



MEMORANDUM CIRCULAR NO. 03
SERIES OF 2017

SUBJECT: Strengthening the Policy, Planning and Research Functions of the Department Proper Thru the Creation of a Separate Policy, Planning and Research Office (PPRO) from the Finance, Planning and Administrative Office (FPAO)

I. MANDATE

Pursuant to Sections 6 and 7, Chapter 2, Book IV of Executive Order 292, in consonance with Sections 14, 15, and 16 of Executive Order No. 129-A and in order to effectively and efficiently implement RA 6657 as amended by RA 9700 thru the operationalization of the 2017-2022 DAR Strategic Plan, the policy, planning and research functions of the Department is hereby strengthened and the functions of the Department Proper are hereby realigned.

II. ORGANIZATION and FUNCTIONS

For the exigency of the service, the **Policy, Planning and Research Office (PPRO)** is hereby established. The PPRO to be headed by an Undersecretary shall serve as the principal advisor of the Secretary on policy development and shall provide support for the strategic policy planning, research and development of legislation, program evaluation, data gathering, policy-related research.

Under the PPRO are the offices of the Policy and Planning Service (PPS) and the Management Information Systems Service (MISS).

The PPRO shall have functional supervision over the Chief Administration Officers and Planning Officers through their respective Regional Directors/PARPO II relative to the planning activities. However the reporting structure at the regional and provincial offices shall remain the same.

The PPRO is mandated to formulate/develop its strategic programs and activities as an office, subject to the approval of the Secretary.

The Administrative Service, Finance Management Service, and the Agrarian Reform Capacity Development Service shall compose the **Finance,**

Management and Administration Office (FMAO). The FMAO shall be headed by an Undersecretary who shall oversee, integrate and monitor implementation of policies and procedures related to the Department's human, financial and physical resources.

III. EFFECTIVITY

This Order takes effect immediately and supersedes/amends all issuances inconsistent hereof.

Diliman, Quezon City. FEB 10 2017.



RAFAEL V. MARIANO

Secretary

