



**Bids and Awards Committee
BAC Resolution No. 17 Series of 2018**

RESOLUTION RECOMMENDING AWARD OF CONTRACT TO UBIX CORPORATION FOR THE PROCUREMENT OF LEASE AGREEMENT FOR THIRTY SEVEN (37) UNITS OF DIGITAL COPIER MACHINES FOR A PERIOD OF FIVE (5) MONTHS FOR THE DEPARTMENT OF AGRARIAN REFORM CENTRAL OFFICE CY 2018

WHEREAS, the Department of Agrarian Reform (DAR), through the 2018 General Appropriations Act, intends to apply the sum of Philippine Pesos One Million Two Hundred Fifty Thousand only (PhP1,250,000.00) being the Approved Budget for the Contract (ABC), inclusive of taxes, to payments under the contract for Lease Agreement of thirty seven (37) units digital copiers for a period of five (5) months covering August - December 31, 2018 which is within the approved Project Proposal covering the period July to December, 2018;

WHEREAS, on July 4, 2018, the DAR through the Bids and Awards Committee (BAC) published in the PhilGEPs and DAR websites the Invitation to Bid for the subject procurement with an approved budget of PhP 1,250,000.00 for the period August-December 31, 2018 (refer to Annex "A" for a copy of the PhilGEPs posting);

WHEREAS, on July 12, 2018, the BAC conducted a pre-bidding conference in the presence of three (3) interested bidders who requested clarifications/revisions on the technical specifications particularly on: a) the number of years from manufacturing date from three (3) years to five (5) years; b) the delivery schedule from 5 to 30 days from issuance of Notice to Proceed; and c) deletion of the stapling capacity from the technical specifications;

WHEREAS, on July 17, 2018, the BAC issued Supplemental Bid Bulletin (SBB) No. 1 to address the issues raised by the bidders who attended the pre-bidding conference (refer to Annex "B" for SBB No. 1);

WHEREAS, on July 24, 2018, the deadline for bid submission and opening of bids, only two bidders namely: 1) E-Copy Corporation; and 2) U-Bix Corporation submitted bid proposals, and based on the eligibility check conducted by the BAC, both bidders were declared eligible with U-Bix Corporation as the Lowest Calculated Bidder (LCB) (refer to Annex "C" Abstract of Bids as Read);

WHEREAS, on July 26, 2018, with the issuance of the BAC Resolution for the creation of the Technical Working Group (TWG) for this procurement, the detailed evaluation of the bid proposal of U-Bix Corporation was undertaken;

WHEREAS, on August 3, 2018, during the BAC meeting, the TWG reported that U-Bix Corporation passed the detailed evaluation and the end-user representative recommended to the BAC the conduct of post-qualification (refer to Annex "D" for the Detailed Evaluation Report);

WHEREAS, on August 7, 2018, the TWG conducted the post-qualification evaluation of the LCB, U-Bix Corporation, to verify and validate the statements made and documents submitted;

WHEREAS, on August 10, 2018, during the BAC regular meeting, the TWG reported the post-qualification evaluation results and the BAC confirmed its findings that U-Bix Corporation is responsive to the requirements of the bidding documents and declared said bidder as the Lowest Calculated Responsive Bidder(LCRB) (refer to Annex "E" for the Post-qualification Evaluation Report);

WHEREFORE, premises considered, the BAC resolves to recommend to the Head of the Procuring Entity (HOPE) the award of contract to Ubix Corporation, the LCRB for the procurement of lease agreement for thirty seven (37) units of digital copier machines for a period of five (5) months for the DARCO for CY 2018 in the amount of **Philippine Pesos One Million Eight Thousand Five Hundred Twenty Six and 60/100 Only (PhP1,008,526.40)**

Done this 10th day of August 2018 at the DAR Central Office, Diliman, Quezon City.

(Re-assigned to CARAGA)
DIR. LEOMIDES R. VILLAREAL
BAC Member

ATTY. JIM G. COLETO
Vice-Chair

ATTY. DAVID D. ERRO
Chairperson

GLORIA M. JULIANO
Provisional Member, End-user Rep.

PRISCILLA E. ONG
BAC Member

APPROVED BY:

ATTY. LUIS MEINRADO PANGULAYAN
Undersecretary, Legal Affairs Office
Head of Procuring Entity