vehicle, commonly referred to Sports Utility Vehicle Engine displacement not exceeding 2000 cc for gasoline For heavy field use in rural and remote areas with generally rugged road condition, mountainous and rugged terrain.	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	-	0.00
	25101900-VB201B	All-terrain vehicle, commonly referred to Sports Utility Vehicle Engine displacement not exceeding 2400 cc for diesel For heavy field use in rural and remote areas with generally rugged road condition, mountainous and rugged terrain.	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	-	0.00
C. For the Transport of Sick and/or Injured Persons																										

