



Republic of the Philippines
DEPARTMENT of AGRARIAN REFORM

ELLIPTICAL ROAD, DILIMAN, QUEZON CITY • TELS. 928-7031 TO 39

MEMORANDUM CIRCULAR No. 02

SUBJECT: RECONSTITUTION AND STRENGTHENING OF THE GENDER AND DEVELOPMENT (GAD) FOCAL POINTS

PREFATORY STATEMENT :

In pursuance of the provision of the Constitution, Republic Act No. 6657, Republic Act No. 7192, Executive Order No. 348 and other related issuances, the Department of Agrarian Reform (DAR) issued Memorandum Circular No. 04, series of 1992, providing for the rules and regulations to build mechanisms to integrate women and pursue a non-bias gender consciousness for CARP implementation. Likewise, Memorandum Circular 01 series of 2005 was issued to effectively put in place the policies, support systems and structures to carry out the operationalization of the Philippine Plan for Gender and Development (PPGD) and for better integration of gender concerns in the policies, programs and projects of the Department. In order to further refine and tune up its structures in accordance with the present organizational structure of the Department, the DAR-GAD focal points at the national, regional and provincial levels are hereby reconstituted:

NATIONAL GAD STEERING COMMITTEE:

Chairperson	: Atty. Nestor R. Acosta	- Undersecretary Special Concerns Office
Vice Chairperson	: Asst. Sec. Patricia Rualo- Bello Atty. Jim G. Coleta	- DARAB - OSEC
Members	: Dir. Erlinda M. Manluctao Dir. Susan E. Leones Dir. Nelia Manahan Dir. Martha Carmel C. Salcedo Dir. Herminia Fe B. San Juan Dir. Teresita L. Panlilio Dir. Erlinda Aragoncillo Dir. Rodolfo BM. Bueno Dir. Norma L. Padigos Dir. Atanacia M. Guevarra Dir. Aurita C. Carlos Dir. Letecia N. Damole Dir. Ma. Consuelo F. Sotalbo Dir. Nelson G. Genito	- SCS - BARBD - BARIE - PSRS - PDMS - FIMAS - BLD - BLAD - PAS - PARC - do - - Planning Service - Legal Service - Admin Service

The National GAD Steering Committee shall have the following functions:

1. Serve as technical adviser on gender and development concerns of the Department;
2. Ensure the operationalization of GAD programs in the respective bureaus;
3. Monitor and evaluate the implementation of the Philippine Plan for Gender and Development;
4. Development of the agrarian reform sector;
5. Liaise with NEDA and NCRFW on matters pertaining to R.A. 7192 and its implementing rules and regulations;
6. Conduct resource mobilization and accessing to support the implementation of GAD programs;
7. Collaborate and work closely with existing employee organizations within the Department in advancing GAD issues and concerns.

National GAD Technical Working Group (TWG):

Chairperson : Dir. Erlinda M. Manluctao - SCS
Vice- chairperson : Ms. Perla E. Gunzon - DARLA – SAKA Pres., FOG

Members :

Romana Adina	-	MIS
Melinda Dizon	-	Planning
Aurora Narciso	-	PSRS
Marnie Pebrada	-	BARBD
Lourdes Cruz	-	BARIE
Arlene Cando	-	Personnel
Nelia Soriano	-	FMAO
Liberty Magno	-	Admin Service
Lilian Dionisio	-	Budget
Cristita Pacis	-	FOO
Feicisima Viola	-	BLAD
Francis Gadrinab	-	BLD
Resurrecion Arcaina	-	Legal Service

GAD-TWG Duties and Responsibilities are as follows:

The Director of Special Concerns shall be the head of the National Technical Working Group assisted by a Secretariat headed by the CARPO, SSPID. Among the duties and responsibilities of the GAD-TWG are the following:

1. Convene the TWG bi-monthly to assess and plan GAD programs and projects;
2. Prepare reports for NCRFW and for the top management of DAR;
3. Develop and implement mechanisms which shall ensure the sustainability of GAD in CARP;
4. Establish coordinative mechanisms with DAR employees towards the achievement of GAD issues and concerns.
5. Undertake/facilitate women's month activities pursuant to NCRFW directives

Regional GAD Focal Point

Chairperson: Regional Director

Vice-Chairperson : DARLA- SAKA Regional President

Members: one representative from all existing units of the regional office

Secretariat: One permanent representative each from the Planning and Administrative Units

Provincial GAD Focal Point

Chairperson: Provincial Agrarian Reform Officer

Vice Chairperson :DARLA SAKA Provincial President

Members : One representative from all existing units of the provincial office

Secretariat : One representative from the Planning and Administrative Units

The regional and provincial GAD focal points shall serve as the implementing mechanism of the GAD programs and projects at field level. It shall also ensure the operationalization of the agrarian reform sector of the Philippine Plan for Gender and Development.

This Memorandum Circular takes effect immediately and revokes all orders inconsistent herewith.

16th January 2008, Diliman, Quezon City.


NASSER C. PANGANDAMAN
Secretary