

**DEPARTMENT OF AGRARIAN REFORM PROVINCIAL OFFICE-LA UNION**  
**Annual Procurement Plan for FY 2020**

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Activity/Project)
				Advertisement/Post ing of IB/REI	Submission/Op ening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	<b>COMMON USE SUPPLIES &amp; EQUIPMENT</b>											
	Available at PS-DBM	DARPO										
19-0001		1st Quarter	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	81,588.00	81,588.00		
19-0001		2nd Quarter	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	38,524.00	38,524.00		
19-0001		3rd Quarter	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	40,527.00	40,527.00		
19-0001		4th Quarter	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	19,311.00	19,311.00		
	Not Available at PS-DBM	DARPO										
19-0002		1st Quarter	NP-53.9 - Small Value Procurement	Jan-March	N/A	Jan-March	Jan-March	GoP	89,215.00	89,215.00		
19-0002		2nd Quarter	NP-53.9 - Small Value Procurement	April-June	N/A	April-June	April-June	GOP	111,916.00	111,916.00		
19-0002		3rd Quarter	NP-53.9 - Small Value Procurement	July-Sept	N/A	July-Sept	July-Sept	GoP	51,566.00	51,566.00		
19-0002		4th Quarter	NP-53.9 - Small Value Procurement	Oct-Dec	N/A	Oct-Dec	Oct-Dec	GoP	34,363.00	34,363.00		
<b>MANDATORIES</b>												
19-0003STO	Fuel, Oil and Lubricants	STOD	NP-53.9 - Small Value Procurement	Jan	N/A	Jan	Jan	GoP	450,000.00	450,000.00		
19-0003TASS	Fuel, Oil and Lubricants	TASS	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	0			
	Utilities											
19-0004STO	Water	DARPO	Direct Contracting	N/A	N/A	Jan-Dec	Jan-Dec	GoP	120,000.00	120,000.00		
19-0005STO	Electricity	DARPO	Direct Contracting	N/A	N/A	Jan-Dec	Jan-Dec	GoP	1,020,000.00	1,020,000.00		
	Communication		Competitive Bidding	Indicate Date	Indicate Date	Indicate Date	Indicate Date					
19-0006STO	Landline	DARPO	Direct Contracting	N/A	N/A	Jan-Dec	Jan-Dec	GoP	200,000.00	200,000.00		
19-0007STO	Mobile	DARPO	Shopping	Jan	N/A	Jan	Jan	GoP	120,000.00	120,000.00		
19-0007ADJ	Mobile	DARAB	Shopping	Jan	N/A	Jan	Jan	GoP	30,000.00	30,000.00		
19-0007ALS	Mobile	LEGAL	Shopping	Jan	N/A	Jan	Jan	GoP	12,000.00	12,000.00		
19-007TASS	Mobile	TASS	Shopping	Jan	N/A	Jan	Jan	GoP	15,000.00	15,000.00		
19-0008STO	Internet	DARPO	Direct Contracting	N/A	N/A	Jan-Dec	Jan-Dec	GoP	100,000.00	100,000.00		
19-0009STO	Cable	DARPO	Direct Contracting	N/A	N/A	Jan-Dec	Jan-Dec	GoP	6,000.00	6,000.00		
19-0010STO	Postage	DARPO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	60,000.00	60,000.00		
19-0010ADJ	Postage	DARAB	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	45,000.00	45,000.00		
19-0010ALS	Postage	LEGAL	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	21,000.00	21,000.00		
	General Services											
19-0011STO	Janitorial	DARPO	NP-53.9 - Small Value Procurement	Jan	N/A	Jan	Jan	GoP	432,000.00	432,000.00		
19-0012STO	Security	DARPO	NP-53.9 - Small Value Procurement	Jan	N/A	Jan	Jan	GoP	224,000.00	224,000.00		
19-0013STO	Other general services	STOD	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	588,000.00	588,000.00		
	RENT EXPENSE											
19-0014STO	Rent - Building	DARPO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Jan	Jan	GoP	1,576,000.00	1,576,000.00		
	Repairs and Maintenance											
19-0017STO	Motor Vehicle	DARPO	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	200,000.00	200,000.00		
19-0018STO	Office Equipment	DARPO	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	25,000.00	25,000.00		




19-0019STO	ICT	DARPO	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	25,000.00	25,000.00		
	Printing and Publication											
19-0020STO	Printing	STOD	Shopping	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	21,390.00	21,390.00		
19-0020LTS	Printing	LTS	Shopping	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	76,000.00	76,000.00		
19-0020ALS	Printing	LEGAL	Shopping	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	30,330.00	30,330.00		
19-0020STO	Printing	GAD	Shopping	March	N/A	March	March	GoP	2,000.00	2,000.00		
19-0020TASS	Printing	TASS	Shopping	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	2,420.00	2,420.00		
	REPRESENTATION EXPENSE											
19-0020STO	Representation Expenses	STOD	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	63,720.00	63,720.00		
19-0023LTS	Representation Expenses	LTS	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	37,350.00	37,350.00		
19-0023ADJ	Representation Expenses	DARAB	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	14,090.00	14,090.00		
19-0023ALS	Representation Expenses	LEGAL	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	22,410.00	22,410.00		
19-0023TASS	Representation Expenses	TASS	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	93,290.00	93,290.00		
	TRAININGS/SEMINARS/CONFERENCES CONDUCTED											
19-0024STO	RPS (1st and 2nd Sem)	STOD	NP-53.9 - Small Value Procurement	Jan	N/A	Jan	Jan	GoP	182,400.00	182,400.00		
19-0024LTS	RPS (1st Sem)	LTS	NP-53.9 - Small Value Procurement	Jan	N/A	Jan	Jan	GoP	43,200.00	43,200.00		
19-0024ADJ	RPS( 1st and 2nd Sem)	DARAB	NP-53.9 - Small Value Procurement	Jan	N/A	Jan	Jan	GoP	14,710.00	14,710.00		
19-0024ALS	RPS (1st and 2nd Sem)	LEGAL	NP-53.9 - Small Value Procurement	Jan	N/A	Jan	Jan	GoP	57,600.00	57,600.00		
19-0024TASS	RPS( 1st and 2nd Sem)	TASS	NP-53.9 - Small Value Procurement	Jan	N/A	Jan	Jan	GoP	195,362.00	195,362.00		
19-0024ALS	Year end Assessment	LEGAL	NP-53.9 - Small Value Procurement	Nov	N/A	Nov	Nov	GoP	28,800.00	28,800.00		
19-0024STO	Year end Assessment	STOD	NP-53.9 - Small Value Procurement	Nov	N/A	Nov	Nov	GoP	91,200.00	91,200.00		
19-0024STO	Personnel Trainings (2 trainings)	DARPO	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	176,000.00	176,000.00		
	Feed Backin and Assessment	STOD	NP-53.9 - Small Value Procurement	June	N/A	June	June	GoP	31,600.00	31,600.00		
19-0024LTS	Personnel Training	LTS	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	14,200.00	14,200.00		
19-0024ALS	Joint meeting with DARAB/LTS?ALS	LEGAL	NP-53.9 - Small Value Procurement	Jan	N/A	Jan	Jan	GoP	42,000.00	42,000.00		
19-0024ALS	LCMS Updating	LEGAL	NP-53.9 - Small Value Procurement	Oct	N/A	Oct	Oct	GoP	19,200.00	19,200.00		
19-0024STO	GAD Activities	DARPO	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	517,310.00	517,310.00		
19-0024STO	Sectoral Quarterly Meeting/Assessment	TASS	NP-53.9 - Small Value Procurement	March	N/A	March-Dec	March-Dec	GoP	28,000.00	28,000.00		
19-0024TASS	Itena Survey	TASS	NP-53.9 - Small Value Procurement	May	N/A	May	May	GoP	52,000.00	52,000.00		
19-0024TASS	Itena Feedbacking	TASS	NP-53.9 - Small Value Procurement	Sept	N/A	Sept	Sept	GoP	30,000.00	30,000.00		
19-0024TASS	Fundamentals of Cooperative	TASS	NP-53.9 - Small Value Procurement	Jan	N/A	Feb	Feb	GoP	166,500.00	166,500.00		
19-0024TASS	Leadership and Values Re-Orientation	TASS	NP-53.9 - Small Value Procurement	Jan	N/A	Feb	Feb	GoP	15,000.00	15,000.00		
19-0024TASS	Effective Communication Skills	TASS	NP-53.9 - Small Value Procurement	July	N/A	July	July	GoP	54,000.00	54,000.00		
19-0024TASS	Cooperative Management and Governance	TASS	NP-53.9 - Small Value Procurement	July	N/A	August	August	GoP	22,500.00	22,500.00		
19-0024TASS	Human Resource Development	TASS	NP-53.9 - Small Value Procurement	July	N/A	August	August	GoP	58,500.00	58,500.00		
19-0024TASS	Meat Processing	TASS	NP-53.9 - Small Value Procurement	Jan	N/A	Feb	Feb	GoP	4,500.00	4,500.00		
19-0024TASS	Banana and Camote Chips Making	TASS	NP-53.9 - Small Value Procurement	March	N/A	March	March	GoP	4,500.00	4,500.00		
19-0024TASS	Santol Jam Making	TASS	NP-53.9 - Small Value Procurement	August	N/A	August	August	GoP	4,500.00	4,500.00		
19-0024TASS	Orientation on Microfinance	TASS	NP-53.9 - Small Value Procurement	Jan	N/A	Jan	Jan	GoP	9,000.00	9,000.00		
19-0024TASS	Conduct of MF Operational Planning	TASS	NP-53.9 - Small Value Procurement	February	N/A	Feb	Feb	GoP	6,250.00	6,250.00		
19-0024TASS	Policy Formulation on Micro Finance	TASS	NP-53.9 - Small Value Procurement	February	N/A	Feb	Feb-August	GoP	9,000.00	9,000.00		
19-0024TASS	Savings Policy Formulation	TASS	NP-53.9 - Small Value Procurement	March	N/A	March	March-August	GoP	9,000.00	9,000.00		
19-0024TASS	Launching of the MF Program	TASS	NP-53.9 - Small Value Procurement	April	N/A	April	April-Sept	GoP	9,000.00	9,000.00		
19-0024TASS	On-site coaching and assessment	TASS	NP-53.9 - Small Value Procurement	February	N/A	Feb	Feb-July	GoP	9,000.00	9,000.00		
19-0024TASS	BDS CPWASH Livelihood Training	TASS	NP-53.9 - Small Value Procurement	April	N/A	April	April-May	GoP	21,000.00	21,000.00		



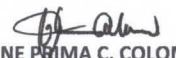
19-0024TASS	Laboratoty Tests	TASS	NP-53.9 - Small Value Procurement	March	N/A	March	March	GoP	65,000.00	65,000.00		
19-0024TASS	Training of Food Safety Management	TASS	NP-53.9 - Small Value Procurement	March	N/A	March	March	GoP	4,500.00	4,500.00		
19-0024TASS	Current Good Manufacturing Practice	TASS	NP-53.9 - Small Value Procurement	March	N/A	March	March	GoP	4,500.00	4,500.00		
19-0024TASS	Sanitation Standard Operating Procedures	TASS	NP-53.9 - Small Value Procurement	March	N/A	March	March	GoP	4,500.00	4,500.00		
19-0024TASS	Municipal Orientation	TASS	NP-53.9 - Small Value Procurement	February	N/A	February	February	GoP	4,500.00	4,500.00		
19-0024TASS	Completion of Required documents for business licen	TASS	NP-53.9 - Small Value Procurement	April	N/A	April	April	GoP	2,000.00	2,000.00		
19-0024TASS	On site Product enhancement Workshop (2 ARBOs)	TASS	NP-53.9 - Small Value Procurement	July	N/A	July	July	GoP	4,500.00	4,500.00		
19-0024TASS	Product labelling, Costing and Pricing	TASS	NP-53.9 - Small Value Procurement	August	N/A	August	August	GoP	20,000.00	20,000.00		
19-0024TASS	Participation to Trade Fairs	TASS	NP-53.9 - Small Value Procurement	March	N/A	March	March	GoP	17,000.00	17,000.00		
19-0024TASS	Project Turnover	TASS	NP-53.9 - Small Value Procurement	Nov	N/A	Nov	Nov	GoP	7,500.00	7,500.00		
19-0024TASS	Training on Credit Collection	TASS	NP-53.9 - Small Value Procurement	April	N/A	April	April	GoP	18,000.00	18,000.00		
19-0024TASS	Policy Making on Grants	TASS	NP-53.9 - Small Value Procurement	June	N/A	June	June	GoP	10,000.00	10,000.00		
19-0024TASS	Launching	TASS	NP-53.9 - Small Value Procurement	February	N/A	February	February	GoP	12,000.00	12,000.00		
19-0024TASS	Sessions 1-24	TASS	NP-53.9 - Small Value Procurement	March	N/A	March	March	GoP	118,000.00	118,000.00		
19-0024TASS	Market Survey (Trasnpo Cost)	TASS	NP-53.9 - Small Value Procurement	March	N/A	March	March	GoP	6,000.00	6,000.00		
19-0024TASS	Bench Marking	TASS	NP-53.9 - Small Value Procurement	June	N/A	June	June	GoP	6,000.00	6,000.00		
19-0024TASS	Graduation	TASS	NP-53.9 - Small Value Procurement	June	N/A	June	June	GoP	12,000.00	12,000.00		
19-0024TASS	Assessment cum Sustainability Planning	TASS	NP-53.9 - Small Value Procurement	April	N/A	April	April	GoP	8,000.00	8,000.00		
19-0024TASS	Financial Literacy	TASS	NP-53.9 - Small Value Procurement	February	N/A	February	February	GoP	13,500.00	13,500.00		
19-0024TASS	Credit management and Loan delinquency Control	TASS	NP-53.9 - Small Value Procurement	April	N/A	April	April	GoP	13,500.00	13,500.00		
19-0024TASS	Pest Management Control	TASS	NP-53.9 - Small Value Procurement	July	N/A	July	July	GoP	13,500.00	13,500.00		
19-0024TASS	Risk Management	TASS	NP-53.9 - Small Value Procurement	Sept	N/A	Sept	Sept	GoP	13,500.00	13,500.00		
19-0024TASS	On Site Coaching and Assessment	TASS	NP-53.9 - Small Value Procurement	October	N/A	October	October	GoP	5,000.00	5,000.00		
19-0024TASS	Project Validation and Coordination with LGUs	TASS	NP-53.9 - Small Value Procurement	February	N/A	February	February	GoP	2,000.00	2,000.00		
19-0024TASS	Orientation on CPWASh Concept	TASS	NP-53.9 - Small Value Procurement	March	N/A	March	March	GoP	2,000.00	2,000.00		
19-0024TASS	Climate Change Mitigation and Adoption	TASS	NP-53.9 - Small Value Procurement	February	N/A	February	February	GoP	25,000.00	25,000.00		
19-0024TASS	Organic concoction & Extract Production	TASS	NP-53.9 - Small Value Procurement	February	N/A	February	February	GoP	25,000.00	25,000.00		
19-0024TASS	Organic Vegetable Production	TASS	NP-53.9 - Small Value Procurement	March	N/A	March	March	GoP	50,000.00	50,000.00		
19-0024TASS	Organic Hog Raising and Production	TASS	NP-53.9 - Small Value Procurement	March	N/A	March	March	GoP	50,000.00	50,000.00		
19-0024TASS	Good Agricultural Practices	TASS	NP-53.9 - Small Value Procurement	June	N/A	June	June	GoP	25,000.00	25,000.00		
19-0024TASS	Records Keeping and Book Keeping	TASS	NP-53.9 - Small Value Procurement	August	N/A	August	August	GoP	25,000.00	25,000.00		
19-0024TASS	Operation and maintenance	TASS	NP-53.9 - Small Value Procurement	July	N/A	July	July	GoP	25,000.00	25,000.00		
19-0024TASS	Assessment	TASS	NP-53.9 - Small Value Procurement	October	N/A	October	October	GoP	20,000.00	20,000.00		
19-0024TASS	Profiling	TASS	NP-53.9 - Small Value Procurement	March	N/A	March	March	GoP	18,750.00	18,750.00		
19-0024TASS	Validation/Orientation MajorCrop Block Farm Project	TASS	NP-53.9 - Small Value Procurement	March	N/A	March	March	GoP	18,750.00	18,750.00		
19-0024TASS	Launching	TASS	NP-53.9 - Small Value Procurement	March	N/A	MARCH	March	GoP	37,500.00	37,500.00		
19-0024TASS	Blck farm Training Session 1-8	TASS	NP-53.9 - Small Value Procurement	April	N/A	April	April	GoP	150,000.00	150,000.00		
19-0024TASS	Graduation	TASS	NP-53.9 - Small Value Procurement	Sept	N/A	Sept	Sept	GoP	37,500.00	37,500.00		
19-0024TASS	Assessment/Validation	TASS	NP-53.9 - Small Value Procurement	October	N/A	October	October	GoP	11,250.00	11,250.00		
19-0024TASS	Operation and Maintenance (4 wheel Tractor)	TASS	NP-53.9 - Small Value Procurement	October	N/A	October	October	GoP	3,750.00	3,750.00		
19-0024TASS	Farm Inputs	TASS	NP-53.9 - Small Value Procurement	May-Sept	N/A	May-Sept	May-Sept	GOP	163,948.00	163,948.00		
19-0024TASS	Honorarium	TASS	NP-53.9 - Small Value Procurement	June	N/A	June	June	GoP	45,000.00	45,000.00		
19-0024TASS	Other Subsidy(EDS & Climate Change)	TASS	NP-53.9 - Small Value Procurement	JanDec	N/A	Jan-Dec	Jan-Dec	GoP	4,540,000.00	4,540,000.00		
19-0024LTS	Rental (SURVEY)	LTS	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	45,000.00	45,000.00		
SUB - TOTAL (SUPPLIES AVAILABLE AT PS DBM									179,950.00	179,950.00		

				SUB - TOTAL (SUPPLIES NOT AVAILABLE AT PS DBM)	287,060.00	287,060.00		
				SUB - TOTAL (MANDATORIES)	5,632,000.00	5,632,000.00		
				SUB - TOTAL (TRAININGS)	3,044,280.00	3,044,280.00		
				SUB - TOTAL(SURVEY)	45,000.00	45,000.00		
				SUB - TOTAL (OTHER SUBSIDY)	4,540,000.00	4,540,000.00		
				GRAND TOTAL	13,728,290.00	13,728,290.00		

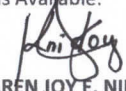
Prepared by:

  
LORIE L. CAPISTRANO  
BAC SECRETARIAT


Certified Appropriate Funds Available:


  
JANE PRIMA C. COLOMA  
Budget Officer


Certified Funds Available:


  
KAREN JOY E. NIDOY  
Accountant II


Recommending Approval


  
ATTY. LOBAYTO P. LANG-AY  
BAC CHAIRPERSON

  
LOURDES E. PANEDA  
BAC MEMBER

  
PRESNELIE S. GALVEZ  
BAC MEMBER

  
ATTY. RAUL C. LALUAN  
PARPO II/HOF

  
SHIRLEY B. VERCELES  
BAC VICE-CHAIRPERSON

  
VICTOR P. LAYA  
BAC MEMBER