



Bids and Awards Committee
BAC Resolution No. 09 Series of 2017

RESOLUTION RECOMMENDING AWARD OF CONTRACT TO ECOPY CORPORATION FOR THE PROCUREMENT OF LEASE AGREEMENT FOR THIRTY THREE (33) UNITS OF DIGITAL COPIER MACHINES FOR A PERIOD OF SIX (6) MONTHS FOR THE DEPARTMENT OF AGRARIAN REFORM CENTRAL OFFICE CY 2017

WHEREAS, the Department of Agrarian Reform (DAR), through the 2017 General Appropriations Act, intends to apply the sum of Philippine Pesos One Million Eight Hundred only (PhP1,800,000.00) being the Approved Budget for the Contract (ABC), inclusive of taxes, to payments under the contract for Lease Agreement for thirty three (33) units digital copiers for a period of eight (8) months covering May 1-December 31, 2017;

WHEREAS, on March 27, 2017, during the deadline of submission of bids, only e-Copy Corporation submitted a bid proposal which was outright disqualified for failure to comply with required number of copies (1 original and 4 copies) as stated under clause 20.3 in Section III Bid Data Sheet of the Philippine Bidding Documents refer to Annex C for the Abstract of Bids as Read) prompting the BAC to declare a failure of bidding and conduct a rebid as published in the PhilGEPs website on April 19, 2017 with an approved budget of PhP 1,575,000.00 for the period June 1-December 31, 2017 (refer to Annex "A" for a copy of the PhilGEPs posting);

WHEREAS, on April 24, 2017, the BAC issued Supplemental Bid Bulletin No. 1 to change the venue of the pre-bid conference scheduled on May 3, 2017 from DARCO FAPsO Conference Room to Madison Hotel because BAC members have to attend the seminar-workshop on the Updating Session for the 2016 Revisions on the Implementing Rules and Regulations of Republic Act 9184 (refer to Annex "B" for SBB No. 1);

WHEREAS, on May 3, 2017, the BAC conducted a pre-bidding conference in the presence of the single interested bidder who requested a minor revision on the technical specifications particularly the number of copiers for a certain speed requirement;

WHEREAS, on May 5, 2017, the BAC issued Supplemental Bid Bulletin No. 2 as a result of the pre-bid conference (refer to Annex "C");

WHEREAS, on May 15, 2017, the deadline for bid submission and opening of bids, only E-Copy Corporation submitted a bid proposal and based on the eligibility check conducted by the BAC, the bidder was declared eligible and was subjected to detailed evaluation on the same day. Based on the evaluation findings, there was inconsistency in the total number of copiers with the breakdown of number of copiers per speed requirement, to which the lone bidder immediately recognized as a

typographical error. Considering that the lone bidder has consistently indicated compliance with the required total number of copies, the BAC accepted the bidder's written clarification on this (refer to Annex "D" for the Abstract of Bids as read and "D1" for the bidder's written clarification);

WHEREAS, on May 23, 2017, the BAC-TWG conducted the post-qualification evaluation of the said lone bidder to verify and validate the statements made and documents submitted;

WHEREAS, on June 6, 2017, during the BAC regular meeting, the BAC-TWG reported the post-qualification evaluation results and the BAC confirmed its findings that E-Copy Corporation is responsive to the requirements of the bidding documents (refer to Annex "E" for the Post-qualification Evaluation Report);

WHEREAS, since the award of the contract is projected to be completed after the June 6, 2017 BAC meeting, the contract of the existing service provider has been extended, thus the contract duration for this procurement shall be reduced from the original period of eight (8) months to six (6) months commencing on July 1, 2017;

WHEREFORE, premises considered, the BAC resolves to recommend to the Head of the Procuring Entity (HOPE) the award of contract to E-Copy Corporation for the procurement of lease agreement for thirty three (33) units of digital copier machines for a period of six (6) months for the DARCO for CY 2017 in the amount of **Philippine Pesos One Million Three Hundred Twelve Thousand Five Hundred Only (PhP1,312,500.00)**

Done this 6th day of June, 2017 at the DAR Central Office, Diliman, Quezon City.


HERMINIA FE B. SAN JUAN


Chairperson


ATTY. JIM G. COLETO

BAC Member


ATTY. MILAGROS ISABEL A. CRISTOBAL

BAC Member


RENE E. COLOCAR
Provisional Member
End-User Representative

APPROVED BY:


RAFAEL V. MARIANO

Secretary

Head of Procuring Entity