



Republic of the Philippines
DEPARTMENT of AGRARIAN REFORM

MEMORANDUM CIRCULAR No. 02
Series of 1999

TO : PROVINCIAL AGRARIAN REFORM OFFICERS
MUNICIPAL AGRARIAN REFORM OFFICERS
ALL CONCERNED PERSONNEL

SUBJECT : INFORMATION DISSEMINATION ON THE APPROVED
ADMINISTRATIVE ORDERS (AOs) AND MEMORANDUM
CIRCULARS (MCs)

In the interest of the service and for field personnel to be properly apprised of the recently approved DAR Administrative Orders (AOs) and Memorandum Circulars (MCs), all Provincial Agrarian Reform Officers (PAROs) are directed to conduct policy briefings and fora in their respective DAR provincial offices.

The main objective of the policy briefings and fora, which should be held on a quarterly basis at the least, is to keep DAR's field personnel abreast with the new policy guidelines and implementing rules and regulations (IRRs) issued by the Secretary, and to clarify gray areas or conflicting interpretations of existing IRRs.

The PAROs are likewise directed to include said information dissemination as part of key result area (KRA) in their yearly performance contract.

FOR STRICT COMPLIANCE.

Quezon City, 22 February 1999


HORACIO R. MORALES, JR.
Secretary



Republic of the Philippines
DEPARTMENT of AGRARIAN REFORM

ELLIPTICAL ROAD, DILIMAN, QUEZON CITY TELS. 928-70-31 TO 39

03 February 1999

MEMORANDUM

FOR : HORACIO R. MORALES, JR.
Secretary

THRU : **DANILO T. LARA** *Danilo T. Lara*
Undersecretary
Policy, Planning and Legal Affairs Office

CONRADO S. NAVARRO *Conrado S. Navarro*
Undersecretary
Field Operations and Support Services Office

FROM : MARTHA CARMEL C. SALCEDO
Director
Policy, Planning and Legal Affairs Office

SUBJECT : Information Dissemination on the Approved Administrative Orders (AOs) and Memorandum Circulars (MCs) at the Provincial Level



I. Action Requested

1. Signature of the Secretary on the attached MC instructing the Provincial Agrarian Reform Officers (PAROs) to conduct regular policy briefings and fora on AOs and MCs issued by the DAR Central Office.

II. Background

1. Most of the letter queries from the field received by the PPLAO and PSRS concern policy issues and questions which are already covered by existing rules, regulations and guidelines issued by the Department.
2. Apparently, majority of our field personnel are unaware of the new (and even of the old) policies formulated for the effective and efficient implementation of the Comprehensive Agrarian Reform Program (CARP).



"Tulong-tulong sa pagsulong"



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3. Although there are standing arrangements for PAROs to brief their MAROs on new guidelines during their regular monthly meetings, it seems not much importance has been given to this exercise/agenda item.
4. To address the problem of disseminating policy information, we are recommending that a system of policy dissemination through regular conduct of policy briefings and fora by PAROs, be instituted and made part of the key result area (KRA) of the PAROs performance contract to ensure compliance.

III. Attachment

1. Memorandum Circular for signature of the Secretary.

Cc: Director Gloria J. Fabia
Bureau of Land Acquisition and Distribution