

(DEPARTMENT OF AGRARIAN REFORM) Annual Procurement Plan for FY 2020

REGION: CAR

PROVINCE: APAYAO

Code (PAP)	Procurement Program/Project	PMO/ User	End-	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Activity/Project)
					Advertise ment/Posti ng of IB/REI	Submission/O pening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
10000000000000	GAS/STOD												
	TRAINING EXPENSES -LOCAL												
5020201000	Training		STOD	NP-53.9 - Small Value Procurement	MONTHLY				GOP	230.00	230.00		shared by 7 STOD personnel
5020309000	FUEL, OIL AND LUBRICANTS		STOD	NP-53.9 - Small Value Procurement	MONTHLY				GOP	120.00	120.00		
5020401000	WATER		STOD	NP-53.9 - Small Value Procurement	MONTHLY				GOP	16.00	16.00		
5020402000	ELECTRICITY		STOD	Direct Contracting	MONTHLY				GOP	200.00	200.00		
5020501000	Postage and Courier services		STOD	Direct Contracting	MONTHLY				GOP	35.00	35.00		
	COMMUNICATION EXPENSES		STOD										
5020502001	Mobile		STOD	Direct Contracting	MONTHLY				GOP	58.00	58.00		for load allowance of PCAO and load reimbursement of STOD personnel
5020503000	Internet subscription		STOD	Direct Contracting	MONTHLY				GOP	50.00	50.00		prepaid wifi shared by 7 personnel including the PCAO
5021102000	AUDITING SERVICES		STOD	NP-53.5 Agency-to-Agency	AS THE NEED ARISES				GOP	30.00	30.00		TEV OF RESIDENT AUDITOR
5021202000	JANITORIAL SERVICES		STOD	Competitive Bidding	LAST QUARTER OF 2019				GOP				EARLY PROCUREMENT
5021101000	PROFESSIONAL SERVICES		STOD	Direct Contracting	QUARTERLY				GOP	656.00	656.00		
	REPAIR AND MAINTENANCE		STOD										
5021306001	Motor vehicle		STOD	NP-53.2 Emergency Cases	AS THE NEED ARISES				GOP	125.00	125.00		
5021305003	Office Equipment		STOD	NP-53.2 Emergency Cases	AS THE NEED ARISES				GOP	18.00	18.00		
	RENTS/LEASE		STOD										
5021306001	Rents-motor vehicle		STOD	NP-53.9 - Small Value Procurement	AS THE NEED ARISES				GOP	60.00	60.00		use to pay hire of vehicle during during group trainings conducted outside the province
5029902000	Building		STOD	NP-53.10 Lease of Real Property and V	LAST QUARTER OF 2019				GOP	300.00	300.00		50% of the amount is for early procurement
5021501001	TAXES, DUTIES AND LICENSES		STOD	NP-53.5 Agency-to-Agency					GOP	12.00	12.00		
	FIDELITY BOND PREMIUMS		STOD	NP-53.5 Agency-to-Agency					GOP				
	INSURANCE EXPENSES		STOD	NP-53.5 Agency-to-Agency					GOP				
5029902000	PRINTING AND PUBLICATION EXPENSES		STOD	NP-53.9 - Small Value Procurement	AS THE NEED ARISES				GOP	7.00	7.00		
	LTSP												
	TRAINING EXPENSES -LOCAL												
5020201000	Training of personnel		LTSP	NP-53.9 - Small Value Procurement	MONTHLY				GOP	59.00	59.00		SHARED BY 9 PERSONNEL
5020301000	Common Use Supplies		LTSP		MONTHLY				GOP				
5020309000	FUEL, OIL AND LUBRICANTS		LTSP	NP-53.9 - Small Value Procurement	MONTHLY				GOP	31.00	31.00		
	TELEPHONE EXPENSES		LTSP						GOP				
5020502001	Mobile		LTSP	Direct Contracting	MONTHLY				GOP	4.00	4.00		shared by 8 personnel
5020701000	SURVEY EXPENSES		LTSP	Competitive Bidding	FIRST SEMESTER OF 2020				GOP	438.00	438.00		EARLY PROCUREMENT
5021101000	Legal Services		LTSP	Direct Contracting	AS THE NEED ARISES				GOP	4.00	4.00		
5029902000	PRINTING AND PUBLICATION EXPENSES		LTSP	Direct Contracting	AS THE NEED ARISES				GOP	12.00	12.00		
5021306001	Rents-motor vehicle		LTSP	NP-53.2 Emergency Cases	AS THE NEED ARISES				GOP	13.00	13.00		
	AJDP		AJDP						GOP				
	TRAINING EXPENSES -LOCAL		AJDP		MONTHLY				GOP				

5020201000	Training of personnel	AJDP	NP-53.9 - Small Value Procurement	MONTHLY	GOP	652.00	652.00		SHARED BY 6 PERSONNEL
5020309000	FUEL, OIL AND LUBRICANTS	AJDP	NP-53.9 - Small Value Procurement	MONTHLY	GOP	108.00	108.00		50% of the amount is for early procurement
5020402000	Electricity	AJDP	Direct Contracting	MONTHLY	GOP	4.00	4.00		
5020501000	Postage and Courier services	AJDP	Direct Contracting	DAILY	GOP	3.00	3.00		
	TELEPHONE EXPENSES	AJDP							
5020502001	Mobile	AJDP	Direct Contracting	MONTHLY	GOP	36.00	36.00		LOAD ALLOWANCE OF CHIEF AND LOAD EXPENSE OF WIFI
5021101000	LEGAL SERVICES	AJDP	Direct Contracting	AS THE NEED ARISES	GOP	206.00	206.00		
5021101000	PROFESSIONAL SERVICES	AJDP	Direct Contracting	AS THE NEED ARISES	GOP	73.00	73.00		
	REPAIR AND MAINTENANCE	AJDP							
5021306001	Motor vehicle	AJDP	NP-53.2 Emergency Cases	AS THE NEED ARISES	GOP	41.00	41.00		
5029902000	PRINTING AND PUBLICATION EXPENSES	AJDP	Direct Contracting	AS THE NEED ARISES	GOP	108.00	108.00		
	RENTS/LEASE	AJDP							
5021306001	Rents-motor vehicle	AJDP	NP-53.9 - Small Value Procurement	AS THE NEED ARISES	GOP	138.00	138.00		
5029902000	Building	AJDP	NP-53.10 Lease of Real Property and Venue	MONTHLY	GOP	18.00	18.00		50% of the amount is for early procurement
	ARBDS								
5020201000	TRAINING EXPENSES -LOCAL	ARBDS	NP-53.9 - Small Value Procurement	MONTHLY	GOP	1,178.00	1,178.00		Shared by 8 personnel
5020309000	FUEL, OIL AND LUBRICANTS	ARBDS	NP-53.9 - Small Value Procurement	MONTHLY	GOP	41.00	41.00		
	TELEPHONE EXPENSES	ARBDS							
5020502001	Mobile	ARBDS	Direct Contracting	MONTHLY	GOP	12.00	12.00		Load allowance of the DIVISION CHIEF
	REPAIR AND MAINTENANCE	ARBDS							
5021306001	Motor vehicle	ARBDS	NP-53.9 - Small Value Procurement	AS THE NEED ARISES	GOP	28.00	28.00		
5021101000	PROFESSIONAL SERVICES	ARBDS	Direct Contracting	AS THE NEED ARISES	GOP	183.00	183.00		
5021199000	SUBSIDIES AND OTHERS	ARBDS	NP-53.9 - Small Value Procurement	FIRST SEMESTER	GOP	1,550.00	1,550.00		EARLY PROCUREMENT
5029904000	TRANSPORTATION AND DELIVERY	ARBDS	NP-53.9 - Small Value Procurement	AS THE NEED ARISES	GOP	208.00	208.00		
5029902000	PRINTING AND PUBLICATION EXPENSES	ARBDS	NP-53.9 - Small Value Procurement	AS THE NEED ARISES	GOP	6.00	6.00		
	OFFICE SUPPLIES EXPENSES								
5020301000	ICT	ALL MFO	Shopping	QUARTERLY	GOP	175.00	175.00		FOR ALL MFO
5020301000	Common Use Supplies	ALL MFO	NP-53.5 Agency-to-Agency	QUARTERLY	GOP	954.00	954.00		FOR ALL MFO
GRAND TOTAL						8,200.00	8,200.00		

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