

Department of Agrarian Reform -CAR-Region Annual Procurement Plan for FY 2020

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Activity/Project)
				Advertisement/ Posting of IB/REI	Submission/O pening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	GENERAL ADMINISTRATION AND SUPPORT SERVICES								16,872,000	16,872,000		
5020102000	Accountable Forms	STOD	Direct Contracting	QUARTERLY				GoP	6,000	6,000		
5020300000	Office supplies	STOD	NP-53.5 Agency-to-Agency	2nd Quarter and 3rd Quarter				GoP	900,000	900,000		
5020102000	Fuel, Oil and Lubricants	STOD	Direct Contracting	MONTHLY				GoP	480,000	480,000		
5020300000	Other Office Supplies	STOD	Shopping	QUARTERLY				GoP	48,000	48,000		
5020401000	Water Expenses	STOD	Direct Contracting	MONTHLY				GoP	60,000	60,000		INCLUDES DRINKING WATER
5020402000	Electricity Expenses	STOD	Direct Contracting	MONTHLY				GoP	172,000	172,000		
5020501000	Postage and Deliveries	STOD	NP-53.5 Agency-to-Agency	AS NEED ARISES /WEEKLY				GoP	24,000	24,000		
5020502002	Telephone Expenses-landline	STOD	Direct Contracting	MONTHLY				GoP	120,000	120,000		
5020502001	Telephone Expenses-mobile	STOD	Direct Contracting	MONTHLY				GoP	216,000	216,000		USE FOR CONNECTING TO THE PROV'L OFFICES
5020503000	Internet Expenses	STOD	Direct Contracting	MONTHLY				GoP	264,000	264,000		
5020504000	Cable, Satellite, Telegraph & Radio	STOD	Direct Contracting	MONTHLY				GoP	7,000	7,000		
5020501000	Extraordinary/miscellaneous Expenses	STOD	Shopping	AS NEED ARISES /WEEKLY				GoP	118,000	118,000		
5021102000	Auditing Expenses	STOD	NP-53.5 Agency-to-Agency	1st Semester				GoP	40,000	40,000		
5021190000	Other professional Services	STOD	Direct Contracting	AS NEED ARISES /WEEKLY				GoP	1,767,000	1,767,000		
5021202000	Janitorial Services	STOD	Competitive Bidding	Nov. 25, 2019	Dec. 16, 2019	Dec. 19, 2019	Dec. 20, 2019	GoP	592,000	592,000		2 JANITRESS AND 1 JANITOR
5021203000	Security Services	STOD	Competitive Bidding	Nov. 26, 2019	Dec. 16, 2019	Dec. 19, 2019	Dec. 20, 2019	GoP	940,000	940,000		3 SECURITY GUARDS BY SHIFT
5021305002	Repair & Maintenance-Office Equipment	STOD	NP-53.9 - Small Value Procurement	MONTHLY/AS NEED ARISES				GoP	15,000	15,000		
5021305003	Repair & Maintenance-ICT	STOD	NP-53.5 Agency-to-Agency	AS NEED ARISES				GoP	20,000	20,000		IMMEDIATE REPAIR OF PRINTER AND CPU
5021306000	Repair & Maintenance - Motor Vehicle	STOD	NP-53.5 Agency-to-Agency	AS NEED ARISES				GoP	252,000	252,000		
	Taxes, Duties and Licences	STOD	NP-53.9 - Small Value Procurement	YEARLY				GoP	16,000	16,000		
	Fidelity Bond Premiums	STOD	NP-53.9 - Small Value Procurement	YEARLY				GoP	56,000	56,000		
	Insurance Expense	STOD	NP-53.10 Lease of Real Property and Venue	YEARLY				GoP	32,000	32,000		ONCE A YEAR FOR THE 4 VEHICLES
5029020000	Printing and Publication Expenses	STOD	NP-53.9 - Small Value Procurement	AS SCHEDULED / MONTHLY				GoP	315,000	315,000		NEWSLETTER AND TARPULIN
5029030000	Representation Expenses	STOD	NP-53.9 - Small Value Procurement	AS SCHEDULED				GoP	530,000	530,000		
5021304000	Rent-Expense - Building	STOD	NP-53.10 Lease of Real Property and Venue	MONTHLY				GoP	4,200,000	4,200,000		
5021304000	Rent-Expense - Motor Vehicle	STOD	NP-53.9 - Small Value Procurement	AS NEED ARISES				GoP	40,000	40,000		Depends on the time that needed extra vehicle
5029070000	Subscription expense	STOD	Shopping	YEARLY				GoP	22,000	22,000		
5020200000	Training Expense	STOD	NP-53.9 - Small Value Procurement	AS SCHEDULED / MONTHLY				GoP	5,620,000	5,620,000		DIFFERENT SECTORS CONDUCTS AS SCHEDULED

Sub - Total

16,872,000

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				Advertisement/ Posting of IB/REI	Submission/O pening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	LAND TENURE SERVICE - SUPERVISION & MANAGEMENT								189,000	189,000		
5020200000	Training Expense	LTS	NP-53.9 - Small Value Procurement	AS SCHEDULED				GoP	189,000	189,000		
	AGRARIAN JUSTICE DELIVERY								-			
									283,000	283,000		
5020300000	Office supplies	DARAB	NP-53.5 Agency-to-Agency	2nd Quarter and 3rd Quarter				GoP	214,000	214,000		PURCHASES AT PS DBM & OUTSIDE DBM
5020399000	Other Office Supplies	DARAB	Shopping	2nd Quarter and 3rd Quarter				GoP	6,000	6,000		PURCHASES AT PS DBM & OUTSIDE DBM
5020601000	Postage and Deliveries	DARAB	NP-53.5 Agency-to-Agency	AS NEED ARISES				GoP	7,000	7,000		
5020603000	Internet Expenses	DARAB	Direct Contracting	MONTHLY				GoP	56,000	56,000		FOR THE DARAB SYSTEM
			Direct Contracting	MONTHLY				GoP	-			
	Non-case Resolution		Direct Contracting	MONTHLY				GoP	-			
5020200000	Training Expense	DARAB	NP-53.9 - Small Value Procurement	AS SCHEDULED				GoP	226,000	226,000		
	LEGAL							GoP	950,000	950,000		
5020200000	Training Expense	LEGAL	Direct Contracting	AS SCHEDULED				GoP	475,000	475,000		
5020399000	Office Supplies	LEGAL	NP-53.5 Agency-to-Agency	2nd Quarter and 3rd Quarter				GoP	250,000	250,000		PURCHASES AT PS DBM & OUTSIDE DBM
5020601000	Postage and Deliveries	LEGAL	Shopping	AS NEED ARISES				GoP	75,000	75,000		
5020603000	Internet Expenses	LEGAL	Direct Contracting	MONTHLY				GoP	60,000	60,000		FOR LCMS DATABASE USE
5029900000	Representation Expenses	LEGAL	NP-53.9 - Small Value Procurement	AS NEED ARISES				GoP	90,000	90,000		
			NP-53.5 Agency-to-Agency	MONTHLY				GoP	-			
	Non-case Resolution			MONTHLY				GoP	-			
5020200000	Training Expense	LEGAL	NP-53.9 - Small Value Procurement	AS SCHEDULED / MONTHLY				GoP	360,000	360,000		
									-			
	ARBDSP -SUPERVISION AND MANAGEMENT								699,000	699,000		
5020200000	Training Expense	PBD	Small Value Procurement	AS SCHEDULED / MONTHLY				GoP	543,000	543,000		
5020300000	Office supplies	PBD	Small Value Procurement	2nd Quarter and 3rd Quarter				GoP	156,000	156,000		PURCHASES AT PS DBM & OUTSIDE DBM
									-			
	ENTERPRISE DEVT & ECONOMIC SUPPORT	PBD	Small Value Procurement	As scheduled				GoP	105,000	105,000		
									-			
Sub total									2,812,000			

Prepared by:

E. Daddy
EUGENIA B. DADDY
BAC Secretariat

Recommending Approval:

Jane D. Torisio
JANE D. TORISIO
BAC Member

Julet C. Dumapis
JULET C. DUMAPIS
BAC Head

ATTY. TERESA S. DOMINGO
BAC Member

Perla M. Garcia
PERLA M. GARCIA
BAC Vice-Chairperson

ATTY. CHRISTINE M. RUL-OC
BAC Chairperson

Imelda M. Abansi
IMELDA M. ABANSI
Admin. Officer VI (Budget Officer)

GRAND TOTAL

19,684,000

Approved by:

Head of Procuring Entity

Virgilio L. Acuna
VIRGILIO L. ACUNA, CEO VI
REGIONAL DIRECTOR

BIDS AND AWARDS COMMITTEE

BAC Resolution No. 127 Series of 2019

"Resolution Recommending the Approval of the Annual Procurement Plan of Common Supplies and Equipment (CSE) and Non-common Supplies (Non-CSE) of the DAR REGIONAL OFFICE – CAR for the CY 2020"

WHEREAS, Section 7.1 of the Implementing Rules and Regulation (IRR) of Republic Act No. 9184 provides that "all procurement should be within the approved budget of the procuring entity and should be meticulously and judiciously planned by the procuring entity concerned and no government procurement shall be undertaken unless it is in accordance with an approved Annual Procurement Plan"; and

WHEREAS, Section 7.2 of the IRR of the RA 9184 provides that " the APP shall bear the approval of the Head of the Procuring Entity or second ranking official designated by the Head of the Procuring Entity to act on his behalf, and must be consistent with its duly approved yearly budget"; and

WHEREAS, Section 7.4 of the IRR of the RA 9184 provides that "the preparation and updating of the PPMP shall be the responsibility of the respective Project Management Offices (PMOs) or end user-units of the procuring entities, while the consolidation of these PPMPs into an APP shall be lodged with the BAC Secretariat"; and

WHEREAS, Section 7.5 of the IRR of the RA 9184 provides that " the updating of the individual PPMPs and the consolidated APP for each procuring entity shall be undertaken every six(6) months or as often as may be required by the head of the procuring entity"; and

WHEREAS, the different end-user units of the DAR Regional Office-CAR have updated their respective PPMPs, as required by the Regional Director, being the Head of the Procuring Entity (HOPE) and were already consolidated by the BAC Secretariat: Now therefore, be it

RESOLVED, to recommend to the Head of the Procuring entity the approval of the PPMPs, APP and APP for both CSE & Non-CSE for CY 2020 in the total

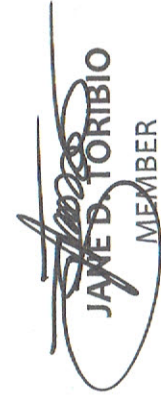
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amount of ONE MILLION FIVE HUNDRED TWENTY THOUSAND pesos (₱1,520,000) for Common Supplies and Equipment and TWENTY ONE MILLION FIVE HUNDRED FORTY FIVE pesos (₱21,545,000) for Non- CSE.

Done this 9th day of August, 2019 at the DAR Regional Office, # 39 M. Roxas St., Tabora Barangay, Trancoville, Baguio City.


ATTY. CHRISTINE M. PUL-OC
BAC Chairperson


PERLA M. GARCIA
BAC Vice-Chairperson


JANE D. TORIBIO
MEMBER


ATTY. TERESA S. DOMINGO
MEMBER

ACTION TAKEN :

☒ Approved

☐ Disapproved


VIRGILIO L. ACUÑA, CEO VI
Regional Director