



29 March 1989

Memo Circular  
No. 3  
Series of 1989

Subject : Guidelines in the Distribution of  
Newspapers and Periodicals

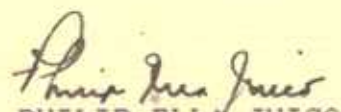
In consonance with Memo Circular No. 2, series of 1989 dated February 10, 1989, the Bureau of Agrarian Reform Information and Education (BARIE) shall take over from the Public Affairs Staff (PAS), the management, distribution, and circulation of the newspapers and periodicals within the DAR Central Office.

In view thereof, and to ensure economy, efficiency and maximization in the usage of these newspapers and periodicals, the following guidelines shall be observed:

1. The Department shall subscribe to major newspapers and periodicals. These will be distributed to the offices of the Secretary, Undersecretaries, Assistant Secretaries, Bureau Directors and Service Chiefs.
2. Bureau Directors and Service Chiefs shall be entitled to only one major daily newspaper of their choice which shall be shared with the staff.
3. Copies of other newspapers will, however, be available at the Legal Research and Statistics Division (LRSD) library, the BARIE library, and the PAS for all interested readers.
4. ECHOES will continue to be prepared and distributed daily and monthly to give DAR officials and staff an update on the current agrarian reform developments.
5. Forward all requests for subscription to BARIE not later than Friday, 7 April 1989.

All previous orders, memoranda, or circulars inconsistent with this Memorandum Order are hereby revoked or amended as the case may be.

This Memorandum Order shall take effect 16 April 1989.

  
PHILIP ELLA JUICO  
Secretary