



Republic of the Philippines

DEPARTMENT of AGRARIAN REFORM

MEMORANDUM CIRCULAR
NO. 02
Series of 1993

TO : Regional Directors, PAROs and MAROs Concerned

SUBJECT : Prioritizing the Development and Transformation
of DAR-Administered Settlements into Viable
Agrarian Reform Communities

Consistent with the thrust "towards a faster, fairer and more meaningful CARP implementation," it shall be the policy of the DAR to prioritize and vigorously pursue the development and transformation of settlement areas into viable agrarian reform communities. This development thrust and its operationalization shall be anchored on the attached Settlement Development Framework and Guidelines for Implementation.

Pursuant to said guidelines, the concerned provincial offices are to prepare an Indicative Integrated Settlement Development Plan and the accompanying Work and Financial Plan for CY 1993. Said plans should be submitted to the Bureau of Agrarian Reform Beneficiaries Development by 31 March 1993.

For your guidance and preferential attention.

03 March 1993, Diliman, Quezon City.


ERNESTO D. GARILAO
Secretary 

SUSTAINABLE SETTLEMENT DEVELOPMENT FRAMEWORK AND GUIDELINES FOR IMPLEMENTATION

A. INTRODUCTION

RA 6657 provides that the distribution of alienable and disposable public lands (under which the settlements are categorized) should be completed within a period of not more than four (4) years from 15 June 1988.

The earliest of the DAR-administered settlements were established as early as the 1950's. For the period July 1987-December 1991, total land distribution in settlements stood at 305,855 hectares benefitting 54,094 farmer-beneficiaries. This is 81% of the total target (1987-1997) of 377,574 hectares for land distribution in settlements.

In terms of percentage accomplishment under the Land Tenure Improvement Program, the settlements accounted for 30% of the accomplishments for the period July 1987-December 1991. However, the conditions in most of the settlements have remained to be characterized by the lack of basic services, low productivity and low income, and the lack of community participation in local governance.

To address the development imbalance and pursuant to the above provisions of RA 6657, it shall be the policy of the DAR to prioritize and vigorously pursue the development and transformation of settlement areas into viable agrarian reform communities. This development thrust shall be anchored on the Settlement Development Framework which defines the vision of development, working principles, objectives, program components and implementing strategies.

B. SETTLEMENT DEVELOPMENT FRAMEWORK

1. Vision of Settlement Development

Development of settlements is focused on the beneficiary. Development is viewed within the context of effecting change from the beneficiary's state of dependence and deprivation to one of socio-economic well-being.

Towards this end, the DAR shall introduce a package of intervention to include acceleration and completion of land distribution, establishment of functional ARB organization, effective delivery of basic and support services, and the maintenance of the agro-ecosystem.

2. Working Principles

a. People-Centered and Area-Focused

The basic task in settlement development is to build the capacities of the beneficiaries to enable them to plan and realize their own development. It is area-focused in the sense that settlements are well-defined geographic areas.

b. Participatory

The beneficiary shall not be mere object of development but must be the subject of development.

Participation is the sustained and committed involvement of the beneficiaries in the development process, from problem identification to planning, implementation, monitoring and evaluation of activities. It shall ensure the equitable sharing of benefits.

c. Multi-Sectoral and Integrated

Settlement development involves a package of interrelated investments and services which can be drawn from various sectors or agencies. These services, when integrated in such a way that they reinforce each other, would result to net collective benefits which is greater than those in sectoral or individual project approach.

d. Working with Existing Institutions

Settlement development recognizes the existence of development institutions in the area which, if provided with the necessary support, would be able to perform and deliver their functions better.

e. Sustainability and Sustained Development

Development of settlement areas requires a strong, resilient and self-sustaining communities. These communities shall be enabled to adopt an environment friendly and sound technology that will ensure agro-ecological balance and sustainable development.

3. Objectives

Settlement development interventions adopt the hierarchy of objectives which are realizable throughout the development process. The ultimate objective or goal of settlement development is viable agrarian communities. Towards this goal, the following intermediate objectives must be met:

- a. Emancipation Patents (EP) or Certificate of Land Ownership Award (CLOA) distributed to Agrarian Reform Beneficiaries (ARBs);
- b. Establishment of participatory systems and structures through functional ARBs organizations;
- c. Productivity and profitability of agricultural and enterprise development ventures;
- d. Operational efficiency of infrastructure and facilities;
- e. Accessible optimum basic services to ARBs; and
- f. Agro-ecological balance.

The immediate objectives which will lead to the attainment of intermediate objectives include:

- a. Conduct of land surveys, FBs screening and identification, movement of settlers whether self-propelled or DAR initiated in new areas to be opened, accomodation and allocation of lots;
- b. Social preparation, organization of farmers associations or cooperatives, capability building and enterprise development and alliance building;
- c. Availability of credit and marketing support, appropriate technology, extension services, and livelihood and income-generating projects;
- d. Construction and maintenance of structures and facilities;
- e. Availability of basic services; and
- f. Conservation, protection, rehabilitation and maintenance of forest and ecosystems.

4. Program Components

The attainment of the foregoing objectives should be governed by four (4) interdependent program components which are as follows:

- a. Land Tenure Improvement - involves conduct and completion of land surveys, titling and distribution of lots to qualified beneficiaries;
- b. Institutional Development - refers to the promotion and establishment of barangay-based organizations which would allow the sustained involvement of the community in the development process;
- c. Basic and Support Services - includes agricultural support (extension and technology, credit, marketing, post harvest), infrastructure support (roads and bridges, electrification and telecommunications) and community services (education, water supply, primary health care and environmental sanitation);
- d. Environmental Protection - involves promotion of agro-forestry, the conservation, protection, rehabilitation and maintenance of the forest and the settlement eco-system.

5. Implementing Strategies

- a. Area-focused and program component specific
- b. Community-based organizing
- c. Ladderized personnel development and ARB training
- d. Installation of strategic planning, monitoring and evaluation system
- e. Inter-government agency collaboration and coordination
- f. NGOs and POs partnership

C. IMPLEMENTING GUIDELINES

1. DAR-Administered Settlements as Strategic Operating Areas

All DAR-administered settlements shall be treated as strategic operating areas irrespective of whether they are within the Strategic Operating Provinces (SOPs) or in the non-SOPs. Hence, the provincial offices should give priority to the settlements in the accessing and provision of necessary support services. The nature and extent of allocation of resources and the determination of strategic interventions should consider the development stages of barangays or communities within the settlements.

2. Settlement Assessment and Development Classification

The classification of communities as to levels of development shall be guided by the Settlement Assessment and Development Classification System attached as Annex A.

For the more advanced communities or those in the developed category (those with the basic facilities and utilities, skilled beneficiaries and functional organized groups), the DAR shall promote and facilitate the establishment of agri-business joint ventures with the private sector.

For communities under the developing and underdeveloped category, efforts should be geared towards the formation of functional associations and cooperatives, introduction of package of appropriate production technologies and the provision of basic facilities and utilities.

3. Indicative Integrated Settlement Development Plan

The provincial office shall formulate an Indicative Integrated Settlement Development Plan in consultation and close coordination with the Provincial CARP Implementing Team (PCIT), non-government organizations (NGOs) and the Provincial Development Council (PDC) for incorporation in the plans and programs of the Local Government Units (LGUs). The Indicative Integrated Settlement Development Plan shall be for a period of three (3) years: January 1993 - December 1995. The development of this plan should emanate from the Municipal Agrarian Reform Office (MARO) in close coordination with the existing People's Organizations (POs), Non-Government Organizations (NGOs) and Government Organizations (GOs) operating and supposed to be involved in the area. The provincial office shall ensure that said development plan is within the framework of the Provincial Agrarian Reform Development Plan. (See attached guide format in preparing Indicative Integrated Settlement Development Plans - Annex B).

4. Work and Financial Plan

To effect the implementation of the Integrated Settlement Development Plan, the concerned DAR regional and provincial offices shall prepare annually an Integrated Work and Financial Plan for Settlement Development. It shall indicate the work activities, quarterly budgetary requirements, and the agencies which shall provide for the funds (classified as to ARF or regular agency budget) and services. The municipal, provincial and regional offices, in coordination with the development councils of the local government units, shall see to it that such activities and budgets are likewise reflected in the respective agency's Work and Financial Plan.

For the DAR budgetary requirement, survey activities shall be charged against the Land Use Management and Development function. Institutional development activities shall be charged against the Agrarian Reform Beneficiaries Development functions.

All Integrated Settlement Development Plans and Work and Financial Plans for CY 1993 emanating from the Provincial Office and endorsed by the Regional Office should be submitted to the BARBD on or before the end of March 1993. The BARBD shall consolidate said plans and make representations with the Central Offices of line agencies through the Presidential Agrarian Reform Committee (PARC) and National Inter-agency CARP Implementing Team (NIACIT) and those of the involved NGOs. It shall likewise provide assistance to field offices in terms of project packaging for resource mobilization from both local and foreign institutions.

5. Devolution to Local Government Units (LGUs)

Development efforts in settlements should be geared towards the eventual devolution of the management and administrative functions of DAR in settlements to the Local Government Units.

Devolution shall take into consideration the willingness and capability of LGU and the viability of agrarian communities to sustain its development.

For patrimonial properties particularly lands that are allocated for public use, e.g., by the municipal government for education, roads, etc., the Regional Office shall execute the Memorandum of Agreement (MOA) for their turnover to the LGU or agencies. A sample of the MOA between the LGU/agency of government and the DAR is provided in Annex C.

D. ORGANIZATION AND MANAGEMENT

1. Central Coordination Office (CCO)

The Bureau of Agrarian Reform Beneficiaries Development (BARBD), specifically the Community Services Development Division (CSDD), shall be the Central Coordinating Office (CCO) for the settlement development program. It shall be responsible for coordination and monitoring with the DAR Regional and Provincial Offices and the concerned units and offices in the National Level (both within and outside of DAR). Over and above these functions, BARBD, through the CSDD, shall also spearhead policy, plan and program formulation, program evaluation and research activities towards settlement development.

2. The DAR Regional and Provincial Offices shall be in charge of management and coordination of project activities with the concerned LGU and sectoral agencies.
3. The PARO shall designate a Settlement Manager who shall supervise, direct and coordinate the execution of work activities at the settlement area.

DEPARTMENT OF AGRARIAN REFORM
BUREAU OF AGRARIAN REFORM BENEFICIARIES DEVELOPMENT
SETTLEMENT ASSESSMENT AND DEVELOPMENT CLASSIFICATION PROJECT

Barangay Assessment Form

Name of Settlement _____

Barangay	Municipality	Province	Region
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GENERAL INFORMATION

1. Number of Zones (Sitios) _____
2. Number of Houses _____
3. Total Number of Households _____
4. Total Population _____
5. Number of Beneficiaries _____
6. Total Area of Bgy. Within Settlement _____
7. Average Farm Size/Household _____
8. Distance of Barangay from Town Proper (Km.) _____
9. Distance of Barangay from Main Road (Km.) _____
10. Check (/) the physical configuration that best describes the bgy:

_____	(a) plain
_____	(b) mountainous
_____	(c) rolling
_____	(d) others (specify) _____
11. Soil type _____
12. Maps (append spot map and other available maps)

() I. LAND TENURE IMPROVEMENT AND LAND DEVELOPMENT

() A. SUBDIVISION SURVEY

Plan Number	Date Approved	Farmlots		Homelots		Other Lots	
		No.	Area (ha.)	No.	Area (ha.)	No.	Area (ha.)

() B. LAND DISTRIBUTION

Type	Farmlots		Homelots		Other Lots				
	No.	Area (ha.)	FBS	No.	Area (ha.)	FBS	No.	Area (ha.)	FBS
1. Certificate of Allocation (CA)									
2. HP/CLOA									

() C. AGRICULTURAL LAND DEVELOPMENT

1. Existing Crops

Crop (1.1)	Area Cultivated in Hectare (1.2)	No. of Harvest Per Year (1.3)	Average Yield Per Hectare (1.4)	Average Prod'n Cost/Ha (1.5)	Average Price Per Ha. (1.6)
(a) Dominant Crop					
(b) Other Crops					

2. Irrigation System

Type (2.1)	Number of Systems (2.2)	Water Source (2.3)	Potential Irrigable Area in Ha. (2.4)	Actual Area Irrigated in Ha. (2.5)	Status to Date (2.6)
(a) Water Impounding					
(b) Gravity					
- communal					
- national					
(c) Pump					
(d) Others (specify)					

() II. PHYSICAL FACILITIES AND SERVICES/PROGRAMS/PROJECTS
IN THE BARANGAY

Check (/) where appropriate
Indicate N.A. for not applicable items/questions

() A. TRANSPORTATION

1. Access Road (main road to barangay)

- _____ 1.1 cemented/asphalted
_____ 1.2 gravel and sand (all weather road)
_____ 1.3 gravel and sand (not passable to
vehicular trans-
port at certain
times of the year)
_____ 1.4 others (specify) _____
_____ 1.5 none

2. Road maintenance

2.1 Have the access road been turned over to the
national/provincial government?

2.2 Is there a budget for maintenance for CY 1992?
How much and what agency?

3. Are there regular trips (jeepney, buses, tricycle,
boat...) to the barangay? (from Poblacion to barangay)

- _____ 3.1 yes
_____ 3.2 no

Mode of Transportation	Fare	Route	Schedule/ Frequency

4. Are the public transport facilities adequate?

- _____ 4.1 yes
_____ 4.2 no

() B. HOUSING

1. Dominant Type of Housing

- _____ 1.1 concrete
_____ 1.2 concrete and wood
_____ 1.3 wood
_____ 1.4 kawayan/nipa

() C. EDUCATION

1. Educational institutions within and near the barangay:

_____ 1.1 elementary _____ 1.3 vocational
_____ 1.2 high school _____ 1.4 none

Name of Schools	Location	Approximate Distance from Barangay	Grade/Year Level Offered	No. of Class-Rooms	Number of Students	Number of Teachers

2. If there is a school in the barangay,

2.1 Are the classrooms adequate?

_____ 2.1.1 adequate (at most 40 students/classroom)
_____ 2.1.2 inadequate

2.2. Are the number of teachers adequate?

_____ 2.2.1 adequate (at least 1 teacher/40 students)
_____ 2.2.2 inadequate
_____ 2.2.3 none

3. What Non-formal education projects are being implemented in the barangay?

_____ 3.1 adult education
_____ 3.2 skills training
_____ 3.3 seminars (specify) _____
_____ 3.4 others (specify) _____
_____ 3.5 none

() D. HEALTH

1. What are the five (5) common diseases prevalent in the bgy? (Enumerate according to rank with no.1 as the most prevalent)

1.1 _____
1.2 _____
1.3 _____
1.4 _____
1.5 _____

2. Are there rural health units/medical clinic in the barangay?

_____ 2.1 yes
_____ 2.2 no

If none, where and how far is the nearest health unit from the barangay?

location: _____
distance: _____

3. Are there health/medical workers who regularly visit the barangay?

_____ 3.1 yes

_____ 3.2 no

What is the frequency of visit? _____

4. What is the dominant system of waste disposal in the barangay?

_____ 4.1 flush toilet

_____ 4.2 water sealed toilet

_____ 4.3 open pit

_____ 4.4 "wrap and throw"

5. Are there drug stores/"botica sa barangay" within the barangay?

_____ 5.1 yes

_____ 5.2 no

() E. WATER SUPPLY

1. What is the primary source of potable water in the bgy?

_____ 1.1 individual piped system (functional)

_____ 1.2 public faucet/pump

_____ (a) adequate

{ 1 functional unit/ }

{ 5 household }

_____ (b) less adequate

{ 1 functional unit/ }

{ 6-10 household }

_____ (c) inadequate

{ 1 functional unit/ }

{ 11 or more household }

_____ (d) dry at certain time of the year

_____ 1.3 open well

_____ (a) adequate

{ water available }

{ throughout the year }

_____ (b) dry at certain time of the year

2. Who maintains/repairs the water supply system?

_____ 2.1 DAR

_____ 2.2 DPWH

_____ 2.3 LGU

_____ 2.4 Beneficiaries

_____ 2.5 Others (specify) _____

() F. POWER SUPPLY

1. Is there an electric power supply system in the bgy?

_____ 1.1 yes source: _____

_____ 1.2 no

2. How much is the percentage of households served with electric power system?

_____ 2.1 majority (more than 50%)

_____ 2.2 less than 50%

() G. COMMUNICATION

1. What are the communication facilities available in the in the barangay?
 - _____ 1.1 radio
 - _____ 1.2 newspaper
 - _____ 1.3 comics/magazines
 - _____ 1.4 postal box
 - _____ 1.5 television
 - _____ 1.6 others (specify) _____

() H. SPORTS AND RECREATION

1. What are the sports/recreational facilities present in in the barangay?
 - _____ 1.1 park
 - _____ 1.2 basketball court
 - _____ 1.3 multi-purpose concrete pavement
 - _____ 1.4 playground
 - _____ 1.5 betamax (utilized as alternative to cinema
 - _____ 1.6 cockpit
 - _____ 1.7 others (specify) _____

2. What are the sports/recreational activities being undertaken in the barangay?
 - _____ 2.1 sports league within the settlement (basketball, volleyball, boxing...)
 - _____ 2.2 participation in sports league outside the barangay
 - _____ 2.3 physical fitness training
 - _____ 2.4 others (specify) _____

 - _____ 2.5 none

() I. ECONOMY AND LIVELIHOOD

1. Choose and rank the three (3) main source of income in the barangay (1 for first, 2 for second and 3 for third)
 - _____ 1.1 farming/agriculture
 - _____ 1.2 logging
 - _____ 1.3 fishing
 - _____ 1.4 buy and sell
 - _____ 1.5 livestock and poultry
 - _____ 1.6 cottage industry
 - _____ 1.7 laborer/paid worker (non-farm)
 - _____ 1.8 others (specify) _____

What is the average annual household income? _____

2. Primary source of basic commodities in the bgy.
 - _____ 2.1 regular public market
 - _____ 2.2 cooperative store
 - _____ 2.3 sari-sari store
 - _____ 2.4 "talipapa"
 - _____ 2.5 itinerant vendors

3. What is the prevailing Marketing System?

4. How many of the beneficiaries between 15 - 65 years of age (with the exception of those in school and those incapacitated) are employed?

- _____ 4.1 majority are employed (50%)
_____ 4.2 majority are unemployed (less than 50%)

Give Details: (nature and type of employment-public/private/self-employed; part-time or full time; within settlement or outside...)

5. What income generating/livelihood projects are presently operating in the barangay?

- _____ 5.1 poultry
_____ 5.2 piggery
_____ 5.3 goat raising
_____ 5.4 others (specify) _____
_____ 5.5 none

Give Details: _____

6. What credit institutions are present within the bgy?

- _____ 6.1 Rural Bank
_____ 6.2 Credit Cooperative
_____ 6.3 Traders
_____ 6.4 NGO
_____ 6.5 Others (specify) _____

() J. ECOLOGICAL BALANCE

1. What environmental problems do you observe/experience in the barangay?

- _____ 1.1 soil erosion
_____ 1.2 slash and burn (kaingin)
_____ 1.3 forest denudation
_____ 1.4 pollution (air, water...)
_____ 1.5 clogged creeks/rivers
_____ 1.6 others (specify) _____
_____ 1.7 none

2. What projects are being undertaken pertaining to environmental conservation?

- _____ 2.1 tree planting/reforestation/ISF
_____ 2.2 soil erosion prevention
_____ 2.3 proper waste disposal
_____ 2.4 environmental related information campaign
_____ 2.5 others (specify) _____
_____ 2.6 none

() III HUMAN RESOURCE/INSTITUTIONAL AND COMMUNITY DEVELOPMENT

() A. Status of organizations/associations present in the barangay:

Name of organization/ Association (1)	Membership (2)		Organizational Status **/ (3)		Registration (4)		Current Activities (5)	Remarks (6)
	No.	% */	Active	Inactive	Status	Agency		
a.								
b.								
c.								
d.								
e.								
f.								
g.								

() points () points () points

*/ Percentage as to the number of household within the barangay
 **/ Check appropriate column

() B. What organization building/strengthening activities are being undertaken in the barangay?

- _____ (a) regular meetings
- _____ (b) planning development programs
- _____ (c) implementation of programs
- _____ (d) record keeping
- _____ (e) trainings (specify) _____
- _____ (f) others (specify) _____
- _____ (g) none

() C. Development institutions (other than DAR) operating in the barangay:

Institution (1)	On-going Projects/Activities (2)
<p>1.1 Government Institutions</p> <p>_____ a.1 DA</p> <p>_____ a.2 DENR</p> <p>_____ a.3 DOH</p> <p>_____ a.4 others (specify)</p> <p>_____</p> <p>_____</p> <p>1.2 Non-Government Organizations</p> <p>_____</p> <p>_____</p> <p>_____</p>	
1.1 () points	1.2 () points

Prepared by:

Agrarian Reform Technologist

Date

Noted by:

Municipal Agrarian Reform Officer

Date

ANNEX B

INDICATIVE INTEGRATED SETTLEMENT DEVELOPMENT PLAN

SETTLEMENT :
 PROVINCE :
 REGION :

PROGRAM TYPE/TITLE	IMPLEMENTING AGENCY	PROJECT		T A R G E T		
		RDB	ARF	1993	1994	1995
A. Land Tenure Improvement						
B. Institutional Development						
C. Basic and Support Services						
D. Environmental Protection						
* RDB - Regular DAR Budget ARF - Agrarian Reform Fund						

Concurred by:

Approved by:

Prepared by:

Regional Director

Provincial Agrarian Reform Officer

Municipal Agrarian Reform Officer

ANNEX B

INTEGRATED SETTLEMENT DEVELOPMENT WORK AND FINANCIAL PLAN
CALENDAR YEAR 19__

SETTLEMENT:
PROVINCE :
REGION :

PROGRAM/PROJECT ACTIVITIES	IMPLEMENTING AGENCY	BUDGETARY REQUIREMENTS				QUARTERLY TARGET			
		RDB	ARF	1	2	3	4		
A. Land Tenure Improvement									
B. Institutional Development									
C. Basic and Support Services									
D. Environmental Protection									
* RDB - Regular IAR Budget ARF - Agrarian Reform Fund									

Concurred by:

Regional Director

Approved by:

Provincial Agrarian Reform Officer

Prepared by:

Municipal Agrarian Reform Officer

MEMORANDUM OF AGREEMENT

KNOW ALL MEN BY THESE PRESENTS:

This Agreement, made and entered into by and between -

The DEPARTMENT OF AGRARIAN REFORM, a government agency created and established under Republic Act No. 3844, as amended, with principal offices at Diliman, Quezon City, represented herein by its Secretary, Hon. _____, hereinafter referred to as the DEPARTMENT;

and

The MUNICIPAL GOVERNMENT OF _____, a municipal corporation created under Republic Act _____ dated _____, 19____, with sites of official business at _____, Province of _____, represented herein by its Municipal Mayor, Hon. _____, hereinafter referred to as the MUNICIPALITY,

WITNESSETH: That -

WHEREAS, _____ Settlement Project in _____ was placed under the administration and disposition of the DEPARTMENT OF AGRARIAN REFORM pursuant to Proclamation No. _____ dated _____, 19____ and by virtue of the provisions of Section 21, paragraph 3, of R.A. No. 3844, as amended;

WHEREAS, the DEPARTMENT and its predecessors offices have undertaken various development projects in said settlements, and as a result, the area has been transformed into a thriving and self-sustaining community;

WHEREAS, it has been the policy of the government, through this Department, to phase-out those established settlement projects in order to impose self-reliance among the settlers, and other inhabitants; strengthen the participation of both national and local governments to various community development and, finally, integrate the inhabitants of the settlement into the stream of modern society;

WHEREAS, in the process of phasing-out real as well as personal properties, public works projects or improvements within the settlement are turned-over to local governments for them to continue administering so as to continuously serve the interest of the people and the community;

WHEREAS, the MUNICIPALITY has manifested its willingness to accept the facilities and all the properties contained in Appendix "A" hereof pursuant to Resolution No. _____, S. _____ dated _____, of the Sangguniang Bayan of _____ and also to discharge the responsibilities and accountabilities attendant thereto;

NOW, THEREFORE, for and consideration of these presents, the DEPARTMENT do hereby turn-over, donate, bequeath and convey unto and in favor of the MUNICIPALITY all the facilities, properties, public works projects and other valuable improvements contained and/or specifically enumerated in Appendix "A" which is made an integral part hereof, and the MUNICIPALITY do hereby graciously accept the same to hold, improve and administer under its own responsibility and accountability for the benefit and welfare of the inhabitants/residents therein in accordance with its charter and other laws, decrees, orders, letters of instructions and regulations promulgated thereunder.

IN WITNESS WHEREOF, the parties hereto have set their hands this _____ day of _____, _____ at _____

DEPARTMENT OF AGRARIAN REFORM

BY:

Secretary

MUNICIPAL GOVERNMENT OF _____

By:

Municipal Mayor

CONFORME :

PROVINCIAL GOVERNMENT OF _____

By:

Governor

SIGNED IN THE PRESENCE OF :

APPENDIX "A"

LIST OF PROPERTIES AND FACILITIES/IMPROVEMENTS TURNED OVER BY
THE DEPARTMENT OF AGRARIAN REFORM TO THE MUNICIPAL GOVERNMENT
OF _____,

A. ROAD LOTS/STREETS

All roads within the townsite of _____,
under _____.

B. SITES FOR PUBLIC USE

1. School Site -
2. Public Plaza Site -
3. Municipal Government Site -
4. Hospital Site -
5. Church Site -
6. Market Site -
7. Cemetery Site -

C. BRIDGES

D. IMPROVEMENTS

1. Multi-Purpose Pavement
2. Motor Pool Shade
3. Tractor Pool Shade
4. Warehouse
5. Administration Building
6. All improvements within the Municipal Government Site

SIGNED IN THE PRESENCE OF:

