



Bids and Awards Committee
BAC Resolution No. 34 Series of 2017

RESOLUTION RECOMMENDING AWARD OF CONTRACT FOR THE PROCUREMENT OF SECURITY SERVICES CY 2018 FOR THE DEPARTMENT OF AGRARIAN REFORM CENTRAL OFFICE (DARCO) TO TOPWATCH SECURITY AND INVESTIGATION SERVICES, INC.

WHEREAS, the Department of Agrarian Reform Central Office, under the General Appropriations Act for 2018, intends to apply the sum of **Philippine Pesos Twenty Three Million Twenty Seven Thousand Eight Hundred and 32/100 only (PhP 23,027,800.32)** being the Approved Budget for the Contract (ABC) for the procurement of Security Services CY 2018 for DARCO;

WHEREAS, on 14 October 2017, the Bids and Awards Committee (BAC) posted the Invitation to Bid for the procurement of Security Services for CY 2018 for DARCO at the PhilGEPS website with Ref. No. **4877094** and advertised the same in the Philippine Daily Inquirer on the same date (refer to Annex "A" for a copy of the advertisement and PhilGEPs posting);

WHEREAS, on 16 November 2017, issuance of bidding documents to interested suppliers started and the following three (3) bidders signified interest and purchased bidding documents:

1. Topwatch Security and Investigation Services, Inc.
2. ICT Security and Investigation Agency, Inc.; and
3. RJC Security and Investigation Agency, Inc.

WHEREAS, on 23 October 2017, the BAC conducted a pre-bid conference to clarify the provisions in the bidding documents and respond to the bidders' queries pertaining to the documents required for technical and post-qualification evaluation (please refer to Annex "B" for the minutes of the pre-bid conference);

WHEREAS, on 30 October 2017, the BAC issued Supplemental Bid Bulletin No. 1 to correct/amend certain provisions of the Bid Data Sheet, Technical Specifications and Sample Bidding Forms and respond to the queries of Symex Security and RJC Security and Investigation Agency, Inc. (please refer to Annex "C" for copy of SBB no. 1);

WHEREAS, on 6 November 2017, the BAC conducted the bid opening at past 11:00 am, with only two (2) participating bidders, namely: 1) Topwatch Security and Investigation Services, Inc.; and 2) ICT Security and Investigation Agency, Inc. The bid of ICT Security and Investigation Agency, Inc. was not opened as the BAC disqualified said bidder for submitting only three (3) copies instead of the four (4) copies required under ITB Clause 20.3 of the Bid Data Sheet, and said bidder did not manifest any intent to file a motion for reconsideration. The bid of Topwatch Security and Investigation Agency, Inc. was read and recorded to be PhP 22,357,469.35 as the Single Calculated Bid (SCB), (refer to Annex "D" for the Abstract of Bids as read);

WHEREAS, on 12 November 2017, during the BAC regular meeting, the BAC-TWG reported that detailed evaluation of the bids submitted by the SCB, Topwatch Security and Investigation

Services, Inc. complied with all the requirements of the bidding documents and its total bid price as calculated is PHP 22,357,464.65 (refer to Annex "E" Bid Evaluation Report);

WHEREAS, on 29 November 2017, the BAC-TWG with the end-user's representatives conducted the post-qualification evaluation of Topwatch Security and Investigation Services, Inc. and reported on December 4, 2017 that all statements made and documents submitted were validated and found to be true except for some security support equipment which were found incomplete in quantity based on the list required by DAR (refer to Annex "F" Post-qualification Evaluation Report);

WHEREAS, on 4 December, 2017, the BAC notified Topwatch Security and Investigation Services, Inc. of its post-disqualification (refer to Annex "G"- Notice of Post-Disqualification);

WHEREAS, on 6 December, 2017, Topwatch Security and Investigation Services, Inc. requested the BAC for reconsideration of its post-disqualification because the lacking equipment will be available before the end of December, 2017 with copies of purchase orders as proofs that they are already awaiting delivery (refer to Annex "H", copy of Topwatch's MR);

WHEREAS, on 12 December, 2017, the BAC deliberated on the merits of the motion and adopted the recommendation of the end-user's representative to consider the motion filed by Topwatch Security and Investigation Services, Inc.,

WHEREFORE, premises considered, and immediately upon approval of the 2018 Budget, the BAC recommends to the Head of the Procuring Entity the award of contract for the DARCO Security Services CY 2018 to **Topwatch Security and Investigation Services, Inc.** in the amount of **Philippine Pesos Twenty Two Million Three Hundred Fifty Seven Thousand Four Hundred Sixty Four and 65/100 only (PHP 22,357,464.65)** for the period January 1-to December 31, 2018.

Done this 18th day of December 2017 at the DAR, Elliptical Road, Quezon City.

ATTY. MILAGROS ISABEL A. CRISTOBAL
BAC Member

HERMINIA FE B. SAN JUAN
BAC Chairperson

NESTOR C. BAYONETO
Alternate BAC Member

RENE E. COLOCAR
Provisional Member, End-User

APPROVED BY:

LUIS MEINRADO C. PAÑGULAYAN
Undersecretary, LAO
Head of the Procuring Entity