

DEPARTMENT OF AGRARIAN REFORM, Provincial Office, Davao del Norte, RO XI,

INDICATIVE ANNUAL PROCUREMENT PLAN FOR FY 2020

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Activity/Project)
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	GENERAL MANAGEMENT AND SUPERVISION	ADMIN & FIN. DIV.							0			
5020101000	Travelling Expenses			N/A	N/A	N/A	N/A	GoP	1300	1300		
5020201002	Training Expenses								0			
	CSC Trainings		NP-53.5 Agency-to-Agency	N/A	N/A	1st & 3rd Quarter	N/A	GoP	100	100		
	Cascading cum Workshop Record's ODTS		NP-53.9 - Small Value Procurement	March	N/A	March	March	GoP	50	50		
	CSI Trainings for Division Chiefs		NP-53.5 Agency-to-Agency	N/A	N/A	2nd & 3rd Quarter	N/A	GoP	50	50		
5020309000	Office Supplies		NP-53.5 Agency-to-Agency	N/A	N/A	Quarterly	N/A	GoP	650	650		
5020309000	Fuel, Oil and Lubricant		NP-53.9 - Small Value Procurement	As Needed	N/A	As Needed	As Needed	GoP	500	500		
	Utility Expenses								0			
5020401000	a. Water		NP-53.5 Agency-to-Agency	N/A	N/A	Monthly	Monthly	GoP	100	100		
5020402000	b. Electricity		Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	1142	1142		
	Communication Expenses								0			
5020501000	a. Postage and Courier Services		NP-53.5 Agency-to-Agency	N/A	N/A	As Needed	As Needed	GoP	70	70		
5020502001	b. Telephone-Mobile			N/A	N/A	N/A	N/A	GoP	360	360		
5020502002	c. Telephone-Landline		Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	158	158		
5020503000	d. Internet Subscription		Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	240	240		
5020504000	e. Cable, Satellite, Telegraph and Redial		Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	40	40		
5021102000	Auditing Services		NP-53.5 Agency-to-Agency	N/A	N/A	As Needed	As Needed	GoP	50	50		
	General Services								0			
5021202000	a. Janitorial Services		Competitive Bidding	4th Quarter	4th Quarter	1st Quarter	1st Quarter	GoP	500	500		
5021203000	b. Security Services		Competitive Bidding	4th Quarter	4th Quarter	1st Quarter	1st Quarter	GoP	800	800		
5021299099	Other General Services		Direct Contracting	N/A	N/A	January	January	GoP	200	200		
	Repair and Maintenance								0			
5021304001	a. Building								0			
	Repair of Records Room for 4 Divisions		NP-53.9 - Small Value Procurement	September	N/A	September	September	GoP	300	300		
	Repair of DARPO Building		NP-53.9 - Small Value Procurement	April	N/A	April	April	GoP	250	250		
	Repair of MARO Offices		NP-53.9 - Small Value Procurement	July	N/A	July	July	GoP	217	217		
5021305003	b. Office Equipment		NP-53.9 - Small Value Procurement	As Needed	N/A	As Needed	As Needed	GoP	200	200		
5021305002	d. Motor Vehicle		NP-53.9 - Small Value Procurement	As Needed	N/A	As Needed	As Needed	GoP	500	500		
	Taxes, Insurance Premiums & Other Fees								0			
5021501001	a. Taxes, Duties, & Licenses		NP-53.5 Agency-to-Agency	N/A	N/A	As Needed	As Needed	GoP	30	30		
5021502000	b. Fidelity Bond Premiums		NP-53.5 Agency-to-Agency	N/A	N/A	As Needed	As Needed	GoP	40	40		
5021503000	c. Insurance Expenses		NP-53.5 Agency-to-Agency	N/A	N/A	As Needed	As Needed	GoP	150	150		
	Other Maintenance and Operating Expenses								0			

5029903000	a. Representation								0			
	Conduct of STOD Quarterly Meeting		NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	100	100		
	Finalization of 2020 APP/PPMP		NP-53.9 - Small Value Procurement	January	N/A	January	January	GoP	50	50		
5029905001	Rent-Building & Structures		NP-53.9 - Small Value Procurement	December	N/A	January	January	GoP	120	120		
									0			
	LAND TENURE SECURITY PROGRAM	LTID							0			
	1. Land Acquisition and Distribution								0			
5020101000	Travelling Expenses			N/A	N/A	N/A	N/A	GoP	333	333		
5020701000	Survey		NP-53.9 - Small Value Procurement	2nd Quarter	N/A	2nd Quarter	2nd Quarter	GoP	140	140		
	2. Non-Land Transfer Activities								0			
5020101000	Travelling Expenses			N/A	N/A	N/A	N/A	GoP	99	99		
	3. Post-Land Distribution								0			
5020101000	Travelling Expenses			N/A	N/A	N/A	N/A	GoP	536	536		
5020309000	Office Supplies		NP-53.5 Agency-to-Agency	N/A	N/A	Quarterly	N/A	GoP	187	187		
5020309000	Fuel, Oil and Lubricant		NP-53.9 - Small Value Procurement	As Needed	N/A	As Needed	As Needed	GoP	100	100		
5020701000	Survey		NP-53.9 - Small Value Procurement	3rd Quarter	N/A	3rd Quarter	3rd Quarter	GoP	1300	1300		
5021299099	Other General Services		Direct Contracting	N/A	N/A	January	January	GoP	148	148		
5029903000	a. Representation								0			
	Conduct of DARPO Finalization of 2019 APP		NP-53.9 - Small Value Procurement	January	N/A	January	January	GoP	40	40		
	Conduct of MAROs One on One Conference		NP-53.9 - Small Value Procurement	1st & 3rd Quarter	N/A	1st & 3rd Quarter	1st & 3rd Quarter	GoP	45	45		
	Conduct of Mid-Year Assessment		NP-53.9 - Small Value Procurement	June	N/A	June	June	GoP	25	25		
	Facilitate Conduct of Regional Execom Meeting		NP-53.9 - Small Value Procurement	October	N/A	October	October	GoP	24	24		
	Conduct of Year-End Assessment		NP-53.9 - Small Value Procurement	December	N/A	December	December	GoP	50	50		
									0			
	ADJUDICATION OF AGRARIAN REFORM CASES	DARAB							0			
5020101000	Travelling Expenses			N/A	N/A	N/A	N/A	GoP	249	249		
5020201002	Training Expenses								0			
	CSC Training		NP-53.5 Agency-to-Agency	N/A	N/A	May	N/A	GoP	25	25		
	LCMS Enhancement Training		NP-53.9 - Small Value Procurement	1st & 3rd Quarter	N/A	1st & 3rd Quarter	1st & 3rd Quarter	GoP	50	50		
	CSI Training		NP-53.5 Agency-to-Agency	N/A	N/A	March	N/A	GoP	25	25		
5020309000	Office Supplies		NP-53.5 Agency-to-Agency	N/A	N/A	Quarterly	N/A	GoP	282	282		
5020302000	Accountable Forms		NP-53.5 Agency-to-Agency	As Needed	N/A	As Needed	As Needed	GoP	40	40		
5020309000	Fuel, Oil and Lubricant		NP-53.9 - Small Value Procurement	As Needed	N/A	As Needed	As Needed	GoP	60	60		
	Communication Expenses								0			
5020504000	Cable, Satellite, Telegraph and Redaio		Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	6	6		
5021299099	Other General Services		Direct Contracting	N/A	N/A	January	January	GoP	132	132		
	Repair and Maintenance								0			
5021304001	a. Building								0			
	Repair of DARAB Records Room		NP-53.9 - Small Value Procurement	March	N/A	March	March	GoP	187	187		
5021305003	b. Office Equipment		NP-53.9 - Small Value Procurement	As Needed	N/A	As Needed	As Needed	GoP	40	40		

5021305003	c. ICT Equipment		NP-53.9 - Small Value Procurement	As Needed	N/A	As Needed	As Needed	GoP	20	20		
5021305002	d. Motor Vehicle		NP-53.9 - Small Value Procurement	As Needed	N/A	As Needed	As Needed	GoP	20	20		
	Other Maintenance and Operating Expenses								0			
5029902000	a. Printing & Publication		NP-53.9 - Small Value Procurement	As Needed	N/A	As Needed	As Needed	GoP	20	20		
5029903000	b. Representation								0			
	Conduct of DARPO Finalization of 2020 APP		NP-53.9 - Small Value Procurement	January	N/A	January	January	GoP	50	50		
	DARAB RPS & MAROs Dialogue		NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	117	117		
	Prov'l Midyear Assessment		NP-53.9 - Small Value Procurement	June	N/A	June	June	GoP	25	25		
	Prov'l Year End Assessment		NP-53.9 - Small Value Procurement	December	N/A	December	December	GoP	25	25		
5029904000	b. Transportation & Delivery		NP-53.9 - Small Value Procurement	As Needed	N/A	As Needed	As Needed	GoP	20	20		
									0			
	AGRARIAN LEGAL SERVICES	LEGAL DIVISION							0			
	1. Resolution of ALI Cases								0			
5020101000	Travelling Expenses			N/A	N/A	N/A	N/A	GoP	97	97		
5020201002	Training Expenses								0			
	Orientation on New AOs and Issuances		NP-53.9 - Small Value Procurement	May	N/A	May	May	GoP	50	50		
	LCMS Enhancement Training		NP-53.9 - Small Value Procurement	July	N/A	July	July	GoP	30	30		
5020309000	Office Supplies		NP-53.5 Agency-to-Agency	N/A	N/A	Quarterly	N/A	GoP	65	65		
5020309000	Fuel, Oil and Lubricant		NP-53.9 - Small Value Procurement	As Needed	N/A	As Needed	As Needed	GoP	49	49		
5020502001	Telephone-Mobile			N/A	N/A	N/A	N/A	GoP	15	15		
5021299099	Other General Services		Direct Contracting	N/A	N/A	January	January	GoP	50	50		
5021304001	Repair & Main - Building - Legal Office		NP-53.9 - Small Value Procurement	As Needed	N/A	As Needed	As Needed	GoP	40	40		
	Other Maintenance and Operating Expenses								0			
5029903000	a. Representation								0			
	Conduct of DARPO Finalization of 2020 APP		NP-53.9 - Small Value Procurement	January	N/A	January	January	GoP	20	20		
	Quarterly Assessment for Legal Division		NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	50	50		
5029904000	b. Transportation & Delivery		NP-53.9 - Small Value Procurement	As Needed	N/A	As Needed	As Needed	GoP	15	15		
	2. Provision of Agrarian Legal Assistance								0			
5020101000	Travelling Expenses			N/A	N/A	N/A	N/A	GoP	326	326		
5020201002	Training Expenses								0			
	CSC Training		NP-53.5 Agency-to-Agency	N/A	N/A	February	N/A	GoP	20	20		
	CSI Training for Division Chiefs		NP-53.5 Agency-to-Agency	N/A	N/A	July	N/A	GoP	20	20		
5020309000	Office Supplies		NP-53.5 Agency-to-Agency	N/A	N/A	Quarterly	N/A	GoP	90	90		
5020309000	Fuel, Oil and Lubricant		NP-53.9 - Small Value Procurement	As Needed	N/A	As Needed	As Needed	GoP	43	43		
5020502001	Telephone-Mobile			N/A	N/A	N/A	N/A	GoP	15	15		
5021299099	Other General Services		Direct Contracting	N/A	N/A	January	January	GoP	90	90		
	Repair and Maintenance								0			
5021305002	a. Motor Vehicle		NP-53.9 - Small Value Procurement	As Needed	N/A	As Needed	As Needed	GoP	80	80		
	Other Maintenance and Operating Expenses								0			
5029902000	a. Printing & Publication		NP-53.9 - Small Value Procurement	As Needed	N/A	As Needed	As Needed	GoP	50	50		

5029903000	b. Representation								0			
	LCMS Data Updating & Cleansing		NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	40	40		
	DARPO Mid Year Assessment		NP-53.9 - Small Value Procurement	June	N/A	June	June	GoP	20	20		
	DARPO Year End Assessment		NP-53.9 - Small Value Procurement	December	N/A	December	December	GoP	20	20		
	Facilitate Conduct of Execom		NP-53.9 - Small Value Procurement	July	N/A	July	July	GoP	20	20		
5029904000	c. Transportation & Delivery		NP-53.9 - Small Value Procurement	As Needed	N/A	As Needed	As Needed	GoP	30	30		
									0			
	AR BENEFICIARIES AND SUSTAINABILITY PROGRAM	PBDD							0			
	1. Supervision & Mgt for Eff Del of Sup (SMEDS)								0			
5020101000	Travelling Expenses			N/A	N/A	N/A	N/A	GoP	197	197		
5020201002	Training Expenses								0			
	Pre ITEMA Planning Workshop; ARBO Mentoring and Coaching		NP-53.9 - Small Value Procurement	July	N/A	July	July	GoP	25	25		
	Feedbacking of ITEMA Result		NP-53.9 - Small Value Procurement	2nd Quarter	N/A	2nd Quarter	2nd Quarter	GoP	45	45		
	GAD Training for ARBOs		NP-53.9 - Small Value Procurement	1st & 2nd Quarter	N/A	1st & 2nd Quarter	1st & 2nd Quarter	GoP	23	23		
	CSI Training		NP-53.5 Agency-to-Agency	N/A	N/A	1st & 2nd Quarter	N/A	GoP	70	70		
	Attendance to PICE Annual Convention		NP-53.5 Agency-to-Agency	N/A	N/A	September	September	GoP	12	12		
	Re-echo Training on SMI		NP-53.9 - Small Value Procurement	March	N/A	March	March	GoP	30	30		
5020309000	Office Supplies		NP-53.5 Agency-to-Agency	N/A	N/A	Quarterly	N/A	GoP	71	71		
5020309000	Fuel, Oil and Lubricant		NP-53.9 - Small Value Procurement	As Needed	N/A	As Needed	As Needed	GoP	37	37		
5021305002	Repair & Maintenance - Motor Vehicle		NP-53.9 - Small Value Procurement	As Needed	N/A	As Needed	As Needed	GoP	32	32		
5029903000	Representation								0			
	Women's Mo. Celeb & GAD for ARBs; M&E		NP-53.9 - Small Value Procurement	July	N/A	July	July	GoP	25	25		
	WS on Climate Resilient Dev't Plan & pre'n of Proj/Activity Design		NP-53.9 - Small Value Procurement	November	N/A	November	November	GoP	54	54		
	PBDD Staff & Point Person Conference		NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	50	50		
	GAD for ARBOs		NP-53.9 - Small Value Procurement	August	N/A	August	August	GoP	10	10		
	1st Sem Assess & Recalibration of Target		NP-53.9 - Small Value Procurement	July	N/A	July	July	GoP	20	20		
	Facilitate Conduct of Execom		NP-53.9 - Small Value Procurement	August	N/A	August	August	GoP	11	11		
	Prov'l Year End Assessment		NP-53.9 - Small Value Procurement	December	N/A	December	December	GoP	5	5		
5029904000	c. Transportation & Delivery		NP-53.9 - Small Value Procurement	As Needed	N/A	As Needed	As Needed	GoP	17	17		
	2. Social Infrastructure Building (SIB)								0			
5020101000	Travelling Expenses			N/A	N/A	N/A	N/A	GoP	381	381		
5020201002	Training Expenses								0			
	Various On-Site Capacity Development		NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	1230	1230		
	Trainings for ARBOs & ARBs in 11 Municipalities								0			
	Entrepreneurial Trainings for ARBOs		NP-53.9 - Small Value Procurement	June	N/A	June	June	GoP	120	120		
	CSI Training		NP-53.5 Agency-to-Agency	N/A	N/A	June	N/A	GoP	60	60		
5020309000	Office Supplies		NP-53.5 Agency-to-Agency	N/A	N/A	Quarterly	N/A	GoP	300	300		
5020309000	Fuel, Oil and Lubricant		NP-53.9 - Small Value Procurement	As Needed	N/A	As Needed	As Needed	GoP	88	88		
5020503000	d. Internet Subscription		Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	8	8		
5021299099	Other General Services		Direct Contracting	N/A	N/A	January	January	GoP	10	10		

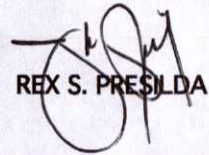
	Repair and Maintenance								0			
5021305003	a. Office Equipment		NP-53.9 - Small Value Procurement	As Needed	N/A	As Needed	As Needed	GoP	15	15		
5021305002	b. Motor Vehicle		NP-53.9 - Small Value Procurement	As Needed	N/A	As Needed	As Needed	GoP	29	29		
5029903000	Representation								0			
	Finalization of 2020 PPMP & APP		NP-53.9 - Small Value Procurement	January	N/A	January	January	GoP	11	11		
	PBDD Meeting		NP-53.9 - Small Value Procurement	2nd & 3rd Quarter	N/A	2nd & 3rd Quarter	2nd & 3rd Quarter	GoP	25	25		
	DARPO Assessment		NP-53.9 - Small Value Procurement	1st & 4th Quarter	N/A	1st & 4th Quarter	1st & 4th Quarter	GoP	30	30		
	Facilitate conduct of Execom/Mancom		NP-53.9 - Small Value Procurement	August	N/A	August	August	GoP	5	5		
	3. Enterprise Development & Eco Support (EDES)								0			
5020101000	Travelling Expenses			N/A	N/A	N/A	N/A	GoP	495	495		
5020201002	Training Expenses								0			
	Various On-Site Entrepreneurial Trainings for ARBOs/ARBs in 11 Municipalities		NP-53.9 - Small Value Procurement	1st & 4th Quarter	N/A	1st & 4th Quarter	1st & 4th Quarter	GoP	772	772		
	Capacity Development Training		NP-53.9 - Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	15	15		
	CSI Training		NP-53.5 Agency-to-Agency	N/A	N/A	May	N/A	GoP	35	35		
	GAD Training		NP-53.9 - Small Value Procurement	July	N/A	July	July	GoP	5	5		
	PAHP Training with Materials		NP-53.9 - Small Value Procurement	3rd Quarter	N/A	3rd Quarter	3rd Quarter	GoP	600	600		
	Provision of Iron Removal Filter		NP-53.9 - Small Value Procurement	2nd & 3rd Quarter	N/A	2nd & 3rd Quarter	2nd & 3rd Quarter	GoP	80	80		
	Hard Component for Capacity Development		NP-53.9 - Small Value Procurement	3rd Quarter	N/A	3rd Quarter	3rd Quarter	GoP	600	600		
5020309000	Office Supplies		NP-53.5 Agency-to-Agency	N/A	N/A	Quarterly	N/A	GoP	188	188		
5020309000	Fuel, Oil and Lubricant		NP-53.9 - Small Value Procurement	As Needed	N/A	As Needed	As Needed	GoP	40	40		
5021299099	Other General Services		Direct Contracting	N/A	N/A	January	January	GoP	69	69		
	Repair and Maintenance								0			
5021304001	a. Building-Records Room		NP-53.9 - Small Value Procurement	As Needed	N/A	As Needed	As Needed	GoP	5	5		
5021305003	b. Office Equipment		NP-53.9 - Small Value Procurement	As Needed	N/A	As Needed	As Needed	GoP	5	5		
5021305002	c. Motor Vehicle		NP-53.9 - Small Value Procurement	As Needed	N/A	As Needed	As Needed	GoP	10	10		
5029903000	Representation								0			
	Finalization of APP/PPMP		NP-53.9 - Small Value Procurement	January	N/A	January	January	GoP	11	11		
	DARPO Assessment		NP-53.9 - Small Value Procurement	December	N/A	December	December	GoP	15	15		
	VLFED Assessment		NP-53.9 - Small Value Procurement	December	N/A	December	December	GoP	5	5		
	PBDD Meeting		NP-53.9 - Small Value Procurement	November	N/A	November	November	GoP	10	10		
	Facilitate conduct of Execom/Mancom		NP-53.9 - Small Value Procurement	March	N/A	March	March	GoP	4	4		
5029904000	Transportation & Delivery		NP-53.9 - Small Value Procurement	As Needed	N/A	As Needed	As Needed	GoP	15	15		
	4. Climate Resilient Farm Productivity Support											
5020101000	Travelling Expenses			N/A	N/A	N/A	N/A	GoP	265	265		
5020201002	Training Expenses								0			
	Various On-Site Capacity Development Trainings in different municipalities		NP-53.9 - Small Value Procurement	1st - 3rd Quarter	N/A	June	June	GoP	100	100		
	CSI Training		NP-53.5 Agency-to-Agency	N/A	N/A	March	N/A	GoP	30	30		
	Capacity Dev't Training with Mat. for 2 ARBOs		NP-53.9 - Small Value Procurement	2nd Quarter	N/A	2nd Quarter	2nd Quarter	GoP	1250	1250		

5020309000	Office Supplies		NP-53.5 Agency-to-Agency	N/A	N/A	Quarterly	N/A	GoP	35	35		
5020309000	Fuel, Oil and Lubricant		NP-53.9 - Small Value Procurement	As Needed	N/A	As Needed	As Needed	GoP	20	20		
5021299099	Other General Services		Direct Contracting	N/A	N/A	January	January	GoP	40	40		
5029903000	Representation								0			
	PBDD Meeting		NP-53.9 - Small Value Procurement	3rd & 4th Quarter	N/A	3rd & 4th Quarter	3rd & 4th Quarter	GoP	15	15		
	DARPO Assessment		NP-53.9 - Small Value Procurement	4th Quarter	N/A	4th Quarter	4th Quarter	GoP	30	30		
5029904000	Transportation & Delivery		NP-53.9 - Small Value Procurement	As Needed	N/A	As Needed	As Needed	GoP	15	15		
									0			

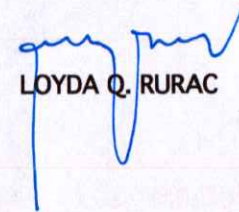
GRAND TOTAL

Validated and Consolidated by:

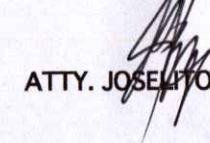
BAC Secretariat:


REX S. PRESILDA

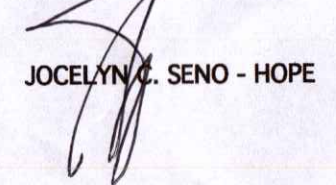
Budget Officer


LOYDA Q. RURAC

Recommending Approval:


ATTY. JOSE LITO A. PINGOY - PBAC Chairperson

Approved by:


JOCELYN C. SENO - HOPE