



DEPARTMENT OF AGRARIAN REFORM REGIONAL OFFICE 02  
Indicative Annual Procurement Plan for FY 2020

Code (PAP)	Procurement Program/ Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Activity/Project)
				Advertisement/P oosting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
LAND TENURE SECURITY PROGRAM DIVISION												
	Joint DAR-LBP PPU Review of Claim Folders	LTSPD	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	72,000.00	72,000.00		
	DAR-DENR Quarterly Conference	LTSPD	NP-53.9 - Small Value Procurement	09/09/2020	N/A	09/16/20	09/17/20	GoP	25,600.00	25,600.00		
	DAR-LBP Consultative Meeting	LTSPD	NP-53.9 - Small Value Procurement	01/08/2020	N/A	01/15/20	01/16/20	GoP	24,000.00	24,000.00		
	RLBET Quarterly Deliberation	LTSPD	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	23,400.00	23,400.00		
	Joint DAR-LRA Conference Quarterly Meeting	LTSPD	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	26,400.00	26,400.00		
	Review and Monitoring of LFs movement in DARMOs and DARPOs	LTSPD	NP-53.10 Lease of Real Property and Venue	09/10/2020	N/A	09/17/20	09/24/20	GoP	66,000.00	66,000.00		
	Cascading of New LTI Issuances for MARPOS	LTSPD	NP-53.9 - Small Value Procurement	02/05/2020	N/A	02/12/2020	02/13/20	GoP	80,800.00	80,800.00		
	Attendance to National Meetings and Conferences	LTSPD	NP-53.9 - Small Value Procurement	04/16/20	N/A	04/23/20	04/24/20	GoP	35,000.00	35,000.00		
	Attendance to Provincial Assessment	LTSPD	NP-53.9 - Small Value Procurement	01/08/2020	N/A	01/15/20	01/16/20	GoP	18,000.00	18,000.00		
	Provision of Technical Assistance to DARPOs' survey activities	LTSPD	NP-53.9 - Small Value Procurement	01/08/2020	N/A	01/15/20	01/16/20	GoP	36,000.00	36,000.00		
	Maintenance and updating of Optool and other Databases	LTSPD	Direct Contracting	Monthly	N/A	Monthly	Monthly	GoP	97,992.00	97,992.00		
	Common Supplies and Equipment	LTSPD	NP-53.5 Agency-to-Agency	N/A	N/A	Monthly	Monthly	GoP	197,000.00	197,000.00		
								Sub-total	702,192.00	702,192.00		
AGRARIAN REFORM BENEFICIARIES DEVELOPMENT AND SUSTAINABILITY PROGRAM												
	Regional level ITEMA Orientation	ARBDSP	NP-53.10 Lease of Real Property and Venue	N/A	N/A	02/20/20	02/21/20	GoP	52,650.00	52,650.00		
	Regional Review and Planning Sessions	ARBDSP	NP-53.10 Lease of Real Property and Venue	N/A	N/A	05/20/20	05/21/20	GoP	117,358.00	117,358.00		
	DAR-DTI-DOST Partnership (Synchronization & orientation)	ARBDSP	NP-53.10 Lease of Real Property and Venue	N/A	N/A	02/15/20	02/16/20	GoP	95,000.00	95,000.00		
	Administrative Support (COS)	ARBDSP	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	97,992.00	97,992.00		
	Office Supplies Expense	ARBDSP	NP-53.5 Agency-to-Agency	N/A	N/A	April - Sept.	April - Sept.	GoP	164,000.00	164,000.00		
	Transportation Expenses	ARBDSP	NP-53.9 - Small Value Procurement	April - September	N/A	April - Sept.	April - Sept.	GoP	315,000.00	315,000.00		
								Sub-total	842,000.00	842,000.00		
AGRARIAN LEGAL SERVICES DIVISION												
	Conference/Discussion on the Latest AOs/MCs Cum Planning Workshop on Disposition of 2020 Target	ALSD	NP-53.10 Lease of Real Property and Venue	N/A	N/A	05/20/20	05/21/20	GoP	147,000.00	147,000.00		
	LCMS Updating/Cleansing Cum Quarterly Conference of Legal Chiefs and Selected Legal Officers	ALSD	NP-53.10 Lease of Real Property and Venue	Quarterly	N/A	Quarterly	Quarterly	GoP	70,000.00	70,000.00		
	Mediation Course to Enhance Skills for Legal Officers (CSC Accredited Provider)	ALSD	NP-53.10 Lease of Real Property and Venue	03/05/2020	N/A	03/12/2020	03/13/20	GoP	77,200.00	77,200.00		
	Training Course to Enhance Writing Skills for Staff of the Legal Division (With CSC Accredited Provider)	ALSD	NP-53.10 Lease of Real Property and Venue	02/05/2020	N/A	02/12/2020	02/13/20	GoP	77,200.00	77,200.00		
	1st Semester Assessment and Conference	ALSD	NP-53.10 Lease of Real Property and Venue	N/A	N/A	05/20/20	05/21/20		70,000.00	70,000.00		
	Other Professional Fees	ALSD	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	252,000.00	252,000.00		
	In-house Workshop for Speedy Resolution Priority ALS 2019 Target	ALSD	NP-53.9 - Small Value Procurement	06/10/2019	N/A	06/17/19	06/18/19	GoP	92,000.00	92,000.00		
	Year-end Assessment	ALSD	NP-53.10 Lease of Real Property and Venue	N/A	N/A	10/14/19	10/18/19	GoP	147,000.00	147,000.00		
	Speedy resolution of priority ALS 2019 Target	ALSD	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	350,000.00	350,000.00		
	Office Supplies Expense	ALSD	NP-53.5 Agency-to-Agency	N/A	N/A	Monthly	Monthly	GoP	80,000.00	80,000.00		
	Transportation Expenses	ALSD	Direct Contracting	Monthly	N/A	Monthly	Monthly	GoP	124,480.00	124,480.00		
								Sub-total	1,486,880.00	1,486,880.00		
DAR ADJUDICATION BOARD												
	DARAB Mid-year Assessment	DARAB	NP-53.10 Lease of Real Property and Venue	N/A	N/A	03/12/2020	03/13/20	GoP	82,000.00	82,000.00		
	DARAB Third Quarter Assessment	DARAB	NP-53.10 Lease of Real Property and Venue	N/A	N/A	04/12/2020	06/18/20	GoP	84,000.00	84,000.00		





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				Advertisement/P osting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	DARAB Year-end Assessment	DARAB	NP-53.10 Lease of Real Property and Venue	N/A	N/A	05/12/2020	09/17/20	GoP	84,000.00	84,000.00		
	COB and Sheriff Enhancement Training	DARAB	NP-53.10 Lease of Real Property and Venue	N/A	N/A	06/12/2020	Quarterly	GoP	36,000.00	36,000.00		
	RARAD Supervisory Visit	DARAB	NP-53.9 - Small Value Procurement	Quarterly	N/A	07/12/2020	Quarterly	GoP	48,000.00	48,000.00		
	Common Supplies and Equipment	DARAB	NP-53.5 Agency-to-Agency	Monthly	N/A	08/12/2020	Monthly	GoP	157,400.00	157,400.00		
	Other General Services	DARAB		Monthly	N/A	09/12/2020	Monthly	GoP	171,600.00	171,600.00		
Sub-total									663,000.00	663,000.00		
SUPPORT TO OPERATIONS DIVISION												
	Problem-solving sessions with DARPOs and CSOs/NGOs and other stakeholders ( particularly on problematic landholdings, flashpoint cases, etc.)	STOD	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	48,000.00	48,000.00		
	Coordination activities/meetings within the regional level in support to DARPO (sector-related concerns)	STOD	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	60,000.00	60,000.00		
	Mancom activities/meetings(regular/expanded)	STOD	NP-53.10 Lease of Real Property and Venue	Quarterly	N/A	Quarterly	Quarterly	GoP	560,000.00	560,000.00		
	Meetings and activities of regional special bodies/ planning committees to strengthen external networks and linkages of DARRO	STOD	NP-53.10 Lease of Real Property and Venue	04/08/2019	N/A	04/15/19	04/16/19	GoP	32,000.00	32,000.00		e.g. RCIT, RDC, Convergence Team, etc.
	Audit conference	STOD	NP-53.10 Lease of Real Property and Venue	N/A	N/A	02/12/2019	02/13/19	GoP	28,000.00	28,000.00		
	Regional planning and assessment sessions	STOD	NP-53.10 Lease of Real Property and Venue	Quarterly	N/A	Quarterly	Quarterly	GoP	672,000.00	672,000.00		Performance review
	Regional Year-End Assessments and Planning Sessions	STOD	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Quarterly	Quarterly	GoP	294,000.00	294,000.00		Closing of Books, eNGAs & eBudget Assessment
	Regional level indicative/ operations planning workshop	STOD	NP-53.10 Lease of Real Property and Venue	Quarterly	N/A	Quarterly	Quarterly	GoP	336,000.00	336,000.00		
	Early Procurement workshop	STOD	NP-53.10 Lease of Real Property and Venue	N/A	N/A	01/29/19	01/30/19	GoP	56,000.00	56,000.00		
	APP/PPMP workshop	STOD	NP-53.10 Lease of Real Property and Venue	N/A	N/A	01/15/19	01/16/19	GoP	112,000.00	112,000.00		
	Regional Conference on Administrative and Financial Matter	STOD	NP-53.10 Lease of Real Property and Venue	N/A	N/A	01/15/19	01/16/19	GoP	213,000.00	213,000.00		
	Quarterly Assessment for STO Division	STOD	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Quarterly	Quarterly	GoP	504,000.00	504,000.00		
	Training for DARRO Personnel	STOD	Direct Contracting	Monthly	N/A	Monthly	Monthly	GoP	500,000.00	500,000.00		
	Quarterly meeting of los	STOD	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	30,000.00	30,000.00		
	Enhancement Training for RIO	STOD	Direct Contracting	Quarterly	N/A	Quarterly	Quarterly	GoP	40,000.00	40,000.00		
	Orientation/Cascading/Updating of policies guidelines and issuances	STOD	NP-53.10 Lease of Real Property and Venue	N/A	N/A	07/15/19	07/16/19	GoP	112,000.00	112,000.00		
	Gender sensitive organization- focused activities	STOD	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Monthly	Monthly	GoP	575,000.00	575,000.00		
	Travelling Expenses	STOD		Monthly	N/A	Monthly	Monthly	GoP	1,400,000.00	1,400,000.00		
	Supplies and Materials	STOD	NP-53.5 Agency-to-Agency	Monthly	N/A	Monthly	Monthly	GoP				
	Office Supplies	STOD	NP-53.5 Agency-to-Agency	Monthly	N/A	Monthly	Monthly	GoP	790,000.00	790,000.00		
	ICT Office Supplies	STOD	NP-53.5 Agency-to-Agency	Monthly	N/A	Monthly	Monthly	GoP	450,000.00	450,000.00		
	Accountable Forms	STOD	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	10,000.00	10,000.00		
	Other Office Supplies	STOD	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	675,000.00	675,000.00		
	Semi-Expendable - Office equipment	STOD	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	484,000.00	484,000.00		
	Semi-Expendable - ICT Equipment	STOD	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	242,000.00	242,000.00		
	Semi-Expendable - Comm. equipment	STOD	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	97,000.00	97,000.00		
	Semi-Expendable - Furniture & Fixtures -	STOD	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	75,000.00	75,000.00		
	Fuel, Oil and Lubricants	STOD	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	340,000.00	340,000.00		
	Utilities	STOD	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP				
	Water	STOD	Direct Contracting	Monthly	N/A	Monthly	Monthly	GoP	194,000.00	194,000.00		
	Electricity	STOD	Direct Contracting	Monthly	N/A	Monthly	Monthly	GoP	1,500,000.00	1,500,000.00		
	General Services	STOD	Competitive Bidding	10/15/18	N/A	12/03/2018	12/07/2018					





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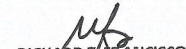
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				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Janitorial Services	STOD	Competitive Bidding	10/15/18	N/A	12/03/2018	12/07/2018	GoP	700,000.00	700,000.00		
	Security Services	STOD	Competitive Bidding	10/15/18	N/A	12/03/2018	12/07/2018	GoP	2,000,000.00	2,000,000.00		
	Communication	STOD	NP-53.9 - Small Value Procurement	N/A	N/A	Monthly	Monthly					
	Postage	STOD	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	200,000.00	200,000.00		
	Landline	STOD	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	150,000.00	150,000.00		
	Internet	STOD	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	85,000.00	85,000.00		
	Cable, Satellite	STOD	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	15,000.00	15,000.00		
	Legal Fee	STOD	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	10,000.00	10,000.00		
	Auditing Services	STOD	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	200,000.00	200,000.00		
	Other Professional Fees	STOD	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	600,000.00	600,000.00		
	Other General Services	STOD	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	200,000.00	200,000.00		
	Taxes and Licenses- Insurance	STOD	Direct Contracting	N/A	N/A	Monthly	Monthly					
	Taxes Duties & Licenses	STOD	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	20,000.00	20,000.00		
	Fidelity Bond	STOD	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	100,000.00	100,000.00		
	Insurance Expenses	STOD	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	150,000.00	150,000.00		
	Repair and Maintenance	STOD	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP				
	RM - Other Land Improvement	STOD	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	260,000.00	260,000.00		
	RM - Building	STOD	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	1,700,000.00	1,700,000.00		
	RM - Motor Vehicle	STOD	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	180,000.00	180,000.00		
	RM- Office Equipment	STOD	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	150,000.00	150,000.00		
	RM- Office Equipment (ICT)	STOD	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	75,000.00	75,000.00		
	RM - Semi Expendable Furniture & Fixture	STOD	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	55,000.00	55,000.00		
	Rent- Motor Vehicles	STOD	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	300,000.00	300,000.00		
	Representation Expenses	STOD	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	300,000.00	300,000.00		
	Transportation Expenses	STOD	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	100,000.00	100,000.00		
	Printing and Publication	STOD	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	150,000.00	150,000.00		
	Advertising Expenses	STOD	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	75,000.00	75,000.00		
	Other Subscription Expenses	STOD	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	50,000.00	50,000.00		
Sub-total									18,254,000.00	18,254,000.00		
Grand Total									21,948,072.00			

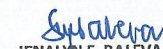
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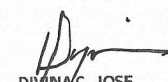
Recommending Approval:


Approved:

  
JAZMIRE T. DELA CRUZ  
BAC Head Secretariat


  
RICHARD T. FRANCISCO  
BAC Regular Member

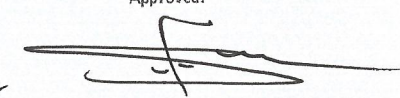
  
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