



Republic of the Philippines
DEPARTMENT of AGRARIAN REFORM
ELLIPTICAL ROAD, DILIMAN, QUEZON CITY • TELS. 928-7031 TO 39

MEMORANDUM CIRCULAR NO. 24

Series of 1996

TO : All DAR Regional Directors, Provincial Agrarian Reform Officers, Municipal Agrarian Reform Officers and Other Concerned Employees of the DAR

SUBJECT : **Amendment to Memorandum Circular No. 14, Series of 1994 entitled "Additional Measures to be Observed in the Preparation of Collective Certificates of Land Ownership Awards (Collective CLOAs) Described in DAR Administrative Order No. 3, Series of 1993"**

In order to insure the integrity of collective Certificates of Land Ownership Award (CLOAs) issued to the Agrarian Reform Beneficiaries (ARBs) of the Comprehensive Agrarian Reform Program (CARP) and the legitimacy of the ARBs whose names are annotated at the back of the collective CLOAs, the following guidelines are hereby prescribed for the guidance of all concerned.

Section A of Memorandum Circular No. 14, Series of 1994 is hereby amended to read as follows:

1. Prior to the generation of a collective CLOA, the MARO's certified list of ARB applicants (Annex "A") duly sworn to before a notary public, shall be posted at the barangay hall, municipal hall and other conspicuous places where the property is located for a period of seven (7) working days. Said posting shall be certified by the MARO, the BARC chairman and the barangay captain after the lapse of the prescribed posting period (Annex "B").

In case of protest, the petition shall be filed with the PARO who shall resolve the case within five (5) working days from receipt of the petition. Appeals may be filed with the Regional Director who shall resolve the protest within five (5) working days, otherwise, the list becomes final.

All pages of the CLOA i.e., those containing the names of the ARBs shall be initialed (countersigned) by the PARO and the RD.

2. All names of the ARBs, after the lead name, which appear on the face of the Certificate of Title, shall be typewritten on the succeeding pages of the title, with each name numbered consecutively, from "1" onwards, alphabetically arranged and reflecting the complete names (Given, Middle and Surnames) of FBs.



"Tulong-tulong sa pagsulong"



3. After the last typewritten ARB's name, and immediately below the line, the words "NOTHING FOLLOWS" shall be typed.

Please be guided accordingly.

This Circular takes effect immediately.

Dilliman, Quezon City OCTOBER 11, 1996



ERNESTO D. GARILAO
Secretary

Republic of the Philippines
DEPARTMENT OF AGRARIAN REFORM
Office of the Municipal Agrarian Reform Officer

CERTIFICATION

TO WHOM IT MAY CONCERN:

This is to certify that the following are the prospective beneficiaries/applicants of the landholding registered in the name of _____ covered by OCT/TCT/TD No. _____ with a total area of _____ () hectares, more or less, to wit:

Name of FB applicants	Age	Area Subject for Distribution
-----------------------	-----	-------------------------------

- 1)
- 2)
- 3)
- 4)
- 5)
- 6)
- 7)
- 8)
- 9)
- 10)

It is further certified that the above named FB-applicants have met all the qualifications for qualified beneficiaries under Section 22 of RA 6857.

MARO
Name and Signature

SUBSCRIBED AND SWORN to before me at _____
Philippines, this _____ day of _____, 19____, the affiant exhibiting his/her
Residence Certificate No. _____ issued at _____ on
_____, 19____.

NOTARY PUBLIC
My commission expires Dec. 31, 19____
P. T. R. _____

Doc. No. _____
Page No. _____
Book No. _____
Series of 19 _____

Annex "B"

Republic of the Philippines
DEPARTMENT OF AGRARIAN REFORM
Office of the Municipal Agrarian Reform Officer

CERTIFICATE OF POSTING

Date: _____

TO WHOM IT MAY CONCERN:

This is to certify that the attached list of prospective ARBs (see Annex "A") has been posted for a period of seven (7) working days starting from _____ to _____, 199_. Landholding is registered in the name of Mr./Ms. _____, covered by OCT/TCT/TD No. _____, with a total area of _____ () hectares, more or less, located at Bgy. _____, Municipality of _____, Province.

Done and given this _____ day of _____, 199_.

(MARO)

(BARC Chairman)

(Barangay Chairman)

SUBSCRIBED AND SWORN to before me at _____
Philippines, this _____ day of _____, 19____, the affiant exhibiting his/her
Residence Certificate No. _____ issued at _____ on
_____, 19____.

NOTARY PUBLIC

My commission expires Dec. 31, 19____

P. T. R. _____

Doc. No. _____
Page No. _____
Book No. _____
Series of 19 _____