

DEPARTMENT OF AGRARIAN REFORM
PROVINCIAL AGRARIAN REFORM OFFICE
Purok Narra, Mabua, Tandag City, Surigao del Sur

ANNUAL PROCUREMENT PLAN FOR 2020

Code (PAP)	Procurement Program/Project	PMO/ End User	Mode of Procurement	Schedule for each Procurement Activity				Source of Funds	Estimated Budget (PHp)			Remarks (Brief description of Program/ Project)
				Ads/ Post of IAEB	Sub/ Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020209000	Fuel and Lubricants		Competitive Bidding	To be procured in accordance with Section 61 of RA 9184				GOP				
		GMS							1,322,000.00	1,322,000.00		
		LTSP							100,000.00	100,000.00		
		AJDP										
		ARBDSP								100,000.00		
	Sub-total								1,522,000.00	1,522,000.00		
	Utilities		Direct Contracting	To be procured under Appendix 21 Guidelines on Procurement og Water, Electricity, Telecommunication &				GOP				
5020401000	Water	GMS							96,000.00	96,000.00		
5020402000	Electricity								1,351,000.00	1,351,000.00		
	Sub-total								1,447,000.00	1,447,000.00		
	General Services	GMS		To be procured in accordance with Appendix 23 Guidelines on the procurement of Security and Janitorial Services				GOP				
5021203000	Security Services		Competitive Bidding						572,000.00	572,000.00		
5021202000	Janitorial Services		By Administration						286,000.00	286,000.00		

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	Sub-total								858,000.00	858,000.00		
5020504000	Postage Stamps	GMS	NP 53.5 AGENCY TO AGENCY	To be procured at Procurement Service pursuant to Section 53.5 of the IRR of RA 9184					84,000.00	84,000.00		
	Sub-total								717,000.00	84,000.00		
	Taxes, Insurance and Other Fees		NP 53.5 Agency to Agency	To be procured at Procurement Service pursuant to Section 53.5 of the IRR of RA 9184								
5021502000	Fidelity Bond	GMS							47,000.00	47,000.00		
5021503000	Insurances								128,000.00	128,000.00		
5021501000	taxes, Duties & Licenses								32,000.00	32,000.00		
	Sub-total								207,000.00	207,000.00		
	Communication	GMS	NP 53.5 - Agency to Agency	To be procured in accordance with IRR Annex H								
5020503000	Internet Subscription								234,000.00	234,000.00		
5020502002	Telephone Expenses								-			
	-Mobile									271,000.00		
	-Landline									235,000.00		

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5020504000	Cable Subscription								21,000.00	21,000.00		
	Sub-total								462,000.00	761,000.00		
5020201000	Common-Use Supplies & Equipment available at P		NP 53.5 Agency to Agency	To be procured at Procurement Service pursuant to Section 53.5 of the IRR of RA 9184								
5020399000		GMS							789,580.00	789,580.00		
		LTSP							196,000.00	196,000.00		
		ALS - LSD							119,000.00	119,000.00		
		ALS - AJD							49,000.00	49,000.00		
		ARBDSP							210,000.00	210,000.00		
	Sub-total								1,363,580.00	1,363,580.00		
5020201000	Common-Use Supplies not available at P		NP 53.9 SVP/Shopping	To be procured with Section 52 of RA 9184								
		GMS							244,200.00	244,200.00		
		LTSP							84,000.00	84,000.00		
		ALS - LSD							51,000.00	51,000.00		
		ALS - AJD							21,000.00	21,000.00		
		ARBDSP							90,000.00	90,000.00		

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	Sub-total								490,200.00	490,200.00		
5021299000	Other General Services		NP 53.9 Small Value Procurement	To be procurred in accordance with IRR Annex H				GOP	-			
		GMS								475,000.00		
		LTSP										
		ALS - LSD										
		ALS - AJD										
		ARBDSP										
	Sub-total								475,000.00	475,000.00		
5029901000	Advertising		NP 53.9 Small Value Procurement	To be procurred in accordance with IRR Annex H								
		GMS							-	-		
		LTSP							-			
		ALS - LSD							-			
		ALS - AJD							40,000.00	40,000.00		
		ARBDSP							-			
	Sub-total								40,000.00	40,000.00		

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				Ads/ Post of IAEB	Sub/ Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5029902000	Printing and Publications		NP 53.9 Small Value Procurement	To be procured in accordance with IRR Annex H								
		GMS							-	-		
		LTSP							70,000.00	70,000.00		
		ALS - LSD							-			
		ALS - AJD							40,000.00	40,000.00		
		ARBDSP							-			
	Sub-total								110,000.00	110,000.00		
	Repair and Maintenance		NP 53.9 Small Value Procurement/Shopping	To be procured in accordance with IRR Annex H								
	Building	GMS								100,000.00		
5021306001	Motor Vehicles	GMS							1,298,000.00	1,298,000.00		
5021305003	ICT Equipment	GMS /							126,000.00	126,000.00		
5021305002	Office Equipment	GMS /							157,000.00	157,000.00		
	Sub-total								1,581,000.00	1,681,000.00		
5029903000	Catering Services		NP 53.9 Small Value Procurement	To be procured in accordance with IRR Annex H								

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				Ads/ Post of IAEB	Sub/ Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
		GMS							-	-		
		LTSP							150,000.00	150,000.00		
		ALS - LSD							100,000.00	100,000.00		
		ALS - AJD							150,000.00	150,000.00		
		ARBDSP							1,063,000.00	1,063,000.00		
	Sub-total								1,463,000.00	1,463,000.00		
5020201000	Trainings/Conferences/Assessment		Lease of Venue/Community Participation	To be procurred in accordance with IRR Annex 7				GOP				
	Training	GMS							-	-		
		LTSP							348,000.00	348,000.00		
		ALS - LSD							178,000.00	178,000.00		
		ALS - AJD							79,000.00	79,000.00		
		ARBDSP							1,328,000.00	1,328,000.00		
	Sub-total								1,933,000.00	1,933,000.00		

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5029905000	Rent/Lease Expenses	GMS	NP 53.10 Lease of Real Property	To be procured in accordance with IRR Annex H					800,000.00	849,000.00		
	Sub-total								800,000.00	849,000.00		
	Survey	LTSP	By Admin					GOP				
									2,606,000.00	2,606,000.00		
	Sub-total								2,606,000.00	2,606,000.00	-	
5021199000	Professional Services		By Admin					GOP				
	-Other Professional Se	GMS							660,000.00	660,000.00		
		LTSP							528,000.00	528,000.00		
		ALS - LSD							132,000.00	132,000.00		
		ALS - AJD							132,000.00	132,000.00		
		ARBDSP							264,000.00	264,000.00		
	Sub-total								1,716,000.00	1,716,000.00		
5021499000	Subsidies - Others	ARBDSP	NP - Small Value Procurement							5,250,000.00		

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	Sub-total									5,250,000.00		
	GRAND TOTAL								22,855,780.00	22,855,780.00	-	

Prepared by

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Recommending


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Approved


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