

MEMORANDUM CIRCULAR NO. 01
SERIES OF 2017

SUBJECT: PROCEDURES AND REQUIREMENTS FOR THE ISSUANCE OF CERTIFICATES OF FINALITY FOR AGRARIAN LAW IMPLEMENTATION (ALI), LAND USE, AND CANCELLATION CASE DECISIONS OF THE DAR SECRETARY AND REGIONAL DIRECTORS

Section 1. Coverage. – This Circular shall govern the issuance of Certificate of Finality of the decision of the Secretary or the Regional Directors issued in all Agrarian Law Implementation (ALI), Land Use, and Cancellation cases.

Section 2. Authority to Issue Certificates. – Certificates of Finality shall be issued by the following officials:

- i. The Bureau of Agrarian Legal Assistance (BALA) Director IV, in case of decisions of the Secretary
- ii. The Bureau of Land Tenure Improvement (BLTI) Director IV, in case of decisions of the Secretary in AO 6, Series of 2014; and
- iii. The Regional Director (RD), in case of decisions of the RD.

Such officials shall issue the said Certificates *motu proprio*.

Section 3. Issuance of Certificate of Finality by the Regional Director. – The Certificate of Finality shall be issued by the Regional Director upon certification issued by the BALA Director that no Appeal or action was filed by any person on the said decision.

Section 4. Original Copy and Certified True Copies. – The original copy of the Certificate of Finality shall be kept in the case records while certified true copies thereof shall be furnished to all the parties to the case.

Section 5. Posting of this Circular in the BALA/Legal Division. – The BALA and Regional Office Legal Divisions shall post within their premises and in the Public Assistance and Information Center a notice stating the requirements for, and process flow of, these procedures within twenty (20) days from the effectivity of this Circular.

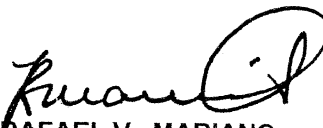
The Public Affairs and Media Relations Service (PAMRS) shall post the same notice in the DAR website within the same period.

Section 6. Repealing Clause. – MC 4, Series of 2016 and all other orders, circulars, rules and regulations, and issuances or portions thereof that are inconsistent herewith are hereby repealed.

Section 7. Separability Clause. – Any judicial pronouncement declaring as unconstitutional any provision of these procedures shall have no effect on the validity of the other provisions not affected thereby.

Section 8. Effectivity Clause. – This Circular shall take effect immediately.

FEB 07 2017, Quezon City, Philippines.


RAFAEL V. MARIANO
Secretary

Department of Agrarian Reform
Office of the Secretary



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2/7/2017