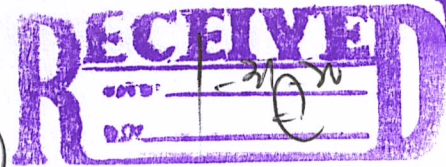


**REPUBLIC OF THE PHILIPPINES**  
**DEPARTMENT OF AGRARIAN REFORM**  
Elliptical Road, Diliman, Quezon City



**CONTRACT : LEASE OF 55 UNITS OF BRAND NEW PHOTOCOPYING MACHINES**

**REFERENCE : DAR BAC Resolution No. 03 series of 2020**

**CONTRACT AGREEMENT**

**THIS AGREEMENT** made this 31<sup>st</sup> day of January 2020 between the **Department of Agrarian Reform (DAR)** of Elliptical Road, Diliman, Quezon City, Philippines, (hereinafter called "the Procuring Entity"), of the one part and **Quartz Business Products Corporation**, of 15<sup>th</sup> Floor Capital House, 9<sup>th</sup> Ave. Cor. 34<sup>th</sup> St. Global City, Taguig City 1630, (hereinafter called "the Service Provider") of the other part:

**WHEREAS**, the Procuring Entity invited Bids for certain goods and ancillary services, viz., Procurement of **Lease of Brand New Photocopying Machines** and has accepted a Bid by the Service Provider for the supply and delivery of **fifty five (55) units of Brand New Photocopying Machines for eleven (11) months** for the period February 1, 2020 to December 31, 2020, in the sum of **Philippine Pesos Three Million Nine Hundred Eighty Seven Thousand Five Hundred (₱3,987,500.00)** inclusive of all applicable taxes (hereinafter called "the Contract Price").

**NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:**

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.

2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:

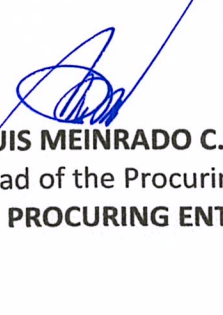
- (A) Quartz Business Products Corporation's Eligibility Requirements, Technical and Financial Proposals;
- (B) the Schedule of Requirements;
- (C) the Technical Specifications;
- (D) the General Conditions of the Contract;
- (E) the Special Conditions of the Contract;
- (F) the Performance Security;
- (G) the Procuring Entity's Notice of Award.

<b>DAR BUDGET DIVISION</b>	
<b>OBLIGATED</b>	
O.R.S No.: <b>02-101101-2020-01-00645</b>	Date: <b>JAN 31 2020</b>
P.A.P.: <b>1000000000000000</b>	Acct. Code: <b>15029905000</b>
Fund: <b>100000100001000</b>	Amount: <b>₱3,987,000</b>
Resp. Code: <b>01</b>	Control #: <b>690</b>

3. In consideration of the payments to be made by the Procuring Entity to the Service Provider as hereinafter mentioned, the Service Provider hereby covenants with the Procuring Entity to supply and deliver fifty five (55) units of Brand New Photocopying Machines through a lease agreement and to remedy defects therein in conformity in all respects with the provisions of the Contract.

under the provisions of the contract at the time and in the manner prescribed by the contract. In case of delays in the delivery/performance of the required services specified in this Contract due to the Service Provider's fault, the Procuring Entity shall deduct from the Contract Price, as liquidated damages, the applicable rate of one tenth (1/10) of one percent of the cost of the unperformed portion for every day of delay until actual delivery or performance. The maximum deduction shall be ten percent (10%) of the amount of contract. Once the maximum is reached, the Procuring Entity may rescind the contract pursuant to GCC Clause 23, without prejudice to other courses of action and remedies open to it.

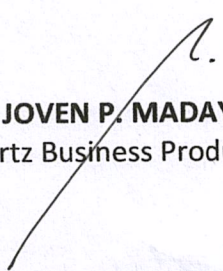
**IN WITNESS** whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

  
**ATTY. LUIS MEINRADO C. PAÑGULAYAN**  
Head of the Procuring Entity  
**PROCURING ENTITY**

  
**SHERRYL K. DE GUZMAN**  
Product Manager  
**Quartz Business Products Corporation**  
**SERVICE PROVIDER**

**WITNESSES:**

  
**PRIMO C. LARA**  
OIC- Director, Administrative Service

  
**JOVEN P. MADAYAG**  
Quartz Business Products Corp.

**Certified Funds Available:**

  
**DENNIS G. RAMOS**  
OIC-Chief Accountant

01/02-101101-2020-01-00645  
P 3,987,500.-



REPUBLIC OF THE PHILIPPINES) S.S.  
QUEZON CITY

**ACKNOWLEDGMENT**

BEFORE ME, a Notary Public in and for Quezon City, Philippines, this JAN 31 2020 day of QUEZON CITY 2020 personally appeared:

Name

Competent Evidence of Identity

**ATTY. LUIS MEINRADO C. PAÑGULAYAN** TIN No. 105-329-620

**SHERRYL K. DE GUZMAN** TIN No. 222-447-727

Known to me and to me known to be the same persons who executed the foregoing instrument and acknowledged to me that same is the free and voluntary act and deed of the entities which they respectively represent.

The foregoing instrument is a CONTRACT AGREEMENT consisting of three (3) pages (exclusive of attachments), including this page on which this acknowledgment is written and signed by the parties hereto and their instrument witness on the left hand margin of each and every page hereof.

WITNESS MY HAND AND SEAL on the date place first above written.

**NOTARY PUBLIC**

Until December 31, 2020

*Concepcion P. Villarena*

**ATTY. CONCEPCION P. VILLAREÑA**

Notary Public for Quezon City

Until December 31, 2021

PTR No. 9296041 – 1-2-2020/ QC

IBP No. 093586 – 10-22-2019/ QC

Roll No. 30457 – 05-09-80

MCLE V-0012536 – 12-21-2015

Adm. Matter No. NP-001(2020-2021)

TIN NO. 131-942-754

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Page No. 25  
Book No. 56  
Series of 2077