

Department of Agrarian Reform, Negros Oriental - Annual Procurement Plan for FY 2020

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Activity/Project)
				Advertisement /Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	GRAND TOTAL								35,952,000.00	35,952,000.00		
	SUPPORT TO OPERATIONS DIVISION											
20-I-GAS	Procurement of Meals and Snacks for Meetings and Orientation	STOD	NP-53.9 - Small Value Procurement	N/A	N/A	Ma.Jun. Sept.Dec.	Ma.Jun. Sept.Dec.	GOP	50,000.00	50,000.00		STOD's Quarterly Assessment
20-I-GAS	Procurement and Delivery of Office Supplies available at PS-DBM	STOD	NP-53.5 Agency-to-Agency	N/A	N/A	1/2/2020	1/2/2020	GOP	384,000.00	384,000.00		
20-I-GAS	Procurement and Delivery of ICT Office Supplies not available at PS-DBM	STOD	NP-53.9 - Small Value Procurement	N/A	N/A	1/2/2020	1/2/2020	GOP	100,000.00	100,000.00		
20-I-GAS	Procurement and Delivery of Fuel, Oil and Lubricants	STOD	Competitive Bidding	10/24/2019	11/19/2019	1/2/2020	1/7/2020	GOP	60,000.00	60,000.00		
20-I-GAS	Provision of Water	STOD	Direct Contracting	N/A	N/A	1/2/2020	1/2/2020	GOP	345,000.00	345,000.00		
20-I-GAS	Provision of Power and Electricity	STOD	Direct Contracting	N/A	N/A	1/2/2020	1/2/2020	GOP	2,600,000.00	2,600,000.00		
20-I-GAS	Procurement of Postage Services	STOD	NP-53.5 Agency-to-Agency	N/A	N/A	1/2/2020	1/2/2020	GOP	50,000.00	50,000.00		
20-I-GAS	Procurement of Courier Services	STOD	Direct Contracting	1/2/2020	N/A	1/2/2020	1/2/2020	GOP	210,000.00	210,000.00		
20-I-GAS	Procurement of Cellular Cards	STOD	NP-53.9 - Small Value Procurement	Jan.Apr. Jul.Oct.	N/A	Jan.Apr. Jul.Oct.	Jan.Apr. Jul.Oct.	GOP	712,000.00	712,000.00		Prepaid cellular cell cards for DARPO Officials
20-I-GAS	Provision of Telephone Landline Services	STOD	Direct Contracting	N/A	N/A	1/2/2020	1/2/2020	GOP	650,000.00	650,000.00		Communications subscription of Telephone Services
20-I-GAS	Provision of Internet Subscription Services	STOD	Direct Contracting	N/A	N/A	1/2/2020	1/2/2020	GOP	850,000.00	850,000.00		Continuous subscription of Internet Services
20-I-GAS	Procurement of Janitorial Services	STOD	Competitive Bidding	10/24/2019	11/19/2019	1/2/2020	1/7/2020	GOP	1,040,000.00	1,040,000.00		
20-I-GAS	Procurement of Security Services	STOD	Competitive Bidding	10/24/2019	11/19/2019	1/2/2020	1/7/2020	GOP	1,272,000.00	1,272,000.00		
20-I-GAS	Supply of Labor and Materials for the repair of Office Equipment	STOD	NP-53.9 - Small Value Procurement	Feb.Mar.May. Jun.Aug.Sept. Dec.	N/A	Feb.Mar.May. Jun.Aug.Sept. Dec.	Feb.Mar.May. Jun.Aug.Sept. Dec.	GOP	55,000.00	55,000.00		
20-I-GAS	Supply of Labor and Materials for the repair of ICT Equipment	STOD	NP-53.9 - Small Value Procurement	Feb.Mar.May. Jun.Aug.Sept. Dec.	N/A	Feb.Mar.May. Jun.Aug.Sept. Dec.	Feb.Mar.May. Jun.Aug.Sept. Dec.	GOP	55,000.00	55,000.00		
20-I-GAS	Supply of Labor and Materials for the repair of Motor Vehicle	STOD	NP-53.9 - Small Value Procurement	Mar.Jul. Sept.Dec.	N/A	Mar.Jul. Sept.Dec.	Mar.Jul. Sept.Dec.	GOP	75,000.00	75,000.00		

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Activity/Project)
				Advertisement /Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
20-I-GAS	Provision of Transportation and Delivery	STOD	NP-53.9 - Small Value Procurement	Jan-Dec.	N/A	Jan-Dec.	Jan-Dec.	GOP	13,000.00	13,000.00		
20-I-GAS	Provision of Office Space Rental of Buildings and Structures	STOD	NP-53.10 Lease of Real Property and Venue	Jan-Dec.	N/A	Jan-Dec.	Jan-Dec.	GOP	2,484,000.00	2,484,000.00		For Use of DAR Provincial Office and PMO
20-I-GAS	Provision of Office Space Rental of Buildings and Structures	STOD	NP-53.10 Lease of Real Property and Venue	Jan-Dec.	N/A	Jan-Dec.	Jan-Dec.	GOP	1,016,000.00	1,016,000.00		For Use of DAR Municipal Offices
20-I-GAS	Provision of Rental for Office Equipments	STOD	NP-53.9 - Small Value Procurement	Jan-Dec.	N/A	Jan-Dec.	Jan-Dec.	GOP	217,000.00	217,000.00		For the rental of photocopier and printers
20-I-GAS	Provision of Subscription for Reading Materials	STOD	NP-53.9 - Small Value Procurement	Jan-Dec.	N/A	Jan-Dec.	Jan-Dec.	GOP	30,000.00	30,000.00		Newspaper (national & local) subscription
	LAND TENURE SECURITY PROGRAM											
20-1.1-LTSP1	Provision of Venue for Trainings	LTID	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Jan.Apr.May. Jun.Aug.Sept. Dec.	Jan.Apr.May. Jun.Aug.Sept. Dec.	GOP	912,000.00	912,000.00		Semestral Target Setting and Meetings/Conference
20-1.1-LTSP2	Procurement of Meals and Snacks for Meetings and Orientation	LTID	NP-53.9 - Small Value Procurement	N/A	N/A	Jan-Dec.	Jan-Dec.	GOP	200,000.00	200,000.00		Meetings and Orientation
20-1.1-LTSP3	Procurement and Delivery of Office Supplies available at PS-DBM	LTID	NP-53.5 Agency-to-Agency	N/A	N/A	1/2/2020	1/2/2020	GOP	500,000.00	500,000.00		
20-1.1-LTSP4	Procurement and Delivery of Office Supplies not available at PS-DBM	LTID	Shopping	N/A	N/A	1/2/2020	1/2/2020	GOP	249,000.00	249,000.00		For unforeseen purchases
20-1.1-LTSP5	Procurement and Delivery of ICT Office Supplies available at PS-DBM	LTID	NP-53.5 Agency-to-Agency	N/A	N/A	1/2/2020	1/2/2020	GOP	400,000.00	400,000.00		
20-1.1-LTSP6	Procurement and Delivery of ICT Office Supplies not available at PS-DBM	LTID	NP-53.9 - Small Value Procurement	N/A	N/A	1/2/2020	1/2/2020	GOP	233,000.00	233,000.00		
20-1.1-LTSP7	Procurement and Delivery of Fuel, Oil and Lubricants	LTID	Competitive Bidding	10/24/2019	11/19/2019	1/2/2020	1/7/2020	GOP	1,481,000.00	1,481,000.00		
20-1.1-LTSP8	Procurement of Survey Services	LTID	Competitive Bidding	10/24/2019	11/19/2019	1/2/2020	1/7/2020	GOP	2,834,000.00	2,834,000.00		
20-1.1-LTSP9	Supply of Labor and Materials for the Repair of Buildings	LTID	NP-53.9 - Small Value Procurement	Apr.Jul.	N/A	Apr.Jul.	Apr.Jul.	GOP	306,000.00	306,000.00		
20-1.1-LTSP10	Supply of Labor and Materials for the Repair of Office Equipment	LTID	NP-53.9 - Small Value Procurement	Jan-Dec.	N/A	Jan-Dec.	Jan-Dec.	GOP	180,000.00	180,000.00		
20-1.1-LTSP11	Supply of Labor and Materials for the Repair of ICT Equipment	LTID	NP-53.9 - Small Value Procurement	Jan-Dec.	N/A	Jan-Dec.	Jan-Dec.	GOP	120,000.00	120,000.00		

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Activity/Project)
				Advertisement /Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
20-1.1-LTSP12	Supply of Labor and Materials for the Repair of Motor Vehicle	LTID	NP-53.9 - Small Value Procurement	Jan-Dec.	N/A	Jan-Dec.	Jan-Dec.	GOP	384,000.00	384,000.00		
20-1.1-LTSP13	Provision of Printing & Publications	LTID	NP-53.9 - Small Value Procurement	Jan-Dec.	N/A	Jan-Dec.	Jan-Dec.	GOP	10,000.00	10,000.00		Printing of brochure newsletters, tarpaulins & others
20-1.1-LTSP14	Provisions for Transportation & Delivery	LTID	NP-53.9 - Small Value Procurement	Jan-Dec.	N/A	Jan-Dec.	Jan-Dec.	GOP	54,000.00	54,000.00		
20-1.1-LTSP15	Provisions of Telephone Landline Services	LTID	Direct Contracting	N/A	N/A	1/2/2020	1/2/2020	GOP	37,000.00	37,000.00		Continuous subscription of Telephone Services
AGRARIAN JUSTICE DELIVERY PROGRAM (OFFICE OF THE PARAD)												
20-2.2-AJDP1	Provision of Venue for Trainings	Ofc.of the PARAD	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Mar.Jun.Dec.	Mar.Jun.Dec.	GOP	164,000.00	164,000.00		Quarterly Assessment, Planning and Workshop
20-2.2-AJDP2	Procurement of Meals and Snacks for Meetings and Orientation	Ofc.of the PARAD	NP-53.9 - Small Value Procurement	N/A	N/A	Jan.Feb.Mar. Apr.May.Jun. Aug.Nov.	Jan.Feb.Mar. Apr.May.Jun. Aug.Nov.	GOP	137,000.00	137,000.00		Strategic/Catch-up Planning & Workshop, Monitoring/Updating of Accomplishment Report and Lecture on Writ of Execution and other DAR related laws
20-2.2-AJDP3	Procurement and Delivery of Office Supplies available at PS-DBM	Ofc.of the PARAD	NP-53.5 Agency-to-Agency	N/A	N/A	1/2/2020	1/2/2020	GOP	70,000.00	70,000.00		
20-2.2-AJDP4	Procurement and Delivery of Office Supplies not available at PS-DBM	Ofc.of the PARAD	Shopping	N/A	N/A	1/2/2020	1/2/2020	GOP	5,000.00	5,000.00		For unforeseen purchases
20-2.2-AJDP5	Procurement and Delivery of ICT Office Supplies available at PS-DBM	Ofc.of the PARAD	NP-53.5 Agency-to-Agency	N/A	N/A	1/2/2020	1/2/2020	GOP	5,000.00	5,000.00		
20-2.2-AJDP6	Procurement and Delivery of Fuel, Oil and Lubricants	Ofc.of the PARAD	Competitive Bidding	10/24/2019	11/19/2019	1/2/2020	1/7/2020	GOP	88,000.00	88,000.00		
20-2.2-AJDP7	Procurement and Delivery of Semi-Expendable-Office Equipment	Ofc.of the PARAD	NP-53.9 - Small Value Procurement	N/A	N/A	Feb.July.	Feb.July.	GOP	30,000.00	30,000.00		
20-2.2-AJDP8	Procurement and Delivery of Semi-Expendable-ICT Equipment	Ofc.of the PARAD	NP-53.9 - Small Value Procurement	N/A	N/A	Mar.Jun.	Mar.Jun.	GOP	50,000.00	50,000.00		
20-2.2-AJDP9	Procurement of General Administrative Services	Ofc.of the PARAD	Competitive Bidding	10/24/2019	11/19/2019	1/2/2020	1/7/2020	GOP	708,000.00	708,000.00		Outsourcing services of clerks, encoders & drivers
20-2.2-AJDP10	Supply of Labor and Materials for the Repair of Office Equipment	Ofc.of the PARAD	NP-53.9 - Small Value Procurement	Apr.Jul.	N/A	Apr.Jul.	Apr.Jul.	GOP	23,000.00	23,000.00		

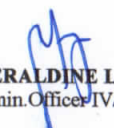
Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)
				Advertisement /Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
20-2.2-AJDP11	Supply of Labor and Materials for the Repair of ICT Equipment	Ofc.of the PARAD	NP-53.9 - Small Value Procurement	Mar.Sept.Dec.	N/A	Mar.Sept.Dec.	Mar.Sept.Dec.	GOP	15,000.00	15,000.00		
20-2.2-AJDP12	Supply of Labor and Materials for the Repair of Motor Vehicle	Ofc.of the PARAD	NP-53.9 - Small Value Procurement	Mar.Jun. Sept.Nov.	N/A	Mar.Jun. Sept.Nov.	Mar.Jun. Sept.Nov.	GOP	20,000.00	20,000.00		
20-2.2-AJDP13	Procurement of Postage Services	Ofc.of the PARAD	NP-53.5 Agency-to-Agency	N/A	N/A	1/2/2020	1/2/2020	GOP	24,500.00	24,500.00		
20-2.2-AJDP14	Procurement of Courier Services	Ofc.of the PARAD	Direct Contracting	1/2/2020	N/A	1/2/2020	1/2/2020	GOP	24,500.00	24,500.00		
20-2.2-AJDP15	Provisions for Transportation & Delivery	Ofc.of the PARAD	NP-53.9 - Small Value Procurement	Mar.Jun. Sept.Nov.	N/A	Mar.Jun. Sept.Nov.	Mar.Jun. Sept.Nov.	GOP	8,000.00	8,000.00		
20-2.2-AJDP16	Provisions for Rental of Motor Vehicles	Ofc.of the PARAD	NP-53.9 - Small Value Procurement	October	N/A	October	October	GOP	18,000.00	18,000.00		Transportation of ARBOs and POs
20-2.2-AJDP17	Procurement of Meals & Snacks for Conference	Ofc.of the PARAD	NP-53.9 - Small Value Procurement	April	N/A	April	April	GOP	10,000.00	10,000.00		Unplanned meetings for visitors and guests
	AGRARIAN JUSTICE DELIVERY PROGRAM (LEGAL)											
20-2.1-AJDP1	Provision of Venue for Trainings	LEGAL	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Mar.May. Sept.Oct.Dec.	Mar.May. Sept.Oct.Dec.	GOP	180,000.00	180,000.00		LCMS/ALI/Quasi Cases Workshop and Year End Assessment and Planning Session
20-2.1-AJDP2	Procurement of Meals and Snacks for Meetings and Orientation	LEGAL	NP-53.9 - Small Value Procurement	N/A	N/A	Feb.Apr.Jun. Aug.Sept.	Feb.Apr.Jun. Aug.Sept.	GOP	65,000.00	65,000.00		Target Setting & Monitoring Activities, Quarterly/Semestral Assessment and Catch-up Planning
20-2.1-AJDP3	Procurement and Delivery of Office Supplies available at PS-DBM	LEGAL	NP-53.5 Agency-to-Agency	N/A	N/A	1/2/2020	1/2/2020	GOP	40,000.00	40,000.00		
20-2.1-AJDP4	Procurement and Delivery of Office Supplies not available at PS-DBM	LEGAL	Shopping	N/A	N/A	1/2/2020	1/2/2020	GOP	162,000.00	162,000.00		For unforeseen purchases
20-2.1-AJDP5	Procurement and Delivery of ICT Office Supplies not available at PS-DBM	LEGAL	NP-53.9 - Small Value Procurement	N/A	N/A	1/2/2020	1/2/2020	GOP	49,000.00	49,000.00		
20-2.1-AJDP6	Procurement and Delivery of Fuel, Oil and Lubricants	LEGAL	Competitive Bidding	10/24/2019	11/19/2019	1/2/2020	1/7/2020	GOP	140,000.00	140,000.00		
20-2.1-AJDP7	Procurement of General Administrative Services	LEGAL	Competitive Bidding	10/24/2019	11/19/2019	1/2/2020	1/7/2020	GOP	1,404,000.00	1,404,000.00		Outsourcing services of clerks, encoders & drivers
20-2.1-AJDP8	Procurement and Delivery of Semi-Expendable-Office Equipment	LEGAL	NP-53.9 - Small Value Procurement	N/A	N/A	March	March	GOP	10,000.00	10,000.00		

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20-2.1-AJDP9	Procurement and Delivery of Semi-Expendable-Furniture & Fixtures	LEGAL	NP-53.9 - Small Value Procurement	N/A	N/A	March	March	GOP	10,000.00	10,000.00		
20-2.1-AJDP10	Supply of Labor and Materials for the Repair of Office Equipment	LEGAL	NP-53.9 - Small Value Procurement	Mar.Jun.Sept.	N/A	Mar.Jun.Sept.	Mar.Jun.Sept.	GOP	20,000.00	20,000.00		
20-2.1-AJDP11	Supply of Labor and Materials for the Repair of ICT Equipment	LEGAL	NP-53.9 - Small Value Procurement	Mar.Apr. Jun. Sept.	N/A	Mar.Apr. Jun. Sept.	Mar.Apr. Jun. Sept.	GOP	20,000.00	20,000.00		
20-2.1-AJDP12	Supply of Labor and Materials for the Repair of Motor Vehicle	LEGAL	NP-53.9 - Small Value Procurement	Mar.Jun. Sept.Nov.	N/A	Mar.Jun. Sept.Nov.	Mar.Jun. Sept.Nov.	GOP	69,000.00	69,000.00		
20-2.1-AJDP13	Provision of Printing & Publications	LEGAL	NP-53.9 - Small Value Procurement	Jan-Dec.	N/A	Jan-Dec.	Jan-Dec.	GOP	5,000.00	5,000.00		Printing of brochure newsletters, tarpaulins & others
20-2.1-AJDP14	Provision for Rental of Motor Vehicle	LEGAL	NP-53.9 - Small Value Procurement	May.Oct.	N/A	May.Oct.	May.Oct.	GOP	20,000.00	20,000.00		Transportation of ARBOs and POs
20-2.1-AJDP15	Provision of Transportation and Delivery	LEGAL	NP-53.9 - Small Value Procurement	May.July	N/A	May.July	May.July	GOP	22,000.00	22,000.00		
	AR BENEFICIARIES DEVELOPMENT & SUSTAINABILITY PROGRAM											
20-3.1-ARBDSP1	Provision of Venue for Trainings	PBDD	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Apr.July	Apr.July	GOP	221,000.00	221,000.00		Review and Planning Session
20-3.1-ARBDSP2	Procurement of Meals and Snacks for Meetings and Orientation	PBDD	NP-53.9 - Small Value Procurement	N/A	N/A	Feb-Nov.	Feb-Nov.	GOP	2,683,000.00	2,683,000.00		On-site Trainings for ARBOs
20-3.1-ARBDSP3	Procurement and Delivery of Office Supplies available at PS-DBM	PBDD	NP-53.5 Agency-to-Agency	N/A	N/A	1/2/2020	1/2/2020	GOP	460,000.00	460,000.00		
20-3.1-ARBDSP4	Procurement and Delivery of Office Supplies not available at PS-DBM	PBDD	Shopping	N/A	N/A	1/2/2020	1/2/2020	GOP	14,000.00	14,000.00		For unforeseen purchases
20-3.1-ARBDSP5	Procurement and Delivery of ICT Office Supplies available at PS-DBM	PBDD	NP-53.5 Agency-to-Agency	N/A	N/A	1/2/2020	1/2/2020	GOP	15,000.00	15,000.00		
20-3.1-ARBDSP6	Procurement and Delivery of Fuel, Oil and Lubricants	PBDD	Competitive Bidding	10/24/2019	11/19/2019	1/2/2020	1/7/2020	GOP	602,000.00	602,000.00		
20-3.1-ARBDSP7	Procurement of General Administrative Services	PBDD	Competitive Bidding	10/24/2019	11/19/2019	1/2/2020	1/7/2020	GOP	592,000.00	592,000.00		Outsourcing services of clerks, encoders & drivers
20-3.1-ARBDSP8	Provision of Internet Subscription Services	PBDD	Direct Contracting	N/A	N/A	1/2/2020	1/2/2020	GOP	60,000.00	60,000.00		Continuous subscription of Internet Services
20-3.1-ARBDSP9	Procurement of Cellular Cards	PBDD	NP-53.9 - Small Value Procurement	August	N/A	August	August	GOP	5,000.00	5,000.00		Prepaid cellular cell cards for DARPO Officials

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20-3.1-ARBDSP10	Provision of Financial Subsidy	PBDD	NP-53.2 Emergency Cases	N/A	N/A	Jan-Dec.	Jan-Dec.	GOP	7,285,000.00	7,285,000.00		
20-3.1-ARBDSP11	Supply of Labor and Materials for the Repair of Motor Vehicle	PBDD	NP-53.9 - Small Value Procurement	Apr.May.Jul. Aug.Sept.Nov.	N/A	Apr.May.Jul. Aug.Sept.Nov.	Apr.May.Jul. Aug.Sept.Nov.	GOP	88,000.00	88,000.00		
20-3.1-ARBDSP12	Provisions for Rental of Motor Vehicles	PBDD	NP-53.9 - Small Value Procurement	Jun.July.Aug. Sept.Oct.	N/A	Jun.July.Aug. Sept.Oct.	Jun.July.Aug. Sept.Oct.	GOP	131,000.00	131,000.00		Transportation of ARBOs and POs
20-3.1-ARBDSP13	Provision of Transportation and Delivery	PBDD	NP-53.9 - Small Value Procurement	Feb-Apr.	N/A	Feb-Apr.	Feb-Apr.	GOP	9,000.00	9,000.00		
20-3.1-ARBDSP14	Procurement of Meals & Snacks for Conference	PBDD	NP-53.9 - Small Value Procurement	June	N/A	June	June	GOP	3,000.00	3,000.00		Unplanned meetings for visitors and guests

Prepared by:


Reviewed by:


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Recommending Approval:

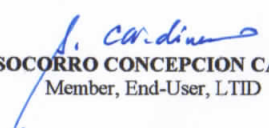
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MANUEL M. GALON, JR.
 BAC, Chairman


GRACE F. MAPILI
 BAC, Vice Chairperson

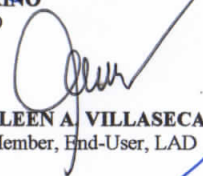

MAGDALENE D. PARREÑO
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