



Republika ng Pilipinas  
**MINISTRI NG REFORMANG PANSAKAHAN**  
(Ministry of Agrarian Reform)  
Tanggapan ng Minister  
Diliman, Lungsod ng Quezon  
Pilipinas, D-505

In reply, please address:  
**THE MINISTER**  
Ministry of Agrarian Reform  
P.O. Box No. 2993  
Manila

MINISTRY ADMINISTRATIVE ORDER

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In the interest of the service and pursuant to a Memorandum of Prime Minister and concurrently Minister of Finance Cesar E. A. Virata, dated March 18, 1982, the need to provide a more sensible, efficient and orderly supervision of all foreign-assisted projects is imperative considering the present high projects' operational and maintenance administrative costs.

At the moment, it is felt that there is need to integrate all these units and offices administering and supervising these various projects into one Office under the Ministry to achieve maximum efficiency at the least cost of operation.

In this connection, it is hereby directed that the functions and duties of the various foreign-assisted projects be integrated and realigned into one Office which shall be known as the Office of Special Projects (OSP).

The OSP shall be headed by a Project Director and assisted by a Deputy Project Director and such other technical and clerical assistance necessary. It shall maintain a Development Communications and Operation Staff, a Monitoring and Evaluation Staff and a Planning and Project Feasibility Staff, and such other service units that may be needed from time to time as the exigencies of the service demand.

In the meantime and in view of budgetary constraints, the organizational structure of the Imelda Settlement Project Office shall serve as the nucleus of the OSP. The CPMU which will be phased out later this year will be integrated with the OSP to complement its present staff.

Henceforth, the budgetary outlay of the Office of Special Project shall be proposed and incorporated in the budget proposal of the Ministry for the next budget year.

Attached and made part of this Order is the Proposed Organization Structure of the Office of Special Projects.

This Order shall take effect immediately.

Diliman, Quezon City, Metro Manila

  
CONRADO F. ESTRELLA  
Minister