

### Republic of the Philippines

### DEPARTMENT of AGRARIAN REFORM

MEMORANDUM CIRCULAR

No. OS
Series of 2009

SUBJECT:

Revised Guidelines on the Selection of Most Outstanding ARB, Most Progressive ARB Organization, and Most Progressive

**ARC** 

### I. RATIONALE

Since 1996, the Department of Agrarian Reform has institutionalized the Awards and Recognition Program, to acknowledge the outstanding contributions and commitment of the key players who have made possible the success of CARP.

These key players include the agrarian reform beneficiaries (ARBs) whose dedication, perseverance and hard work made the lands awarded to them productive; and ARB organizations (ARBOs), which serve as conduit of support services. Likewise, Agrarian Reform Communities (ARCs) as showcase of convergence area for development efforts of DAR, other line agencies, partner non-government organizations and community-based organizations/people's organizations, are to be recognized.

To fully capture and document their exemplary contributions to CARP implementation, the National ARC Task Force (NARCTF) which spearheads the implementation of the Awards and Recognition Program, revisited the existing selection guidelines. The NARCTF members reviewed the applicability and fit of the existing qualification standards and criteria.

Further, with the 20-year gains of CARP, it is imperative to showcase the best, innovative, good, and promising agrarian reform practices. Taking into account the emerging challenges and developments, the existing selection guidelines need to be enhanced, thus, this memorandum circular is being issued.

### II. SCOPE

The Awards and Recognition Program shall be implemented nationwide through the conduct of the Search for the Most Outstanding ARB, Most Progressive ARB Organization, and Most Progressive ARC at the Provincial and Regional levels. The DAR National Awards and Recognition Committee shall confer the awards to deserving ARBs, ARB organization and ARCs by cluster or island group, as follows:

Luzon Group - Regions 1, 2, 3, 4-A, 4-B, and CAR

Bicol- Visayas Group - Regions 5, 6, 7, 8

Mindanao Group - Regions 9, 10, 11, 12, and CARAGA

### III. SELECTION STANDARDS AND PROCESS

### A. Qualification Standards

The search for the **Most Outstanding ARB** is open to all ARBs who are directly cultivating or managing their lands awarded through EP/CLOA and made these lands continuously productive.

The search for the **Most Progressive ARB Organization** is open to all primary organizations formed and managed by agrarian reform beneficiaries that have effectively performed their roles as conduit of support services. Qualified ARB organizations should have consistent high OM ratings (no regression) for the past three years. For the latest ALDA results, OM rating across all sub-KRAs such as Organizational Management, Social Enterprise Operations, Resource Management, and Alliance Building should be at least 75%.

For the **Most Progressive ARC**, the search is open to all officially confirmed ARCs that exemplify the integration of development efforts of the Department and its partners. Qualified ARCs are those in Level 5 with consistently high ALDA ratings (no regression) for the past three years and their latest ALDA results have at least 75% rating in the key results areas of LTI, OM, ECOPISS, FPI, BSS, and 50% in GAD.

Previous awardees (first place winners) in all categories may no longer be included as nominees.

### B. Criteria for Evaluation

### a) Most Outstanding Agrarian Reform Beneficiary

The selection shall be based on four aspects: (1) economic; (2) social; (3) political; and, (4) environmental/ecological

### 1. Economic Aspect

This criterion focuses on the ability of the ARB in the aspects of (1) making the awarded land productive gauged through improved farm productivity and increased household income; (2) regular and prompt payment of land and loan amortization; (3) capability to finance on and off farm-related activities; and (4) improving his/her standard of living.

Specifically the measure and bases are the following:

- Improvement made on the land by the ARB from the time it was awarded to him/her;
- Agricultural production of the awarded lands by major crops is above the prevailing regional average;
- ARB's on and off-farm income from the CARP-awarded lands (based on previous year figures);

- The ARB is up-to-date in payment of land amortization or has fully paid the land amortization;
- The ARB is up-to-date in payment of loan amortization (agri-credit and/or micro-finance);
- The ARB is directly financing at least 20% of his/her agricultural production cost;
- Capability and commitment to send children to school;
- Ownership of permanent dwelling place (house);
- Has acquired farm facilities and implements (e.g. hand tractor, irrigation pump);
- Has savings deposit in bank(s) and other financial institution;
- Ownership of consumer durables/household assets (household appliances) and vehicle/s.

### 2. Social Aspect

- Is an active member in cooperative/farmer's association/tribal association within and outside his/her community;
- Provides technical assistance as training staff during farmers' classroom training or provide coaching/hands-on training at the farm level (e.g. as para-technician, extension agent, farmer scientist, community development worker/volunteer);
- Has attended trainings for the past three years.

### 3. Political Aspect

- Participated actively in political bodies either as officer or member of barangay council, municipal council or other governing bodies/ committees within the municipality or province;
- Holds key position in community-based organization such as coop, irrigators association, rural improvement club, women's organization, users group (eg. BAWASA), and etc.

### 4. Environmental Aspect

 Adopts or uses sustainable and environment-friendly farming/ production technologies, i.e. SALT, IPM, organic fertilizer, soil enhances, green manuring, Masipag rice/corn technology, integrated farming system, etc.

Additional relevant information about the nominee shall be taken into consideration to enhance the evaluation, such as:

- Previous awards and citations received
- Ownership of other lands acquired/bought through the ARB household's onand-off farm income
- Payment of land and/or loan amortizations has been made on schedule or obligations (land and/or loan) has been settled before its maturity date.

### b) Most Progressive ARB Organization

### 1. OM Rating

 The organization exhibited substantial and continuous improvement in the management and operation of organizational affairs for the past three years.

### 2. Services and Projects

 The ARB organization has provided services to its members such as, but not limited to, production; marketing; credit; micro-enterprises; pre & post harvest facilities; and others.

### 3. Service reach & financial stability

- The organization has enlisted larger number of the community members as primary recipient of its services/products;
- The organization, though it allows open membership, has made conscious effort to encourage other ARBs to join the organization;
- The organization has good financial standing. It has exhibited profitability of projects, capacity to pay debts/external loans, proper management of capital structure and financial risk, and readiness to pay obligations on schedule.

### 4. Participation to community affairs and local governance

- Extent of participation in civic/community programs/ projects/activities; have business alliances with other coops/orgs/federations; have successfully availed of services from other coops/orgs/ federation/banks/NGOs;
- The organization actively participates in local governance. It has representation
  in governing bodies/committees either at the barangay, municipal, or/and
  provincial level.

### 5. Contribution to over-all ARC development

- Extent of involvement in LTI, OM, ECOPISS, FPI, BSS, and GAD that contributed to the over-all development of the community;
- For the past three years, the organization through its business operations/ initiatives/projects has generated job opportunities particularly for the community members.

The screening team shall take into consideration the awards and recognition received by the organization and the increase in its membership for the past three years.

### c) <u>Most Progressive Agrarian Reform Community (ARC)</u>

Qualified nominees are further subjected to the following criteria:

### 1. ALDA Rating

 The ARC exhibited substantial increase in the over-all ALDA rating for the past two years

### 2. Agricultural productivity

 Refers to the productivity of the CARP lands in relation to area fully utilized for agricultural production and yield of primary crop. A crop is considered "primary crop" when it occupies the largest portion of the lands devoted to agriculture.

### 3. Social mobilization

- The ARBs are active participants in organizational development such that, at a minimum, they contribute to CBU/savings, pay their dues and regularly attend meetings;
- Involvement of women (ARB and non ARB) in community project/activities;
- Extent of participation of the community members in LTI, OM, ECOPISS, FPI, BSS, and GAD.

### 4. Outcome and effects

 The extent of ARC transformation being the nucleus and convergence area of development. This process of transformation has resulted to at least an improvement in technology adoptions, market linkages, farm incomes, and development of ARB champions.

### 5. Development Strategy

- Presence and extent of collaboration among stakeholders and development partners at the community level evidenced by the setting up of institutional mechanism, which is functional and able to implement programs/ projects;
- The ARC has exhibited spill-over development effects to adjacent barangays and communities.

### 6. Sustainability Mechanism

- The ARC has adopted appropriate and environment-friendly farm/production technologies, implemented programs/projects on soil and water conservation; proper waste management; watershed development; forest protection, etc.;
- The ARC has institutionalized their operations and maintenance mechanisms to ensure proper and longer use of community assets (e.g. FMR, irrigation, water supply, electricity, pre-/post-harvest facilities, amenities, warehouse, dryers, etc.).

Special characteristics of the area, awards and recognition received, revenue generation, and job generation shall be noted to enhance the evaluation.

### IV. COMPOSITION OF PROVINCIAL AND REGIONAL SCREENING COMMITTEES

### **Provincial Screening Committee**

The committee shall be chaired by the PARO and will be composed of representatives from the BDCD, Administration and Finance, Operations and PMEU.

### Regional Screening Committee

The committee shall be chaired by the ARDO and will be composed of representatives from RSSD, Planning, Operations, and Administration and Finance.

### V. SELECTION PROCESS

The procedure in the selection for the Most Outstanding ARB, Most Progressive ARB Organization and Most Progressive ARC is presented as follows;

- 1. The MAROs shall nominate deserving ARBs and/or ARB organizations, and/or ARCs based on the set qualification standards and criteria and submit these to the Provincial Screening Committee through the BDCD;
- 2. The BDCD will initially review the submitted entries, if such complied with the qualifying standards and within the passing marks or weighted ratings of 80%;
- 3. The BDCD shall submit to the Provincial Screening Committee the short listed nominees for screening and validation;
- 4. The Provincial Screening Committee will select and award the Most Outstanding ARB, the Most Progressive ARB Organization, and the Most Progressive ARC at the Provincial Level;
- 5. The list of provincial awardees will be endorsed to the Regional Screening Committee. Thereafter, the committee shall select among the provincial entries the regional awardees and endorse the same to the Support Services Office;
- Upon receipt of regional nominees by the Support Service Office, the Awards and Recognition Program Technical Working Group shall be convened to conduct preliminary review of the submitted documents;
- 7. The Awards and Recognition Program Technical Working Group (TWG) shall screen the entries and shortlist top 2 nominees per category and per island group.

These nominees shall be subjected to validation and the finalists will be presented to the NARCTF for approval;

8. The NARCTF shall finally endorse to the CARP Anniversary Awards Committee the list of Island Group Awardees (Luzon, Bicol-Visayas, and Mindanao) for conferment of awards.

### VI. COMPUTATION OF RATING

- 1. Use the following Rating Sheet in determining the individual rating per indicator under the given criteria:
  - Annex B. Criteria and Rating Sheet for Most Outstanding ARB
  - Annex E. Criteria and Rating Sheet for Most Progressive ARB Org.
  - Annex F. Criteria and Rating Sheet for Most Progressive ARC
- 2. The point score of 5 is the highest and the lowest is 1. However, when the answer is "none" in any of the indicator, the point score is 0.
- 3. Weight is assigned in each key area according to its significance, relevance, and impact.

Category	Criteria	Weight
A. Outstanding ARB	1. Economic Aspect	40%
	2. Social Aspect	30%
	3. Political Aspect	20%
	4. Environmental Aspect	10%
B., Most Progressive	1. OM Rating	10%
ARB Organization	2. Services and Projects	15%
	3. Services reach & financial stability	50%
	4. Participation to community affairs	15%
	5. Contribution to ARC development	10%
C. Most Progressive	1. ALDA Rating	5%
ARC	2. Agricultural productivity	20%
	3. Social Mobilization	25%
	4. Outcome and Effects	25%
	5. Development Strategy	10%
	6. Sustainable Mechanism	15%

4. Determine the weighted rating using the formula:

Weighted Rating = Rating X weighted Rate

Add all the Weighted Rating to get the over-all rating of a nominee.

### VII. REQUIRED DOCUMENTS

- 1. The Regional Screening Committee shall submit a two-page write up highlighting the reasons why the nominee (per category) should be chosen as awardee.
- 2. Annexes: (See attached forms)

ANNEXES				
Annex A. Outstanding ARB Nominee Profile				
Annex B. Criteria and Rating Sheet for Most Outstanding ARB				
Annex C. Summary Rating Table for Most Outstanding ARB				
Annex D. Criteria and Rating Sheet for Most Progressive ARB Org.  Annex E. Summary Rating Table for Most Progressive ARB				
Organization				
Annex F. Criteria and Rating Sheet for Most Progressive ARC				
Annex G. Summary Rating Table for Most Progressive ARC				

### VIII. EFFECTIVITY

This Memorandum Circular shall take effect immediately.

NASSER C. PANGANDAMAN Secretary

Department of Agrarian Reform Office of the Secretary

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### ANNEX A

### **OUTSTANDING ARB NOMINEE PROFILE**

As of	 200	

A.

General Information	
Name:	
Age:	Birth date:
Civil Status:	Religion:
Highest Educational Attainment:	
Address:	
Contact Number/s:	
ARC Name:	
Dependents:	

Name of Children	ame of Children Age Educational Attainment		
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### Recognition/Awards Received during the last 3 years

LEVEL (Brgy., Mun., Prov., Nat'l.)	TITLE	DATE RECEIVED

### B. Economic Aspect

### 1. Tenurial Status

Ty	pe		Check if the land is directly being:			_
EP Holder	CLOA Holder	Hectarage	Cultivated	Managed	Cultivated & Managed	Remarks
			The state of the s	i de la constanta de la consta		A. A

### 2. Agricultural Productivity and Farm Income (Year \_\_\_\_)

				Productio	n Cost/Yr.		
Year	Crops	<b>Area</b> Planted	Ave. Yield Per Hectare	Self- Financed	External Source (Specify)	Gross Income per Year	Net Income per Year
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### 3. Land Amortization Status of Payment to LBP

Year	Principal	Amount Paid	Balance	Remarks
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### 4. Loan Amortization

Type of Loan Avalled	Financing Institution	Amount of Loan	Amount Paid	Date of Maturity
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		u.;		
}				

5. Owners	ship:			
ŀ	-louse	Own:	Rent/Lease:	Other:
Ī	Materials Used	Light:	Concrete:	Other:
6. Appliar	nces/Vehicles Own	ed:		
	Т	ype/Kind		No. of Units
			ì	
7. Year _	Average Mon	thly Balance i	n Savings:	
	Name of Bank	/Organization		age Monthly Balance
			į	

### 8. Farm Implements/Facilities Owned:

Type/Kind	No. of Units	Amount
		ļ
	La control de la	
TOTAL		

### C. Socio-Political Aspect

Type of Organization	Position in the Organization	Services Availed for the past 3 years	Contribution/s Provided For the past 3 years

D. Trainings Attended (for the past 3 years)

D. Trainings Attenueu (	tor mic bu	ot o j caro,			
			Role		No. of
Title	Date	Participant	Facilitator	Resource Speaker	Hours
				:	
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### E. Environmental Aspect

Enumerate Farm Technologies Adopted:

1.

2.

3.

4.

5.

1.			
2.			
3.			
4.			
G. Lands acqu	ired from House	eholds on- and off-farm inc	ome (if any)
Location	Area (in ha.)	Present Land use*	Remarks
			1
	·		
	ا و ا		
*residential ind	ustrial agricultur	ral (crop & animal/livestock	, commercial, etc.
resideridal, indi	ustriai, agriouitai	(Crop or animalian	,
Certified By:			
(Signatu	re above printed	I name)	
	Agrarian Reform		
Date:	All the state of t	-	

F. Enumerate Extension Services provided by nominee ARB to other ARBs in

the ARC

### ANNEX B CRITERIA AND RATING SHEET FOR MOST OUTSTANDING ARB

Name of MARO :

Name of ARB:

Location (Barangay/ARC & Municipality):		Name of DF	P :					
Province/Region:								
CRITERIA	INDICATOR	Points	WEIGHT (%)	SUPPORTENS	Data per Documents Received	Justification	Rating	Rating
BASIC INFORMATION						· ·		
a) Date when EP/CLOA was								
awarded								
b) Date of the availability of the								
amortization payment schedule			40					
I. ECONOMIC ASPECT		7		AIMS/ARB Form No. 1-A				
1. The ARB is directly cultivating or	cultivating and managing the land	٥						***************************************
managing the land	cultivating or managing the land	, .		AIMAC/ADB Forms 1-A				
2. ARB's agricultural productivity for	Production yield is 20% and above the regional	O						
primary crop (in terms or area planted in the awarded land)	Production yield is 10% to 19% above the	4						
	regional average yield			<u></u>				
	Production yield is equal to or up to 9% above	ω						
	above 150 000	5		ARB Form No. 11-				
3. ARBs Annual Farm Net Income (On-	10	4		<b>L</b>				
Tami and Cil-lailii)	75,001 to 100,000	ω						
	50,001 to 75,000	2		_1_				
	up to 50,000	<u></u>	+	Cartification from 18P/				
4. The ARB is up to date in the	99 - 100%	. 0						
payment of land amortization	97 - 98%	2 4	+	l				
	95 - 96%	ى د		i				
	90 - 94%							
A. I.				I				
% of land amortization payment =	Total Amount Paid							
	Total Armount Due			Daniel Community				
5 The ARB is up to date in the	99 -100%	5						
payment of loan amortization	97 - 98%	4		International Property of the				
	95 - 96%	· C						
	90 - 94%	2						
	85 - 90%							

			WEIGHT	SUPPORTING	Data per Documents	Observations/	Rating	Weighted
CRITERIA	INDICATOR	Points	(%)	DOCUMENTS	Received	Justification		7.00
Computation:								
% of loan amortization payment =	Total Amount Paid  Total Amount Due							
& The ARR is financing his agricultural S	90-100%	ហ		Cash Flow certified by				
	above 80-lower than 90%	4		MARO				
	above 50-80%	3						
A.T	above 30-50%	2					1	
	20-30%	-		A side adian from				
<u>a</u>	100% of the school age children/household	U		Barangay Chairman				
school age childrenthousehold	80% of the school age children/household	သ		0	eg ton al Vene			
	member/s							
	member/s							
	Note: Not applicable to ARBs without school age							
	children/household member/s	ر ا		Certification from Brgy.				
8. Owns permanent owening place	Tes			Chairman and photo				
o Has acquired meeded small farm	more than one farm facilities	5		Certification from Brgy.				
0.	one farm facility	3		Challinal and prioro				
tractor, irrigation pump, etc.)	man than DhD On (M)	5		Certification from the				
or other similar institutions	more than PhP 15 000 - PhP 20,000	4		bank/organization and				
Cooperative)	more than PhP 10.000 - PhP 15,000	ω.		photocopy of passbook			1	
(Cooperation 4)	more than PhP 5,000 - PhP 10,000	2		,1				
	PhP 5,000	\ \		_ <del></del>				
d Our possimer director	more than one household appliance and more	ъ -		Certification from Brgy.				
(household appliances, cellphone) and than one vehicle	than one vehicle			Chairman/ Photocopy of				
Vehicle	more than one household appliance and one	4	·	LTO Registration			-	
,,,,	more than one household appliance	з						
I SOCIAL ASPECT			30					
1. Active member of coop/ farmers	Active membership refers to:			Certification from the				
assoc. within and or outside the community	pays minimum subscription requirement imposed by the organization and attends the	meets QR	20	organization wherein	ng van alkalet pro-			
	annual general assembly	) )						
	2. patronizes the organization's	meets QF	<u>بر</u>		<del>NAME A</del>			
	services/products	#s 1 & 2		1				
	3. increases CBU continuously	5 – ARB						
		the QRs	ļ=					

2. Attendance to training programs for the last 3 years governance III. POLITICAL ASPECT 2. Actively participates in community-based organization (ex. coop. 1. Actively participates in local sustainable, environment-friendly farm/ 1. The ARB is adopting or using IV. ENVIRONMENTAL ASPECT org, BAWASA, etc.) irrigators assoc, RIC, CWL, women's production technology staff/coaching/hands-on 2.b. As training 2.a. As participant CRITERIA No. of training hours Facilitator/Support staff at least one technology adopted Member of any community-based organization Leader of any community-based organization Member of any social, cultural, environmental Member of Sangguniang Barangay (Barangay Member of the Sangguniang Bayan (Municipal Trainor/Resource Speaker the municipal council and other committees at the barangay council or more than one technology adopted minimum of 8 hrs INDICATOR 25 to 39 hrs. above 40 hrs 9 to 16 hes 17 to 24 hirs **Points** 4 Ġ Ġ Ç ယ ω ω ()T WEIGHT % 8 5 Photocopy of Certification of Recognition/ List of Participation/Attendance Photocopy of Certification MARO/Mayor attended and certified by training programs Certification from certified by MARO technology/ies adopted Certification from the RARO RARO List of farm/production SUPPORTING DOCUMENTS Data per Documents Received Observations/ Justification Rating Weighted Rating

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Name and Signature

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Name and Signature	Name and Signature

### ANNEX C SUMMARY TABLE FOR MOST OUTSTANDING ARB

Province :					
			Weighted Ratings	ngs	
Name of ARB	Economic Aspect	Social Aspect	Political Aspect	Environment Aspect	Total Weighted
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the state of the s					
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Date: \_

Approved By: (Screening Committee)

# ANNEX D CRITERIA AND RATING SHEET FOR MOST PROGRESSIVE ARB ORGANIZATION

Name of Organization:

Location (Municipality/Province/Region):\_

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indic <b>ator</b>	100000000000000000000000000000000000000	Weight (%)	Supporting Document	Data per Documents Received	Observation/Justification	Rating	Rating
		10%					
	σı						
OMA rating is 91-abouve			ALDA result				
OMA rating is 81-900	4						
OMA rating is 75-800	3						
		15%					
5 or more services	СЛ						
			Policy Guidelines,				
4 services	, 4		and Photo				
3 services	3		documentation				
2 services	2						
At least one (1) servince							
		50%					
		15%					1
500 Above	5						
400 – 499	4						
300 - 399	ω	5%				1	
200 - 299	2		Certification of coc	ğ			
100 and below	<u></u>			2 9			1
90 - 100%	On .			38			
80 - 89%	4	10%					
70 - 79%	3						1
51 - 69%	2						
50% and below	_						
		35%					
Above P10 M	5	5%	Audited Financia	5 —			
8 M - 10 M	4	_1	by External Audito	(T)			
5 M - 7.9 M	3						
Criteria  Drganizational Maturity Rating rating will be based on the average of the ast three years of ALDA result) Note: No Back sliding  Services and Projects (Production, Marketing, Credit, Microenterprises, Pre & Post harvest, Other Services)  Service Reach and Financial Stability  A. Membership  1) Total Members in the organization (In relation to total membership)  B. Financial Status  1) Capital Build-Up (CBU)	Jindication  DMA rating is 91-above  DMA rating is 81-800  DMA rating is 75-800  A services  3 services  2 services  2 services  At least one (1) serwince  400 - 499  300 - 399  100 and below  90 - 100%  80 - 89%  51 - 69%  50% and below  Above P10 M  8 M - 10 M  8 M - 7.9 M	Indicator  DMA rating is 91-above  DMA rating is 81-900  A services  5 or more services  4 services  2 services  At least one (1) servines  500 Above  100 and below  90 - 100%  80 - 89%  Above P10 M  Above P10 M  5 M - 7.9 M  5 A	Indicator Points Weig  5  5  5  5  5  5  6  7  7  7  7  7  7  7  7  7  7  7  7	Indicator Points Weight (%)  MA rating is 91-above 5  DMA rating is 81-900 4  A services 5  Services 2  Services 1  At least one (1) servince 1  100 Above 100% 5  500 Above 100% 5  500 Above 500 3  500 Above 50	Indicator         Points         Weight (%)         Supporting Document           DMA rating is 91-altowe         5         10%         ALDA result           DMA rating is 76-800         3         15%         ALDA result           DMA rating is 76-800         3         15%         ALDA result           DMA rating is 76-800         3         Policy Guidelines, and Photo of Avaliments (regular and Av	Indicator   Points   Weight (%)   Documents   Date per Documents	MA rating is 91-albane

	Coop/org. must have on-going civic/community projects that would uplift of the rmembers of the community, such as, but not limited to:	Community services/programs and brojects	IV Participation to Community Affairs			(Current Asset/Current Liability)	7) Current Ratio					(Debt/Equity)	6) Debt-Equity Ratio		(payment/amount due)×100	5) External Loan Repayment					4) Return on Capital (for last 3 years)				Page	3) Return on Equity (for last 3 years)					2) Savings Mobilization	PY		Criteria
					less than 1.00	equal to 1.00	greater than or equal to 2,00	greater than 7	equal to 7	equal to b	greater than 5 but less than or	greater than 4 but less than or equal to 5	less than or equal to 4	less than 30%	31% - 70%	71% and above	1% to 4%	5% to 9%	10% to14%	15% to 19%	20% above	less than 1%	1% to 4%	5% to 4%		16 % above	Below 2 M	2M-29M	3M-3.9M	4 M - 5 M	Above 5 M	Below 2 M	2M-4.9M	Indicator
			-		ι ω	-		, -	, ,	<u> </u>	မ	4	5	3	4	U	_	l'.	3	4	5		. 2	w	-	<u>,</u>	-	2	ω	4	5	1	2	Points
			10,2	1 50%	1_	0.0%	1		_1_		5.0%		<u>.                                    </u>		J_ 0.0%	n 00/		1	J.,	1	1			5.0%					0%	fi 0/				Weight (%)
•						by External Auditor)	Audited Financial			by External America	Statement ( Audited	Audited Financial			by External Auditor)	Statement / Audited	Audited Einstein	<u> </u>	by External Auditor)	Audited Financial				Statement ( Auditor)	Audited Financial			•	by External Auditor)	Audited Financial				Supporting Document
						or)	91			2,	ed				5	Š.								)										Data per Documents Received
																																		Observation/Justification
			<del></del>		_					· <u> </u>						_												1				1		Rating
				-	1		<u> </u>				+					-																		10

Daiaiigay Love	Rurancay   eve	Municipal Level	3) Participation in Local Governance Provincial Level	coop bank products & services		e. Ilinstallation of accing. system f.other 2 types of services availed	(specify) b. technology transfer c. (specify) b. technology transfer c.	4		2.2 Services availed from other coops /	P25,000 & f. advisory services At least 1 service extended	c. marketing assistance d. audit 2 types of services extended services e investment of not less than	training (specify) b. technology transfer 3 types of services extended	rations which include	ial to	2.1 Support Services Extended	2) Business alliance with other	e. Other social service projects  At least one (1) program/project	d. Support to community infra – barangay roads, libraries, school house, etc; 2 programs/projects	c. Support to peace and order campaign - against drugs, garmbling, prostitutions; 3 programs/ projects	b. Environment sanitations – recycling projects, regular street cleaning, dredging 4 programs/ projects of canals, garbage can projects and the like:	a. Community-based health projects – those may include maternal and child health, immunization, family planning, nutrition, child feeding, nursery, medical missions:
						vailed	vailed	vailed	vailed						ended 5			m/project 1	2	ω	4	labove 5
- l'	ω	4 3.0%	<u>L</u>	->		N	3 4.0%	4	5			2	3 4.0%	4							4.0%	
	Chairman	Mayor/Barangay	Governor/Municipal	Certification from the	applicatio)	(whichever is	receipts issued by NGOs, coops, bank	are availed, Proof of membership,	issued/signed by the party where services			issued	Official receipts, vouchers	Certification from manager of recipient coop	coop, MOA/Board resolution of both parties.	Certification issued by manager of recipient				newspaper, Photo documentation	Barangay Chairman/Municipal Mayor, Write-up published in a local	Certification from
		y	pal	the			¥ -	of l	es T				ers .	) op	35,							
+	-					<u> </u>				-												
+	-		$oxed{\dagger}$					+														

V Contribution to ARC Development Evaluated by: N ယ 1) With contributions in all aspects of ARC Development (LTI, OM, ECOPISS, FPI. BSS. GAD) 2) Jobs generation
Coop/org has generated job opportunities in the community ( average for the last 3 yrs) TOTAL: Name and Signature Name and Signature Criteria Only 4-5 KRAs Along the 6 KRAs more than 12 jobs generated Only 1 KRA Only 2 KRAs Only 3 KRAs 5 jobs generated 6-8 jobs generated 9-10 jobs generated 11-12 jobs generated Indicator Points | Weight (%) C/S G N ယ 4 N ω 10% 100% 5% 5% Certification from the MARO/Barangay Chairman Certification from the Barangay Chairman Supporting Document Data per Documents Received Observation/Justification

Rating

Weighted Rating

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# ANNEX E - SUMMARY RATING FOR MOST PROGRESSIVE ARB ORGANIZATION

Province:

Region :		NAME OF THE PARTY					
			Weighte	Weighted Rating			:
ARB Organization	OM Rating	Services & Projects	Service Reach & Financial	Participation to community	Contribution Total to ARC Weighted	Total Weighted	Rank
	- Carrier	i ojecie	Stability		dev't	Rating	
	·						
						-	
The state of the s	-						
Approved By: (Screening Committee)	ening Comr	nittee)					

### ANNEX F CRITERIA AND RATING SHEET FOR MOST PROGRESSIVE ARC

ocation (Municipality/Province/Region) :	vame of ARC:

	Critteria	Indicator	Points	Weight (%)	Supporting Document	Documents Received	Observations/ Justification	Rating	Weighted Rating
D	Basic Information								
	a) Year Launched								
	b) Year Expanded (if applicable)								
	c) Classification				The state of the s				
	d) No. of Barangays								
	c.1 Original								
	c.2 Expansion Brgy.								
-	ALDA rating (rating will be based on the %		,	5%	Current ALDA results (DARCO)				
	increase on KRA overall rating from 2007 level to 2008 level)							_	
		10% and above increase in ALDA rating	5			-			
		6% to 9% increase in ALDA rating	3						
		1% to 5% imarease in ALDA rating	1						
=	Agri. Productivity			20%					
	a) Agricultural Area								
	b) CARP area								
	c) % of CARP awarded lands engaged in	95% and above of CARP land fully utilized	וּכ		Certification from MAO				
		85% to 94% of CARP land fully utilized	4						
		70% to 84% of CARP land fully utilized	3						
		50% to 69% of CARP land fully utilized	2						
		below 50% of CARP land fully utilized	1	:					
	d) Primary (first major) crop and yield (compared to regional average yield)	production yield is 20% (and above) higher than the regional average	5		Certification from MAO				
		production <b>yield</b> is 10% to 19% higher than the regional awerage	4						
		production whele is equal to or up to 9%	3						
≡Ţ	Social Mobilization	THE THE PROPERTY OF THE PROPER		25%					
	a) No. of ARBs				Certification from MARO, ICS Masterlist of ARBs from the MARO		TOTAL TRANSPORTED TO		
T	h) % of ADR Donalstion who are active	80% and almous of ARR population are	ת		Certification from ARR Own duly				
		members of orgs	,		certified by the Chairperson of the				
		51% to 79% of ARB population are	4		organization; masterlist of members				
Г		members of orgs							r

March   Marc								
C. 1 Women involvement in community 25% of ARB population are below 25% of ARB population are controlled activities controlled activ	3	5% to 50% of ARB population are	ω					
c.1 Women involvement in community projects/activities  project/activities  C.2 Women ARBs involvement in population are involved in community projects/activities  C.2 Women ARBs involvement in population are involved in community projects/activities  C.2 Women ARBs involvement in population are involved in community projects/activities  C.2 Women ARBs involvement in population are involved in community projects/activities  C.2 Women ARBs involvement of land inprovement of land in population are involved in community projects/activities  C.2 Women ARBs involvement of land inprovement of land in population are involved in community projects/activities  C.2 Women ARBs involvement of land in population are involved in community projects/activities  C.2 Women ARBs involvement of land inprovement of land in population are involved in community projects/activities  C.2 Women ARBs involvement of land in population are involved in community projects/activities  C.2 Women ARBs involvement of land in population are involved in community projects/activities  C.2 Women ARBs involvement of land in population are involved in community projects/activities  C.2 Women ARBs involvement of land in population are involved in community projects/activities  C.2 Women ARBs involvement of land in population are involved in community projects/activities  C.2 Women ARBs involvement of land in population are involved in community projects/activities  C.2 Women ARBs involvement of land in population are involved in community projects/activities  C.2 Women ARBs involvement of land in population are involved in community projects/activities  C.2 Women ARBs involvement of land in population are involved in community projects/activities  C.2 Women ARBs involvement of land in population are involved in community projects/activities  C.2 Women ARBs involvement of land in population are involved in community projects/activities  C.2 Women ARBs involvement of land in population are involved in community projects/activities  C.2 Women ARBs involve	2	5% to 34% of ARB population are	2					
c.1 Women involvement in community 75% and above of Women population are involved in community 75% and above of Women population are involved in community projects/activities.  51 to 7.3% of Women population are involved in community projects/activities.  52% to 45% of Women population are involved in community projects/activities.  52% to 45% of Women population are involved in community projects/activities.  52% to 45% of Women population are involved in community projects/activities.  52% to 45% of Women population are involved in community projects/activities.  53% of 65% of Women population are involved in community projects/activities.  62 Women ARBs involvement in positions are coupled by ARB women members.  53% of the total ARB women members.  53% of the total ARB women members.  54 ECOPISS (at. Inrigation).  55 Insolved in acammunity projects/activities.  65 Income and Effects.  61 No. of acopters (iso/mology related to may 100% of trained farmers.  62 Income Generation (bassed on 2007 original activities).  63 Income Generation (bassed on 2007 original activities).  64 Income Schemist, farm extension (bassed on 2007 original activities).  65 Income Schemist, farm extension (bassed on 2007 original activities).  66 g. sappoed as resource speaker, key person, farme scientist, farm extension (bassed on 2007 original activities).  66 g. sappoed as resource speaker, key person, farme scientist, farm extension (bassed on 2007 original activities).  67 Income Generation (bassed on 2007 original activities).  68 Income Generation (bassed on 2007 original activities).  69 Income Schemist, farm extension (bassed objects).  60 Income Schemist, farm extension (bassed objects).  60 Income Schemist, farm extension (bassed objects).  61 Income Schemist, farm extension (bassed objects).  62 Income Schemist, farm extension (bassed objects).  63 Income Schemist (bassed objects).  64 Income Schemist (bassed objects).  65 Income Schemist (bassed objects).  66 Income Schemist (bassed objects).  66 Income Schemist (bassed		nembers of orgs	٠		···		,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	
c. 1 Women Involvement in community 25% and above of Women population are involved in community projects activities.    Community projects activities   Commun	8	nembers of organizations						
c.1 Women involvement in community [79%, and above of Women population are broked/activities involved in community projects/activities 4 involved in community projects/activities 4 involved in community projects/activities 50% to 74% of Women population are involved in community projects/activities 50% to 80% of Women population are involved in community projects/activities 50% to 80% of Women population are involved in community projects/activities 50% to 80% of Women population are involved in community projects/activities 50% of Women population are projects/activities 50% of Women population are involved in community projects/activities 50% of the total ARB women population are involved in community projects/activities 50% of the total ARB women members 50% of the total A								
Involved in community projects/activities   4   1   1   1   1   1   1   1   1   1	nt in community	75% and above of Women population are	σı		Certification from Brgy. Captain or			
Style to 60% of Women population are involved in community projects/activities   3   1   1   1   1   1   1   1   1   1		11 to 74% of Women population are	4		community project		احصيم	
Spyk to 80% of Women population are involved in community projects/activities   2		nyolved in community projects/activities						
and potable weter), and GAD [refer to c]  Dutcome and Effects  a) No. of adopters (lectnology related to may 100% of trained farmers  a) No. of adopters (lectnology related to may 100% of trained farmers  b) Market Linkaging  b) Market Linkaging  b) Market Source speaker, key powing special community projects and special services (leg. Bapped as resource speaker, key powing special services)  c) Champions-Knowledge Managers  d) Champions-Knowledge Managers		to 60% of Women population are	ယ					
### C2 Women ARBs involvement in organization  #### C2 Women ARBs involvement in organization  ###################################								
c.2 Women ARBs involvement in organization are involved in community projects/activities below 25% of Women population are involved in community projects/activities service for community participation in organization and improvement of land ARC activities (LTI [ex. payment of amorbadion and improvement of land). OM, FPI, BSS & ECOPISS [a. irrigation and potable water], and GAD [refer to c]) and potable water], and GAD [refer to c]) basic  Outcome and Effects  a) No. of adopters (fechnology related to may) 100% of trained farmers  a) No. of adopters (fechnology related to may) 100% of trained farmers  b) Market Linkaging Income level) increased by 20% and above farm and off-farm income level) increased by 11% to 10 %  d) Champions-Knowledge Managers provincial reason (based on 2007 on-may) 100% of trained farmers 50 %  d) Champions-Knowledge Managers provincial reason (based on 2007 on-may) 100% of parameters are active 2 or significant and innovative 3 or significant 4 or significant 5 or significant 4 or significant 4 or significant 5 or significant 4 o		25% to 49% of Women population are	Ŋ					
c.2 Women ARBs involvement in organization are involved in community projects/sactivities  c.2 Women ARBs involvement in organization  discontinuity participation in significant and innovative  ARC activities (LTI [ex. payment of sinvolved in organizational activities.)  OM, FPI, BSS & ECOPISS [ex. irrigation], and gAD [refer to c])  Indicate water], and GAD [refer to c])  Data in potable water in provincial in potable water in provincial in potable water in potable water in potable water in potable water in provincial in potable water in potable		nnoicts/activities						
c.2 Women ARBs involvement in organization  c.2 Women ARBs involvement in organization  c.2 Women ARBs involvement in organization  at least 30% of the total number key organization in continuity participation in positions are occupied by ARB women members  involved in organizational activities (LTI (ax. payment of land), to0% of ARB women members are active organization and improvement of land), significant and innovetive organizational activities (LTI (ax. payment of land), significant and innovetive organizational activities orga		below 25% of Women population are						
c.2 Women ARBs involvement in organization  organization are occupied by ARB women members  involved in organizational activities.  organization and improvement of land    organization are occupied by ARB women members  organization in exployed in organizational activities.  organization in exployed organization in exploit in exploration (based on 2007 orlanged as resource speaker, key increased by 11% to 19 %  organization  organization members  organization in exployed as telest 50% of trained farmers  organization members are active 2 members  organization in exployed organization in explorition in explorition in exployed as resource speaker, key increased by 11% to 19 %  organization members are active 2 members  organization members are active 2 members  organization in exployed organization in exployed as resource speaker, key increased by 11% to 19 %  organization in exployed as resource speaker, key increased by 11% to 19 %  organization in exployed as resource speaker, key increased by 11% to 19 %  organization in exployed as resource speaker, key increased by 11% to 19 %  organization in exployed as resource speaker, key increased by 11% to 19 %  organization in exployed as resource speaker, key increased by 11% to 19 %  organization in exployed as resource speaker, key increased by 11% to 19 %  organization in exployed as resource speaker, key increased by 11% to 19 %  organization in exployed as resource speaker, key increased by 11% to 19 %  organization in exployed as resource speaker, key increased by 11% to 19 %  organization in exployed as resource speaker, key increased by 11% to 19 %  organization in exployed as resource speaker, key increased by 11% to 19 %  organization in exployed as resource speaker, key increased by 11% to 19		myolyed iii coliiliidiii) biolecte activitese						
organization  Style of the total ARB women members  involved in organizational activities.  (d) Extent of community participation in archives (LTI [ex. payment of amm). Significant and innovative (e.g. tapped as resource speaker, key person, farmer scientist, farm extension wanted in the resident of significant and innovative (e.g. tapped as resource speaker, key person, farmer scientist, farm extension residentization and potable well and the resident of the region of the person, farmer scientist, farm extension residentization activities.  Significant significant (a significant and innovative (a s		at least 30% of the total number key	رن ن		Certification from the Chairperson of the organization			
d) Extent of community participation in ARC activities (LTI [ex. payment of and), of ARB women members are active ARC activities (LTI [ex. payment of land), and potable water], and GAD [refer to c]) basic significant and innovative API, BSS & ECOPISS [ex. irrigation and improvement of land], significant significant API, BSS & ECOPISS [ex. irrigation and potable water], and GAD [refer to c]) basic significant API, and GAD [refer to c]) signi		50% of the total ARB women members	3					
d) Extent of community participation in ARC activities (LTI (ex. payment of anmontization and improvement of land). OM, FPI, BSS & ECOPISS (ex. irrigation and potable water), and GAD [refer to c]) controlled by the said of adopters (technology related to may 100% of trained farmers and Effects a) No. of adopters (technology related to may 100% of trained farmers and effects at least 50% of trained farmers at least 50% of trained farmers and effects at least 50% of trained farmers at least 50% of trained farmers at least 50% of trained farmers a		100% of ARB women members are active	2					
d) Extent of community participation in ARC activities (LTI [ex. payment of annotization and improvement of land], one, FPI, BSS & ECOPISS [ex. irrigation and potable water], and GAD [refer to c])       significant significant       4       4         Own, FPI, BSS & ECOPISS [ex. irrigation and potable water], and GAD [refer to c])       basic       3       25%         Outcome and Effects       100% of adopters (technology related to ma) 100% of trained farmers       5       25%         b) Market Linkaging       International farmers       5       5         b) Market Linkaging       International farmers       5       5         c) Income Generation (based on 2007 onfarm and off-farm income level)       Increased by 20% and above farmers       5       5         c) Income Generation (based on 2007 onfarm and off-farm income level)       Increased by 11% to 10 %       4       4         c) Incapped as resource speaker, key porson, farmer scientist, farm extension worker, community mobilizer)       municipal neighboring barangays       4       4         d) Champions-Knowledge Managers provincial       municipal neighboring barangays       3       3		members	1		Observation and findings from			
annorization and improvement of land is on. FPI, BSS & ECOPISS [ex. irrigation and potable water], and GAD [refer to c])  Cutcome and Effects  a) No. of adopters (lechnology related to may 100% of trained farmers  a) No. of adopters (lechnology related to may 100% of trained farmers  b) Market Linkaging  b) Market Linkaging  b) Market Linkaging  c) Income Generation (based on 2007 onfarm and off-farm income level)  increased by 20% and above farm and off-farm income level)  increased by 11% to 19 %  increased by 11% to 19 %  increased by 11% to 10 %  3  d) Champpions-Knowledge Managers  [e.g. tapped as resource speaker, key provincial  (e.g. tapped as resource speaker, key provincial  feeg happed as resource speaker, key provincial  municipal  meighboring barangays  a 4  4  4  5  6  7  7  7  7  7  8  8	on in	significant and innovative	ú		Evaluating Team			
Outcome and Effects  a) No. of adopters (technology related to may 100% of trained farmers  b) Market Linkaging  b) Market Linkaging  b) Market Linkaging  c) Income Generation (based on 2007 onfarm and off-farm income level)  increased by 20% and above for gapped as resource speaker, key person, farmer scientist, farm extension (based on 2007 onfarm extension provincial meighboring barangays  d) Champions-Knowledge Managers person, farmer scientist, farm extension meighboring barangays  3  25%  25%  25%  At least 50% of trained farmers  3  3  25%  25%  At least 50% of trained farmers  5  5  6  C) Income Generation (based on 2007 onfarm income level)  increased by 20% and above  5  increased by 11% to 19%  4  4  4  4  4  4  6  C) Champions-Knowledge Managers person, farmer scientist, farm extension meighboring barangays  3  3	ammortization and improvement of land ],	significant	4	···			· · · · · · · · · · · · · · · · · · ·	
Outcome and Effects  a) No. of adopters (technology related to may 100% of trained farmers  b) Market Linkaging  b) Market Linkaging  c) Income Generation (based on 2007 onfarm and off-farm income level)  farm and off-farm income level)  d) Champions-Knowledge Managers (e.g. tapped as resource speaker, key person, farmer scientist, farm extension worker, community mobilizer)  meighboring barangays  25%  At least 50% of trained farmers  3  3  4  International (outside the region)  increased by 20% and above  5  increased by 11% to 19%  4  4  4  4  4  5  6  7  7  7  7  7  7  7  7  7  7  7  7	and potable water], and GAD [refer to c])	7	ω					
Outcome and Effects     25%       a) No. of adopters (technology related to maj) 100% of trained farmers     5       b) Market Linkaging     at least 50% of trained farmers     3       c) Income Generation (based on 2007 onfarm and off-farm income level)     Local Institution (within the region)     4       d) Champions-Knowledge Managers (e.g. tapped as resource speaker, key person, farmer scientist, farm extension worker, community mobilizer)     increased by 11% to 19 %     4       municipal     4       neighboring barangays     3								
a) No. of adopters (technology related to may 100% of trained farmers 5 5 5 5 5 5 6 6) Market Linkaging International 5 6 6 6 6 6 6 6 6 6 6 6 6 6 6 6 6 6 6				25%				
at least 50% of trained farmers  International  National (outside the region)  Local Institution (within the region)  on (based on 2007 on-come level)  increased by 20% and above  come level)  increased by 11% to 19 %  increased by 1% to 10 %  resource speaker, key increased by 1% to 10 %  resource speaker, key increased by 1% to 10 %  resource speaker, key increased by 1% to 10 %  increased b		100% of trained farmers	5		Certification from MAO (Training) and MARO (ARBs)			
International  National (outside the region)  Local Institution (within the region)  on (based on 2007 on-increased by 20% and above come level)  increased by 11% to 19 %  increased by 11% to 19 %  increased by 1% to 10 %  resource speaker, key increased by 1% to 10 %  munity mobilizer)  International  A  4  4  5  6  6  7  7  8  8  8  8  8  8  8  8  8  8  8		at least 50% of trained farmers	ω					
National (outside the region)  Local Institution (within the region)  increased by 20% and above  increased by 11% to 19 %  increased by 1% to 10 %  provincial  mainicipal  neighboring barangays  3	b) Market Linkaging	International	O5		Certification from DTI, Memorandum of Agreement, Purchase Orders or Purchase			
increased by 11% to 19 % increased by 11% to 19 % increased by 11% to 10 % increased by 10 10 % 3 provincial incighboring barangays 3		National (outside the region)	44		Receipts (any proof of pushess a ansavaria			
increased by 20% and above 5 increased by 11% to 19 % 4 increased by 1% to 10 % 3 provincial 5 municipal 4 neighboring barangays 3		Local Institution (within the region)	အ		5			
increased by 11% to 19 % 4 increased by 1% to 10 % 3 provincial key municipal nsion neighboring barangays 3	c) Income Generation (based on 2007 on- farm and aff-farm income level)	increased by 20% and above	O1		ALDA resum			
Increased by 1% to 10 % 3		increased by 11% to 19%	4					
provincial5keymunicipal4nsionneighboring barangays3		increased by 1% to 10 %	3		2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2			
nsion neighboring barangays	d) Champions-Knowledge Managers	provincial	5		Certificates to support the mannings			
neighboring barangays	(e.g. tapped as resource speaker, key	municipal	4		<b>.</b>			
	person, farmer scientist, tarm extension worker, community mobilizer)	neighboring barangays	3					

N"		1				7	_			1						т-7			т				_	7	-		1				 -		_
TOTAL	BSS)	potable waterfelectricity and other	sical infra,	d 4 Project Operation and	pollution)	 2) 7		3 Natural Resource Management (i.e.				2 Waste Management Practices			,,,,,,	ment friendly	VI Sustainability Mechanism			b.1 No. of brgys covered outside the ARC	b) Spill-over of dev*t to nearby area			a 3 With Program/Project					a.2 Functionality of the convergence			a) Evidence of CONVERGENCE approach	V Development Strategy
	with LGU appropriation or user's fee or bayanihan	user's fee and bayanihan)	Funds and Plan (with LGU appropriation,	with existing Operation and Maintenance	conservation program/project	with externally-initiated protection and	conservation program/project	with community-led protection and	segregation)	household practices (e.g. waste	community level	presence of facility or system at the		1 to 3 technology/(es		4 to 5 technologies		The state of the s	within the municipality	within and outside the municipality		implemented	with externally-initiated project	with self-initiated project implemented	no regular meetings <u>but no</u> Policies, Systems and Procedures installed <u>and/or</u> Plans implemented	with regular meetings <u>but no Policies,</u> Systems and Procedures installed <u>and/or</u> Plans implemented	and Plans implemented	Policies, Systems and Procedures installed	conduct requiar meetings with written	with support from external institution/organization	community initiated		
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100%										}							15%																10%
	ordinance)							Certification from LGU			validation	Certification from LGU and photo for		validation	certification from agency concerned (depends of type of productions) and photo for	Certification from MAO (if fearm) or				Certification from the MARO and specifying the type/s of assistance				Copy of Project document									
			,												-																		

Evaluated by:

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## ANNEX G - SUMMARY TABLE FOR MOST PROGRESSIVE ARC

Province: \_ Region : \_

		 Ŋ	ယ		
	ARC				
	ALDA Rating				
	ALDA Agricultural Social Rating Productivity Mobilization				
X	Social Mobilization				
eighted Ratin	Outcome & Effects				
g					
	Dev't. Sustainable Total Strategy Mechanism Weighted Rating				
	Total Weighted Rating				
	Ran				

Date: \_

Approved By: (Screening Committee)