



DEPARTMENT OF AGRARIAN REFORM Indicative Annual Procurement Plan for 2020

Province : BATANES

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Code	MFO / PROGRAMS / ACTIVITIES / PROJECT	PMO/ End User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds				Remarks (Brief description of Program/ Project)
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CATERING SERVICES IN THE CONDUCT OF TRAINING, SEMINARS & CONFERENCES												
	1. Quarterly Review and Planning Session	GAS	NP-53.9 - Small Value Procurement	N/A	NA	N/A	3/20/2020	GoP	12,000.00	12,000.00		Planning and Workshop
	2. Quarterly Review and Planning Session	GAS	NP-53.9 - Small Value Procurement	N/A	NA	N/A	6/15/2020	GoP	12,000.00	12,000.00		Planning and Workshop
	3. Quarterly Review and Planning Session	GAS	NP-53.9 - Small Value Procurement	N/A	NA	N/A	9/17/2020	GoP	12,000.00	12,000.00		Planning and Workshop
	4. Quarterly Review and Planning Session	GAS	NP-53.9 - Small Value Procurement	N/A	NA	N/A	12/07/2020	GoP	14,000.00	14,000.00		Planning and Workshop
	5. Counselling Sessions/Mediation	AJD	NP-53.9 - Small Value Procurement	N/A	NA	N/A	5/21/2020	GoP	5,000.00	5,000.00		Consultation, Mediation and counselling
I. SUPERVISION AND MANAGEMENT FOR EFFECTIVE DELIVERY OF SUPPORT SERVICES												
	Purchase of office Supplies (ITEMA)	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	8/14/2020	GoP	8,000.00	8,000.00		Office supplies
	Purchase of office Supplies (M & E)	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	various dates	GoP	41,000.00	41,000.00		Office supplies
II. SOCIAL INFRASTRUCTURE BUILDING												
	Catering Services in the conduct of the ff trainings											
	1.Pre-Membership Education Seminar	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	7/16/2020	GoP	20,000.00	20,000.00		Trainings, seminars, conferences, meetings, workshops
	2. Strategic Planning Workshop	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	3/13/2020	GoP	30,000.00	30,000.00		Trainings, seminars, conferences, meetings, workshops
	3. ARB Organizing Development	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	Mar, June & Sept	GoP	80,000.00	80,000.00		Trainings, seminars, conferences, meetings, workshops
	4. Meetings/consultations with potential new members in ARB organizations	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	06/10/2020	GoP	16,000.00	16,000.00		Trainings, seminars, conferences, meetings, workshops
	Procurement of training materials in the conduct of ARB Organizing Development	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	06/10/2020	GoP	10,000.00	10,000.00		Training materials, Office supplies
III. ENTERPRISE DEVELOPMENT & ECONOMIC SUPPORT												
	1. Catering services on the following trainings											
	1.1 Handicraft weaving	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	3/18/2020	GoP	6,000.00	6,000.00		Trainings, seminars, conferences, meetings, workshops
	1.2. Credit Policy formulation/amendments	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	3/24/2020	GoP	30,000.00	30,000.00		Trainings, seminars, conferences, meetings, workshops
	1.3. Alternative Dispute Resolution	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	3/18/2020	GoP	30,000.00	30,000.00		Trainings, seminars, conferences, meetings, workshops

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	1.4. Rootcrop chipping and other cocktail processed products	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	9/15/2020	GoP	30,000.00	30,000.00		Trainings, seminars, conferences, meetings, workshops
	1.5. Farm Business School 25 Modules	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	7/16/2020	GoP	125,000.00	125,000.00		Trainings, seminars, conferences, meetings, workshops
	1.6. Training and workshop of APCP Cap-Dev	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	May & June	GoP	100,000.00	100,000.00		Trainings, seminars, conferences, meetings, workshops
	2. Training supplies and Materials											
	2.1 Handicraft weaving	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	3/18/2020	GoP	15,000.00	15,000.00		Training kit/ Materials
	2.1 PBD Lawyering	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	3/18/2020	GoP	4,000.00	4,000.00		Training kit/ Materials
	2.2 Farm Business School (FBS)	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	7/16/2020	GoP	15,000.00	15,000.00		Training kit/ Materials
	2.3 Agrarian Production and Credit Program (APCP)	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	5/14/2020	GoP	20,000.00	20,000.00		Training kit/ Materials
	2.4 Credit and Micro finance	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	6/15/2020	GoP	12,000.00	12,000.00		Training kit/ Materials
	3. Communication services	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	6/15/2020	GoP	6,000.00	6,000.00		Training kit/ Materials
IV. CLIMATE RESILIENT FARM PRODUCTIVITY SUPPORT												
	1. Sustainable Livelihood Support for Disaster Affected ARCs											
	1.1 Acquisition and awarding of breeder stock for cattle production	ARBDSP	NP-53.9 - Small Value Procurement	8/27/2020	9/11/2020	9/14/2020	9/18/2020	GoP	600,000.00	600,000.00		Project Support to ARBO/ARCs
	1.2 Conduct of Orientation trainings for the project	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	8/19/2019	GoP	50,000.00	50,000.00		Trainings, seminars, conferences, meetings, workshops
	1.3 Supplies and materials	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	8/19/2019	GoP	50,000.00	50,000.00		Malenals in the construction of pproject under CRFPS
	1.4 Transportation & deliveries of the project	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	9/18/2020	GoP	20,000.00	20,000.00		transportation , Freight and deliveries of the project
	2. Major crop-based block Farm Productivity (MCBFP)											
	2.1 Enhancement of Post-Harvest/Facility/Equipment/Implement	ARBDSP	NP-53.9 - Small Value Procurement	8/27/2020	9/11/2020	9/14/2020	9/18/2020	GoP	500,000.00	500,000.00		Project Support to ARBO/ARCs
	3. Provision of Farm Machinery/Equipment/Implements											
	3.1 Sustainable Livelihood Support for Disaster Affected ARCs	ARBDSP	NP-53.9 - Small Value Procurement	8/27/2020	9/11/2020	9/14/2020	9/18/2020	GoP	900,000.00	900,000.00		Project Support to ARBO/ARCs
	3.2. Major crop-based block Farm Productivity (MCBFP)	ARBDSP	NP-53.9 - Small Value Procurement	8/27/2020	9/11/2020	9/14/2020	9/18/2020	GoP	1,500,000.00	1,500,000.00		Project Support to ARBO/ARCs
	Purchase of ICT supplies	GAS	NP-53.9 - Small Value Procurement	N/A	NA	N/A	quarterly	GoP	20,000.00	20,000.00		ICT supplies
	Purchase of Printer	GAS	NP-53.9 - Small Value Procurement	N/A	NA	N/A	4/21/2020	GoP	25,000.00	25,000.00		Office supplies
	Purchase of Office supplies	GAS/AJD/LTS	NP-53.9 - Small Value Procurement	N/A	NA	N/A	quarterly	GoP	81,000.00	81,000.00		Office supplies
	Fuel, oil and lubricant expense	GAS/AJD	NP-53.9 - Small Value Procurement	N/A	NA	N/A	monthly	GoP	32,000.00	32,000.00		Fuel, oil& lubrcants
	Transportation and Delivery Expenses	GAS	NP-53.9 - Small Value Procurement	N/A	NA	N/A	various dates	GoP	10,000.00	10,000.00		Transpo/freights & deliveries
	Printing and Publication	GAS	NP-53.9 - Small Value Procurement	N/A	NA	N/A	various dates	GoP	20,000.00	20,000.00		Printing & publications
	RM - Motor Vehicles	GAS	NP-53.9 - Small Value Procurement	N/A	NA	N/A	various dates	GoP	30,000.00	30,000.00		Repair and Maintenance

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	RM - Office Equipment	GAS	NP-53.9 - Small Value Procurement	N/A	NA	N/A	various dates	GoP	25,000.00	25,000.00		Repair and Maintenance
	RM - ICT	GAS	NP-53.9 - Small Value Procurement	N/A	NA	N/A	various dates	GoP	25,000.00	25,000.00		Repair and Maintenance
MANDATORIES												
	Water	GAS	Direct Contracting	N/A	NA	N/A	N/A	GoP	7,000.00	7,000.00		Mandatory expenses
	Electricity	GAS	Direct Contracting	N/A	NA	N/A	N/A	GoP	96,000.00	96,000.00		Mandatory expenses
	Postage and Courier	GAS	Direct Contracting	N/A	NA	N/A	N/A	GoP	15,000.00	15,000.00		Mandatory expenses
	Telephone Expenses (Mobile)	GAS	Direct Contracting	N/A	NA	N/A	N/A	GoP	12,000.00	12,000.00		Mandatory expenses
	Internet Subscription	GAS	Direct Contracting	N/A	NA	N/A	N/A	GoP	96,000.00	96,000.00		Mandatory expenses
	Cable, Satellite, Telegraph & Radio Expense	GAS	Direct Contracting	N/A	NA	N/A	N/A	GoP	12,000.00	12,000.00		Mandatory expenses
	Auditing Services	GAS	Direct Contracting	N/A	NA	N/A	N/A	GoP	10,000.00	10,000.00		Mandatory expenses
	Janitorial Services	GAS	Direct Contracting	N/A	NA	N/A	N/A	GoP	96,000.00	96,000.00		Mandatory expenses
	Taxes, Duties and Licenses	GAS	Direct Contracting	N/A	NA	N/A	N/A	GoP	8,000.00	8,000.00		Mandatory expenses
	Fidelity Bond Premium	GAS	Direct Contracting	N/A	NA	N/A	N/A	GoP	10,000.00	10,000.00		Mandatory expenses
	Insurances Expense	GAS	Direct Contracting	N/A	NA	N/A	N/A	GoP	6,000.00	6,000.00		Mandatory expenses
	Accountable Forms Expense	GAS	Direct Contracting	N/A	NA	N/A	N/A	GoP	5,000.00	5,000.00		Accountable forms
	Rentals	GAS	Direct Contracting	N/A	NA	N/A	N/A	GoP	12,960.00	12,960.00		Mandatory expenses
	Other maintenance and Operating expense	GAS	NP-53.9 - Small Value Procurement	N/A	NA	N/A	N/A	GoP	50,000.00	50,000.00		Mandatory expenses
									4,976,960.00	4,976,960.00		

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