**CARPER LAD Form No. 63**

(Revised CARP-LAD Form No. 62)

Republic of the Philippines

**DEPARTMENT OF AGRARIAN REFORM**

Region No. \_\_\_\_\_\_

Province of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Municipality of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Transmittal Memorandum to PARO II of the Signed and Sealed CLOAs**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date

**MEMORANDUM**

TO : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Provincial Agrarian Reform Officer II**

FROM : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Regional Director**

SUBJECT : **Transmittal of Signed and Sealed CLOAs**

This is to transmit the following Signed and Sealed CLOAs in the name of ARBs within the Landholding of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, covered by TCT/OCT No. \_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_, TD No. \_\_\_\_\_\_\_\_\_\_\_\_\_ and located at (Municipality, Barangay) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ per attached Signing and Sealing Machine Utilization Recording and Reporting Sheet (CARPER LAD Annex A):

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name of ARB**  **(**Family Name, First Name, Middle Initial) | **CLOA Serial No.** | **Lot No. and Survey No.** | **Area (sq.m.)** | **Date of Signing and Sealing of CLOA (MM/DD/YYYY)** |
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(**Use additional sheet, if necessary)**

For the PAROs appropriate action.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Regional Director**

(Signature over printed name)

=========================================================================

(Please do not detach)

Received by:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**CARPO for Operations**

**Name and Signature**

Attached: Signing and Sealing Machine Utilization Recording and Reporting Sheet (CARPER LAD Annex A)

Copy Distribution:

Original : DARPO

Duplicate : LDF

Triplicate : DARMO

Quadruplicate : DARRO

**RPER LAD Form No. 63**

**CARPER LAD Form No. 63**

(Revised CARP-LAD Form No. 62)

**ADDITIONAL SHEET FOR THE TRANSMITTAL OF SIGNED AND SEALED CLOAs**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name of ARB**  **(**Family Name, First Name, Middle Initial) | **CLOA Serial No.** | **Lot No. and Survey No.** | **Area (sq.m.)** | **Date of Signing and Sealing of CLOA (MM/DD/YYYY)** |
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Note: Put a big “X” in the row immediately after writing/typing/encoding the name of the last ARB in the list. Then put the words “NOTHING FOLLOWS”. Use additional sheet, if necessary. Each additional sheet should be initialed by the Regional Director.