



REPUBLIC OF THE PHILIPPINES

# DEPARTMENT OF AGRARIAN REFORM

Tunay na Pagbabago sa Repormang Agraryo

## BIDS AND AWARDS COMMITTEE BAC Resolution No. 03 Series of 2020

### RESOLUTION RECOMMENDING AWARD OF CONTRACT TO QUARTZ BUSINESS PRODUCTS CORPORATION FOR THE PROCUREMENT OF LEASE AGREEMENT FOR FIFTY FIVE (55) UNITS OF BRAND NEW PHOTOCOPYING MACHINES FOR A PERIOD OF ELEVEN (11) MONTHS FOR THE DEPARTMENT OF AGRARIAN REFORM CENTRAL OFFICE CY 2020

**WHEREAS**, the Department of Agrarian Reform (DAR), through the proposed 2020 General Appropriations Act, intends to apply the sum of Philippine Pesos Four Million Five Hundred Thousand only (PhP4,500,000.00) being the Approved Budget for the Contract (ABC), inclusive of taxes, to pay under the contract of Lease Agreement of fifty five (55) units brand new photocopying machines for a period of twelve (12) months covering January 1 -December 31, 2020 per approved Project Proposal and indicative Annual Procurement Plan for CY 2020;

**WHEREAS**, on November 12, 2019, the DAR through the Bids and Awards Committee (BAC) published in the PhilGEPs with reference number 6641982 and DAR websites the Invitation to Bid for the subject procurement with an approved budget of PhP 4,500,000.00 for the period January 1-December 31, 2020 (refer to **Annex "A"** for a copy of the PhilGEPs posting);

**WHEREAS**, on November 19, 2019, the BAC conducted a pre-bidding conference in the presence of three (3) interested bidders who requested clarifications/revisions on: a) the delivery schedule from 7 cd to 45 days from the supplier's receipt of Notice to Proceed; b) lowering of specifications as reflected in the Supplemental Bid Bulletin issued; and c) average copies per month (estimated);

**WHEREAS**, on November 25, 2019, the BAC issued Supplemental Bid Bulletin (SBB) No. 1 to address the issues raised by the bidders who attended the pre-bidding conference (refer to **Annex "B"** for SBB No. 1);

**WHEREAS**, on December 2, 2019, the deadline for bid submission and opening of bids, only two bidders namely: 1) Otus Copy Systems, Inc.; and 2) Quartz Business Products Corporation submitted bid proposals, and based on the eligibility check conducted by the BAC, both bidders were declared eligible, however, the bid of Otus Copy Systems, Inc.; was rejected due to its alternative bid, thus Quartz Business Products Corporation was declared as the Single Calculated Bidder (SCB) (refer to **Annex "C"** Abstract of Bids as Read);

**WHEREAS**, on December 4, 2019, the BAC-Primary received a request for reconsideration from Otus Copy Systems, Inc. claiming that the offered model "Fuji Xerox Docu Print M465AP" and "Fuji Xerox ApeosPort-V-4020 is one and the same (refer to **Annex "D"**, copy of letter from Otus Copy Systems, Inc.);

**WHEREAS**, on December 6, 2019, during the BAC-Primary meeting, the BAC Secretariat reported that upon online verification with Fuji Xerox, Philippines, it was confirmed that the models offered as mentioned above are different from each other, hence, the BAC-Primary denied the request for reconsideration and instructed the BAC-TWG to proceed with the detailed evaluation of the SCB, Quartz Business Products



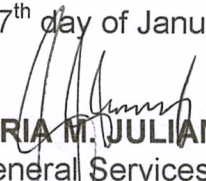
**WHEREAS**, on December 10, 2019, the BAC-TWG reported during the BAC-Primary meeting that the SCB, Quartz Business Products Corporation passed the detailed evaluation and shall be subjected to post-qualification evaluation (refer to **Annex "F"** copy of Detailed Evaluation Report);

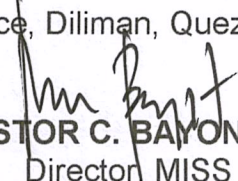
**WHEREAS**, on December 13 and 18, 2019, the BAC-TWG conducted the post-qualification evaluation of the SCB, Quartz Business Products Corporation, to verify and validate the statements made and documents submitted;


**WHEREAS**, on December 18, 2019, during the BAC-Primary meeting, the TWG reported the post-qualification evaluation results and the BAC-Primary confirmed the findings that Quartz Business Products Corporation is responsive to the requirements of the bidding documents and declared said bidder as the Single Calculated Responsive Bidder (SCRB) (refer to **Annex "G"** for the Post-qualification Evaluation Report);

**WHEREFORE**, premises considered, and since no protest was received from the rejected bidder, Otus Copy Systems, Inc., the BAC resolves to recommend to the Head of the Procuring Entity (HOPE) the award of contract to Quartz Business Products Corporation, the SCRB for the procurement of lease of fifty five (55) units of brand new photocopying machines for a period of eleven (11) months for the DARCO for CY 2020 in the amount of **Philippine Pesos Three Million Nine Hundred Eighty Seven Thousand Five Hundred Only (PhP3,987,500.00), inclusive of all taxes**, subject to the effectivity of the General Appropriations Act (GAA) for CY 2020.

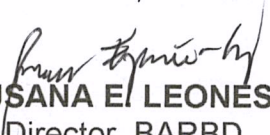
Done this 17<sup>th</sup> day of January, 2020 at the DAR Central Office, Diliman, Quezon City.

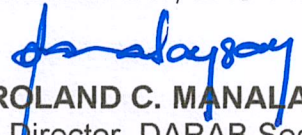
  
**GLORIA M. JULIANO**  
CARPO, General Services Division  
End-User Representative  
Provisional Member


  
**NESTOR C. BAYONETO**  
Director, MISS  
Provisional Member  
BAC-Primary, for Goods and Services

  
**PRIMO C. LARA**  
Director, Administrative Service  
Regular Member, BAC-Primary

  
**ATTY. ESTRELITA BRIONES**  
Assistant Director, BALA  
Regular Member, BAC-Primary

  
**SUSANA E. LEONES**  
Director, BARBD  
Regular Member, BAC-Primary

  
**ATTY. ROLAND C. MANALAYSAY**  
Executive Director, DARAB Secretariat  
Vice-Chair, BAC- Primary

  
**ATTY. JIM G. COLETO**  
Board Member, DARAB  
Chairperson, BAC-Primary

APPROVED BY:

  
**ATTY. LUIS MEINRADO C. PANGULAYAN**