



Republic of the Philippines  
**DEPARTMENT of AGRARIAN REFORM**

ADMINISTRATIVE ORDER NO. 08  
Series of 2006

SUBJECT : GUIDELINES ON STANDING CROPS ON LANDS  
ACQUIRED BY THE GOVERNMENT PURSUANT TO  
SECTIONS 16(e) AND 28 OF R.A. NO. 6657

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**I. PREFATORY STATEMENT**

The Department of Agrarian Reform (DAR) recognizes that the absence of clear guidelines on standing crops has remained a critical concern in completing the process of land acquisition and distribution. Among the issues confronting the DAR are confusion and varying interpretations on what shall be considered standing crops and as to when a particular standing crop is considered harvestable or completely harvested. Thus, the presence of standing crops is one of the prevalent and persisting problems preventing many Agrarian Reform Beneficiaries (ARBs) with awarded and registered CLOA-titles to enjoy the fruits and have peaceful possession of the land awarded to them.

**II. LEGAL BASES**

Pertinent provisions of R.A. No. 6657 on these matters are as follows:

Section 16. Procedure of Acquisition of Private Lands. – For purposes of acquisition of private lands, the following procedures shall be followed:

x x x x x

x x x x x

x x x x x

(e) Upon receipt by the landowner of the corresponding payment or, in case of rejection or no response from the landowner, upon the deposit with an accessible bank designated by the DAR of the compensation in cash or in LBP bonds in accordance with this Act, the DAR shall take immediate possession of the land and shall request the proper Register of Deeds to issue a Transfer Certificate of Title (TCT) in the name of the Republic of the Philippines. The DAR shall thereafter proceed with the redistribution of the land to the qualified beneficiaries.

SECTION 24. Award to Beneficiaries. – The rights and responsibilities of the beneficiary shall commence from the time the DAR makes an award of the land to him, which award shall be completed within one hundred eighty (180) days from the time the DAR takes actual possession of the land. Ownership of the beneficiary shall be evidenced by a Certificate of Land Ownership Award, which shall contain the restrictions and conditions

provided for in this Act, and shall be recorded in the Register of Deeds concerned and annotated on the Certificate of Title.

**SECTION 28. Standing Crops at the Time of Acquisition.** – The landowner shall retain his share of any standing crops unharvested at the time the DAR shall take possession of the land under Section 16 of the Act, and shall be given a reasonable time to harvest the same.

### **III. COVERAGE**

This Administrative Order (AO) shall apply to all private agricultural lands covered under Compulsory Acquisition (CA) and Voluntary Offer to Sell (VOS) scheme of the Comprehensive Agrarian Reform Program (CARP) and those covered under E.O. 407.

### **IV. DEFINITION OF TERMS**

1. *Standing crop* - refers to harvestable agricultural produce or a portion thereof (e.g. fruits, sap, root) normally harvested for such particular crop growing on land **at the time the DAR takes possession** thereof pursuant to Sec. 16(e), 24 and 28 of R.A. No. 6657.

In the case of lands planted to sugarcane and such other crops with ratoon, standing crop shall refer to the original crop at the time the DAR takes possession of the land excluding future harvest from ratoons. If what exists at the time of actual possession is already the first or second ratoon crop, the landowner shall be entitled to harvest that particular ratoon crop only.

Provided that crops introduced by the landowner directly or through his/her/its agents, on or after the landowner's receipt of a notice from the DAR that the land has already been effectively acquired by the State, as further provided under Par. V.5 below, regardless of the crops' nature or stage/phase, are deemed to have been introduced in bad faith and shall not be considered as "standing crops" under this Administrative Order.

2. *Taking of possession* - refers to the explicit act/s of the DAR, through an ocular inspection or any other acts by which the landowner is informed of DAR's taking actual and physical possession of a certain agricultural land acquired under CARP as evidenced by a Certification of Deposit (COD) issued by the Land Bank of the Philippines (LBP) pursuant to Sec. 16(e) and 24 of R.A. No. 6657.
3. *Harvestable* – refers to the stage or phase where the crops have reached maturity or have substantial economic value either for consumption or for marketing/trading purposes at the time DAR takes possession of the land.

4. *Usufruct* - refers to a real right conferred on the beneficiary/usufructuary to enjoy the property of another with the obligation of preserving its form and substance.

## V. POLICY STATEMENTS

1. The payment to the landowner as evidenced by the COD signals the completion of the acquisition process over a specific landholding. Upon receipt of the COD, the DAR shall take actual possession of the land and simultaneously request the proper Register of Deeds (ROD) to issue a Transfer Certificate of Title in the name of the Republic of the Philippines and thereafter proceed with the distribution of the same to the qualified Agrarian Reform Beneficiaries (ARBs) pursuant to Section 16 of R.A. No. 6657;
2. The landowner shall retain his/her share of any standing crops unharvested at the time the DAR takes actual possession of the land and shall be given a reasonable time to harvest the same.
3. The presence of standing crops shall not pose as a hindrance to the exercise by the ARBs of their right of possession over the land/s awarded to them through Certificates of Landownership Award (CLOAs) issued pursuant to R.A. No. 6657, regardless of whether or not an Order from the DAR directing the physical possession of the land by the ARBs has been secured.
4. The rights and responsibilities of the ARBs as owners shall commence from the time the land was awarded to them as evidenced by Certificates of Land Ownership Award (CLOAs). As owners thereof, the rights of the ARBs with CLOA-title pertain to the exercise of all acts of dominion including taking possession of the lands covered by their titles. This, shall not in anyway diminish the right conferred on the identified ARBs to the possession and enjoyment of the property under a usufruct arrangement pending receipt of the CLOA-titles.
5. Crops that were introduced from the time of or after the former LO's receipt of the notice/advice that the landholding/s has/have already been effectively acquired by the State (CARP-LA Form No. 27) as evidenced by a COD shall be considered as plantings or sowings done in bad faith by the former landowner. The former LO/agents/assignee loses what is built, planted or sown without right to indemnity. The crops shall automatically redound to the benefit of the CLOA-title holders whether already installed or not. However, the CLOA-title holder may demand for the removal of what has been planted, built or sown at the expense of the planter or sower in bad faith.

Crops which are not yet harvestable and introduced by the former LO prior to the latter's receipt of the above-cited notice/advice are considered

plantings or sowings in good faith. Since they are not considered standing crops the right to harvest the same shall already belong to the CLOA-title holders. The planter or sower shall be entitled to reimbursement for the cost of plantings or sowings; the payment thereof shall only be made after the CLOA-title holders had obtained the proceeds from the initial harvest of such plantings/sowings. The CLOA-title holders may, however, choose to make earlier reimbursements.

## **VI. OPERATING PROCEDURES**

1. Within five (5) days from receipt of the Certification of Deposit (COD) issued by the Land Bank of the Philippines (LBP), the Provincial Agrarian Reform Officer (PARO) shall simultaneously:
  - 1.1 request the Register of Deeds (ROD) to issue Transfer Certificate of Title (TCT) in the name of the Republic of the Philippines (RP) for titled properties (CARP-LA Form No. 23);
  - 1.2 instruct the Municipal Agrarian Reform Officer (MARO), of the place where the property is located, to take possession of the property for titled and untitled properties (CARP-LA Form No. 26); and
  - 1.3 advise the LO that the property has, for all intents and purposes, been acquired by the State pursuant to law and that the DAR shall accordingly take actual possession thereof and inform him/her of his/her rights to harvest standing crops, if any, within a reasonable time (CARP-LA Form No. 7). The LO shall likewise be informed that any further improvements, plantings and sowings on the property thereafter are to be deemed as introduced in bad faith.
  
2. The DARMO shall:
  - 2.1 Within five (5) days from receipt of the PARO's instruction, conduct an ocular inspection of the property or any other acts to take possession of the same and determine the existence of standing crops or unharvestable crops, if any. The taking of possession shall be evidenced by, among others, pictures taken showing the identifiable landmarks of the property and standing crops or unharvestable crops, if any, which shall be integral to the ocular inspection report, specifying the findings, to be submitted to the PARO (CARP-LA Form No. 28).
  
  - 2.2 In case there are existing standing crops, schedule the conduct of detailed inventory which shall be undertaken within seven (7) days after taking possession of the property, together with the landowner's representative, identified ARBs, and Barangay Agrarian Reform Committee (BARC) representative or Barangay Council representative in the absence of the BARC using CARP-LA Form Nos. 29, 30 and 31).

The inventory shall determine and ascertain the nature, quantity of the standing crops, total area planted and the indicative period of harvest thereon. The manner and method of inventory shall be based on the discretion of the MARO, whichever he/she deems appropriate in coordination with the BARC and in accordance with the established norms to determine and reckon the unharvested crops and date of completion of harvest, respectively (CARP-LA Form No. 32).

Failure on the part of the former LO/s or his/her representative to participate in the inventory in spite due notice shall be deemed a waiver on his/her part to contest the findings of the MARO.

- 2.3 Submit the inventory report to the DARPO together with the ocular inspection report within five (5) days after the conduct of inventory, copy furnished the BARC, the former LO and the ARBs' representatives.
3. The ocular inspection and inventory report shall be sufficient notice for the former LO or his/her representatives to harvest. This provision notwithstanding, the PARO shall, within five (5) days from the receipt of the inventory report with the ocular inspection report, issue a notice to the former LO of the harvest date/period relative to the standing crops (CARP-LA Form No.33).
4. Pending the award of the CLOA, the DARMO shall inform the ARBs that they have been identified and qualified to receive the land conferring upon them the right of usufruct. Said right of usufruct shall be available within the whole or part of the acquired landholdings wherein no standing crops, as defined in this AO, are present.

Upon the failure of the former LO to conduct harvest/cutting of the standing crops within the defined harvestable period, the same shall constitute a waiver of the former LO in favor of the MARO to cause the immediate harvesting/cutting of the said standing crops for the account of the LO. The cost of cutting/harvesting shall be charged against the proceeds of the standing crops. The net proceeds shall be turned over to the former LO or deposited in an accessible bank in the name of the LO, which act shall constitute a bar for an action for damages against the MARO and/or the ARBs.

The right of usufruct shall be conferred to the ARBs immediately after the completion of the harvest by the DARMO over the area where there are overdue standing crops.

The MARO nor the ARBs shall not be held liable for the loss of the value or the deterioration of the standing crops by reason of the failure to reap the same within the identified reasonable period of harvest.

5. In case the ARBs are willing and capable to compensate for the value of the standing crops in exchange of their right to harvest the same, the MARO shall exert efforts towards getting the former LO, on the one hand, and the ARBs, on the other, to conclude an agreement within the harvestable period whereby the latter are allowed to compensate the landowner for the value of his/her share of the said standing crops.

Regarded as an acceptable alternative to the former LO's exercise of the right to the standing crops with concomittant right to harvest the same, the MARO must ensure that the terms and conditions between the ARBs and the former LO are reasonable for both parties. In case no agreement is reached, the right of the former LO to harvest the standing crops shall be respected. The right of the former LO to protect the standing crops pending harvest thereof shall be limited to normal visitation rights. In all cases, such visitation rights shall preclude the use of force or intimidation by the former LO especially with the intervention of armed agents/representatives.

6. In areas where there are complaints or allegations of plantings or sowings in bad faith, the PARO shall, upon investigation and determination on the merits, issue within five (5) days from receipt thereof a Cease and Desist Order (CDO) to the concerned former landowners. The PARO is hereby authorized to issue a CDO pursuant to Sections 2.16, 7 and 20 of DAR AO 3, S. 2003. Said Order shall, among others, provide that the State through the DAR has the right of possession of the land pursuant to Sec 16(e), R.A. No. 6657) and that the former LO no longer has the right to continue the cultivation of the subject land.

The disregard of the CDO shall be deemed a willful prevention and obstruction of the implementation of the CARP. Accordingly, the DAR shall file the appropriate criminal case against the former LO before the proper court in accordance with Sec. 73(d)<sup>1</sup> of R.A. No. 6657.

7. In the event that the former LO harasses or threatens the ARBs, the DAR and/or the ARB shall report the matter immediately to the PNP and coordinate with the same in order to maintain peace and order.

## **VII. SANCTIONS**

Non-compliance with the foregoing provisions on the part of concerned DAR officials and employees without justifiable reason shall be a ground for immediate filing of proper administrative and/or criminal actions against them pursuant to Secs. 73 and 74 of R.A. No. 6657 and other applicable laws.

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<sup>1</sup>“(d) The willful prevention or obstruction by any person, association or entity of the implementation of the CARP.”

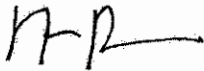
### VIII. REPEALING CLAUSE

All Administrative Orders, Memorandum Circulars and other issuances inconsistent herewith are hereby amended, modified or repealed accordingly.

### IX. EFFECTIVITY

This Memorandum Circular shall take effect ten (10) days after publication in a newspaper of general circulation.

Diliman, Quezon City, September 20, 2006.



**NASSER C. PANGANDAMAN**  
OIC-Secretary

Published in two (2) national newspapers  
of general circulation;  
1. THE PHILIPPINE STAR  
2. THE MANILA BULLETIN

Date of Publication - September 23, 2006




Republic of the Philippines  
**DEPARTMENT of AGRARIAN REFORM**  
ELLIPTICAL ROAD, DILIMAN, QUEZON CITY • TELS. 928-7031 TO 39

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**CERTIFICATION**

This is to certify that Administrative Order No. 8, Series of 2006 entitled **“GUIDELINES ON STANDING CROPS ON LANDS ACQUIRED BY THE GOVERNMENT PURSUANT TO SECTIONS 16(e) AND 28 OF R.A. 6657”** was published last Saturday, 23 September 2006 at Manila Bulletin and Philippine Star newspapers.

Issued this 25th day of September 2006 for whatever purpose it may serve.

  
**HUGO B. YONZON III**  
Director, PAS



Republic of the Philippines  
**DEPARTMENT OF AGRARIAN REFORM**

Province: \_\_\_\_\_

Region: \_\_\_\_\_

MEMORANDUM

TO : \_\_\_\_\_  
 Municipal Agrarian Reform Officer

FROM : \_\_\_\_\_  
 Provincial Agrarian Reform Officer

SUBJECT : **Directive to Take Actual and Physical Possession of the Landholding Acquired under CARP Pursuant to R.A. 6657 and Proceed with its Distribution to Qualified Beneficiaries**

This has reference to the agricultural landholding/s of \_\_\_\_\_ which was/were covered under Voluntary Offer to Sell (VOS)/Compulsory Acquisition (CA) pursuant to R.A. 6657, particularly described as follows:

Lot No./Survey No. \_\_\_\_\_  
 OCT / TCT No. \_\_\_\_\_  
 Tax Dec. No. \_\_\_\_\_  
 Area/Title (has.) \_\_\_\_\_  
 Area Acquired (has.) \_\_\_\_\_  
 Location:  
 Barangay \_\_\_\_\_  
 Municipality \_\_\_\_\_  
 Province \_\_\_\_\_

Pursuant to Section 16(e) of R.A. No. 6657 and the Certification of Deposit issued by the Land Bank of the Philippines (LBP) on \_\_\_\_\_ in the name of the herein landowner, you are hereby directed to take actual and physical possession of the said land/s within five (5) days upon receipt of this Memorandum and proceed with the distribution of the same to the qualified beneficiary/ies.

In view of the foregoing, you are also directed to determine the existence of any unharvested standing crops in the subject land/s and, if any, conduct an inventory within seven (7) days upon your taking of possession of the landholding. Accordingly, the landowner shall be given reasonable time to harvest the standing crops pursuant to Sec. 28 of R.A. No. 6657.

Attached herewith is/are copy/ies of the following:

- Request to register and issue the TCT in the name of the Republic of the Philippines; and
- Certification of Deposit issued by the LBP

For compliance.

\_\_\_\_\_  
 Signature Over Printed Name of  
 Provincial Agrarian Reform Officer

\_\_\_\_\_  
 Date

Distribution of Copies:

- Original: DARMO
- Duplicate: DARPO
- Triplicate: LDF
- Quadruplicate: BARC
- Quintuplicate: Identified/Prospective ARBs

Republic of the Philippines  
Department of Agrarian Reform  
Municipality of: \_\_\_\_\_  
Province of: \_\_\_\_\_

**ADVICE TO THE LANDOWNER (LO) FOR DAR  
TO TAKE ACTUAL and PHYSICAL POSSESSION**

\_\_\_\_\_  
(Date)

Mr./Ms. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dear Ms./Ms. \_\_\_\_\_:

Please be informed that based on a Certification of Deposit (COD) issued by the Land Bank of the Philippines confirming the Deposit of:

Cash \_\_\_\_\_  
Bond \_\_\_\_\_

as compensation proceeds for your landholding described as follows:

Lot No./Survey No. \_\_\_\_\_  
OCT / TCT No. \_\_\_\_\_  
Tax Dec. No. \_\_\_\_\_  
Area/Title (has.) \_\_\_\_\_  
Area Acquired (has.) \_\_\_\_\_  
Location:  
Barangay \_\_\_\_\_  
Municipality \_\_\_\_\_  
Province \_\_\_\_\_

In this regard, and pursuant to Sec. 16 of R.A. No. 6657, the DAR shall now proceed to take actual possession of the above subject landholding within five (5) days upon receipt of this letter-advice.

Also, you are hereby notified of your right to harvest standing crops, if any, within a reasonable time pursuant to Section 28 of R.A. No. 6657 which provides that, "the landowner shall retain his share of any standing crops unharvested at the time the DAR shall take possession of the land under Section 16 of this Act and shall be given a reasonable time to harvest the same" and Section 5.2 of Administrative Order (A.O.) No. \_\_\_\_\_, Series of 2006.

Further, you are hereby enjoined not to plant or introduce any new physical improvements on the subject landholding immediately upon receipt of this notice. Otherwise, the same shall accrue to the Agrarian Reform Beneficiary (ARB) Certificate of Land Ownership Award (CLOA) holder/s.

Attached herewith is a copy of CARP-LA Form No. 26 for your reference.

Very truly yours,

\_\_\_\_\_  
Signature Over Printed Name of  
Provincial Agrarian Reform Officer

Distribution of Copies:  
Original: LO  
Duplicate: OCI Team  
Triplicate: LDF  
Quadruplicate: DARMO  
Quintuplicate: BARC  
Sixuplicate: Identified/Prospective ARBs

**PROOF OF PERSONAL SERVICE**  
(Notice to LO for the Conduct of Inventory of Standing Crops)

**I. FOR NOTICE RECEIVED BY LANDOWNER OR HIS REPRESENTATIVE.**

I, \_\_\_\_\_, of legal age and resident of \_\_\_\_\_ received the advise to the LO for DAR to take Actual and Physical Possession of the agricultural land formerly owned and registered in the name of \_\_\_\_\_, with OCT/TCT No. \_\_\_\_\_, situated at \_\_\_\_\_, with an area of \_\_\_\_\_ hectares, more or less. The said Notice is addressed to Mr./Ms. \_\_\_\_\_ and delivered by \_\_\_\_\_ of DAR Municipal Office of \_\_\_\_\_, Province of \_\_\_\_\_ on \_\_\_\_\_ at \_\_\_\_\_.

\_\_\_\_\_  
Signature Over Printed Name  
of Landowner or His Representative

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**II. FOR NOTICE REFUSED TO BE RECEIVED BY LANDOWNER OR HIS REPRESENTATIVE.**

This is to attest that \_\_\_\_\_, registered owner or his representative refused to receive the Advise to the LO of inventory of standing crops on the subject agricultural land owned by and registered in the name of \_\_\_\_\_, with OCT/TCT No. \_\_\_\_\_, situated at \_\_\_\_\_, with an area of \_\_\_\_\_ hectares, more or less. The subject landholding is covered under R.A. No. 6657 or the Comprehensive Agrarian Reform Law (CARL).

\_\_\_ day of \_\_\_\_\_ at \_\_\_\_\_.

\_\_\_\_\_  
Signature Over Printed Name of the  
Municipal Agrarian Reform Officer  
or Authorized Representative

Witnessed by:

\_\_\_\_\_  
BARC Chairman or in the absence  
thereof, Barangay Chairman

Distribution of Copies

Original:	LO or his Representative
Duplicate:	LDF
Triplicate:	DARMO

Republic of the Philippines  
Department of Agrarian Reform  
Municipality of \_\_\_\_\_  
Province of \_\_\_\_\_  
Region \_\_\_\_\_

**REPORT OF TAKING POSSESSION AND OCULAR INSPECTION**

Name of Landowner: \_\_\_\_\_  
OCT/TCT No: \_\_\_\_\_  
Tax Dec. No: \_\_\_\_\_  
Area/Title (has): \_\_\_\_\_  
Area Acquired (has): \_\_\_\_\_  
Location \_\_\_\_\_  
Barangay: \_\_\_\_\_  
Municipality: \_\_\_\_\_  
Province: \_\_\_\_\_

DATE OF TAKING OF POSSESSION: \_\_\_\_\_

Graphical Description of the property identifying landmarks and standing crops/unharvestable crops:

NARRATIVE FINDINGS:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
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\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Prepared and Submitted by:

\_\_\_\_\_  
Signature over Printed Name of ARPT/SARPT

\_\_\_\_\_  
Date

Noted by:

\_\_\_\_\_  
Signature over Printed Name of MARO

\_\_\_\_\_  
Date

Distribution of Copies

- Original: DARPO
- Duplicate: LO
- Triplicate: Identified/Prospective ARBs
- Quadruplicate: DARMO
- Quintuplicate: LDF

Republic of the Philippines  
Department of Agrarian Reform  
Municipality of: \_\_\_\_\_  
Province of: \_\_\_\_\_  
Region No.: \_\_\_\_\_

**NOTICE TO PROSPECTIVE ARB/CLOA HOLDER TO PARTICIPATE IN THE  
CONDUCT OF INVENTORY OF STANDING CROPS**

\_\_\_\_\_ Date

Mr./Ms. \_\_\_\_\_  
PRESIDENT/CHAIRMAN: \_\_\_\_\_  
NAME OF ASSOCIATION/COOPERATIVE: \_\_\_\_\_  
Address: \_\_\_\_\_

Dear Mr/Ms. \_\_\_\_\_:

Please be informed that based on Sec. 16(e) of R.A. No. 6657 and the Certification of Deposit issued by the Land Bank of the Philippines, the DAR took actual and physical possession of the landholding/s described below on \_\_\_\_\_.

Name of LO/Claimant: \_\_\_\_\_  
Lot No./Survey No. \_\_\_\_\_  
OCT / TCT No. \_\_\_\_\_  
Tax Dec. No. \_\_\_\_\_  
Area/Title (has.) \_\_\_\_\_  
Area Acquired (has.) \_\_\_\_\_  
Location: \_\_\_\_\_  
Barangay \_\_\_\_\_  
Municipality \_\_\_\_\_  
Province \_\_\_\_\_

Pursuant to Section 28 of R.A. No. 6657 which provides that *"the landowner shall retain his share of any standing crops unharvested at the time the DAR shall take possession of the land under Section 16 of this Act, and shall be given reasonable time to harvest the same"* and Paragraph V.2 of Administrative Order (A.O.) No. \_\_\_\_\_, Series of 2006, you are hereby notified that the DAR shall conduct an inventory of the unharvested standing crops thereon scheduled on \_\_\_\_\_.

To protect your rights and interests as one of the Identified ARBs and prospective CLOA holders of the said landholding, as well as to afford the landowner (LO) his right over the unharvested standing crops, you are requested to participate during the above-scheduled inventory and assist us in determining the completion of the harvest of the standing crops by the landowner.

Respectfully yours,

\_\_\_\_\_  
Signature Over Printed Name of  
Municipal Agrarian Reform Officer

Distribution of Copies  
Original: Prospective ARB/CLOA Holder  
Duplicate: OCI Team  
Triplicate: LDF  
Quadruplicate: DARMO

**PROOF OF PERSONAL SERVICE**

(Notice to ARB CLOA holders to Participate in the Conduct of Inventory of Standing Crops)

**I. FOR NOTICE RECEIVED BY ARB.**

I, \_\_\_\_\_, of legal age and resident of \_\_\_\_\_ received the Notice on the conduct of inventory of standing crops on the subject agricultural land owned by and registered in the name of \_\_\_\_\_ with OCT/TCT No. \_\_\_\_\_, situated at \_\_\_\_\_, with an area of \_\_\_\_\_ hectares, more or less.

The said Notice is addressed to Mr./Ms. \_\_\_\_\_ and delivered by \_\_\_\_\_ of DAR Municipal Office of \_\_\_\_\_, Province of \_\_\_\_\_ on \_\_\_\_\_ at \_\_\_\_\_.

\_\_\_\_\_  
Signature Over Printed Name of  
Agrarian Reform Beneficiary

**II. FOR NOTICE REFUSED TO BE RECEIVED BY ARB.**

This is to attest that \_\_\_\_\_, ARB Certificate of Land Ownership Award (CLOA) holder or his representative refused to receive the Notice on the conduct of inventory of standing crops on the subject agricultural land owned by and registered in the name of \_\_\_\_\_, with OCT/TCT No. \_\_\_\_\_, situated at \_\_\_\_\_ with an area of \_\_\_\_\_ hectares, more or less. The subject landholding is covered under R.A. No. 6657 or the Comprehensive Agrarian Reform Law (CARL). \_\_\_\_\_ day of \_\_\_\_\_ at \_\_\_\_\_.

\_\_\_\_\_  
Signature Over Printed Name of the  
Municipal Agrarian Reform Officer  
or Authorized Representative

Witnessed by:

\_\_\_\_\_  
BARC Chairman or in the absence  
thereof, Barangay Chairman

Distribution of Copies

Original:	ARB or his Representative
Duplicate:	OCI Team
Triplicate:	LDF
Quadruplicate:	DARMO

Republic of the Philippines  
Department of Agrarian Reform  
Municipality of: \_\_\_\_\_  
Province of: \_\_\_\_\_  
Region No.: \_\_\_\_\_

**NOTICE TO BARC CHAIRMAN TO PARTICIPATE IN THE  
CONDUCT OF INVENTORY OF STANDING CROPS**

\_\_\_\_\_  
Date

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dear Mr/Ms. \_\_\_\_\_:

Please be informed that based on Sec. 16(e) of R.A. No. 6657 and the Certification of Deposit issued by the Land Bank of the Philippines, the DAR took actual and physical possession of the landholding/s described below on \_\_\_\_\_.

Name of LO/Claimant: \_\_\_\_\_  
Lot No./Survey No. \_\_\_\_\_  
OCT / TCT No. \_\_\_\_\_  
Tax Dec. No. \_\_\_\_\_  
Area/Title (has.) \_\_\_\_\_  
Area Acquired (has.) \_\_\_\_\_  
*Location:*  
Barangay \_\_\_\_\_  
Municipality \_\_\_\_\_  
Province \_\_\_\_\_

Pursuant to Section 28 of R.A. No. 6657 which provides that *"the landowner shall retain his share of any standing crops unharvested at the time the DAR shall take possession of the land under Section 16 of this Act, and shall be given reasonable time to harvest the same"* and Paragraph V.2 of Administrative Order (A.O.) No. \_\_\_\_\_, Series of 2006, you are hereby notified that the DAR shall conduct an inventory of the unharvested standing crops thereon scheduled on \_\_\_\_\_.

Your presence or that of your authorized representative presence during the inventory is enjoined to assist us in the conduct of the said inventory.

We have attached a copy of CARP-LA Form No. 28 for your reference.

Respectfully yours,

\_\_\_\_\_  
Signature Over Printed Name of  
Municipal Agrarian Reform Officer

Distribution of Copies  
Original: BARC Chairman  
Duplicate: OCI Team  
Triplicate: LDF  
Quadruplicate: DARMO

Republic of the Philippines  
Department of Agrarian Reform  
Municipality of: \_\_\_\_\_  
Province of: \_\_\_\_\_

**NOTICE TO THE LANDOWNER (LO) FOR THE CONDUCT OF  
INVENTORY OF STANDING CROPS**

\_\_\_\_\_  
(Date)

Mr./Ms. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dear Mr/Ms. \_\_\_\_\_:

Please be informed that based on Sec. 16(e) of R.A. No. 6657 and the Certification of Deposit issued by the Land Bank of the Philippines, the DAR took actual and physical possession your landholding/s described below on \_\_\_\_\_.

Name of LO/Claimant: \_\_\_\_\_  
Lot No./Survey No. \_\_\_\_\_  
OCT / TCT No. \_\_\_\_\_  
Tax Dec. No. \_\_\_\_\_  
Area/Title (has.) \_\_\_\_\_  
Area Acquired (has.) \_\_\_\_\_  
Location: \_\_\_\_\_  
Barangay \_\_\_\_\_  
Municipality \_\_\_\_\_  
Province \_\_\_\_\_

Pursuant to Section 28 of R.A. No. 6657 which provides that "the landowner shall retain his share of any standing crops unharvested at the time the DAR shall take possession of the land under Section 16 of this Act, and shall be given reasonable time to harvest the same" and Paragraph V.2 of Administrative Order (A.O.) No. \_\_\_\_\_, Series of 2006, you are hereby notified that the DAR shall conduct an inventory of the unharvested standing crops thereon scheduled on \_\_\_\_\_.

You or your authorized representative's presence during the inventory is required to participate in this activity to afford you the opportunity to protect your rights and to assist us in the conduct of the said inventory. Please note that you or your authorized representative's failure to attend the above scheduled inventory despite this notice shall be deemed as a waiver of your participation in the said activity and shall not in any way deter or delay the conduct of the inventory in your landholding.

Attached herewith is a copy of CARP-LA Form No. 28 for your reference.

Respectfully yours,

\_\_\_\_\_  
Signature Over Printed Name of  
Municipal Agrarian Reform Officer

*Distribution of Copies*

Original: LO  
Duplicate: OCI Team  
Triplicate: LDF  
Quadruplicate: DARMO



**PROOF OF PERSONAL SERVICE**  
(Notice to LO for the Conduct of Inventory of Standing Crops)

**I. FOR NOTICE RECEIVED BY LANDOWNER OR HIS REPRESENTATIVE.**

I, \_\_\_\_\_, of legal age and resident of \_\_\_\_\_ received the notice on the conduct of inventory of standing crops on the subject agricultural land owned by and registered in the name of \_\_\_\_\_, with OCT/TCT No. \_\_\_\_\_, situated at \_\_\_\_\_, with an area of \_\_\_\_\_ hectares, more or less. The said Notice is addressed to Mr./Ms. \_\_\_\_\_ and delivered by \_\_\_\_\_ of DAR Municipal Office of \_\_\_\_\_, Province of \_\_\_\_\_ on \_\_\_\_\_ at \_\_\_\_\_.

\_\_\_\_\_  
Signature Over Printed Name  
of Landowner or His Representative

-----  
**II. FOR NOTICE REFUSED TO BE RECEIVED BY LANDOWNER OR HIS REPRESENTATIVE.**

This is to attest that \_\_\_\_\_, registered owner or his representative refused to receive the notice on the conduct of inventory of standing crops on the subject agricultural land owned by and registered in the name of \_\_\_\_\_, with OCT/TCT No. \_\_\_\_\_, situated at \_\_\_\_\_, with an area of \_\_\_\_\_ hectares, more or less. The subject landholding is covered under R.A. No. 6657 or the Comprehensive Agrarian Reform Law (CARL).

\_\_\_\_ day of \_\_\_\_\_ at \_\_\_\_\_.

\_\_\_\_\_  
Signature Over Printed Name of the  
Municipal Agrarian Reform Officer  
or Authorized Representative

Witnessed by:

\_\_\_\_\_  
BARC Chairman or in the absence  
thereof, Barangay Chairman

Distribution of Copies

Original:	LO or his Representative
Duplicate:	LDF
Triplicate:	DARMO

Republic of the Philippines  
 Department of Agrarian Reform  
 Municipality of \_\_\_\_\_  
 Province of \_\_\_\_\_  
 Region \_\_\_\_\_

**SUMMARY REPORT OF STANDING CROPS INVENTORY**

Name of LO/Claimant: \_\_\_\_\_  
 OCT/TCT No: \_\_\_\_\_  
 Tax Dec. No: \_\_\_\_\_  
 Area/Title (has): \_\_\_\_\_  
 Area Acquired (has): \_\_\_\_\_  
 DATE OF TAKING OF POSSESSION: \_\_\_\_\_  
 DATE OF INVENTORY CONDUCTED: \_\_\_\_\_

Location

Barangay: \_\_\_\_\_  
 Municipality: \_\_\_\_\_  
 Province: \_\_\_\_\_

**A. STANDING CROPS**

Type of Crop (Common Name)	Variety/ Cultivars	Date/Year Planted	Area Covered/Planted (has)	Block/ Parcel/ Lot	Indicative Period of Harvest	Date of Final/ Last Harvest (7)
(1)	(2)	(3)	(4)	(5)	(6)	(7)

NOTE: PLEASE INDICATE "NOT APPLICABLE (NA)" IF THE COLUMN DOES NOT APPLY TO A SPECIFIC CROP.

**B. OTHER CROPS**

Type of Crop (Common Name)	Variety/ Cultivars	Date/Year Planted	Area Covered/Plant ed (has)	Block/ Parcel/Lot	Indicative Period of Harvest	Date of Final/ Last Harvest (7)	Remarks (unharvestable/planted in bad faith)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	

NOTE: PLEASE INDICATE "NOT APPLICABLE (NA)" IF THE COLUMN DOES NOT APPLY TO A SPECIFIC CROP.

**CONDUCTED BY:**

\_\_\_\_\_  
Signature over Printed Name of ARPT/SARPT \_\_\_\_\_  
Date \_\_\_\_\_

**CONFORME:**

\_\_\_\_\_  
Signature over Printed Name of LO or his authorized representative \_\_\_\_\_  
Date \_\_\_\_\_  
Justification for absence of signature: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2) Signature over Printed Name of ARB CLOA holder \_\_\_\_\_

- a) \_\_\_\_\_  
Date \_\_\_\_\_
  - b) \_\_\_\_\_  
Date \_\_\_\_\_
  - c) \_\_\_\_\_  
Date \_\_\_\_\_
  - d) \_\_\_\_\_  
Date \_\_\_\_\_
- Justification for absence of signature: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**WITNESS:**

\_\_\_\_\_  
BARC Chairman or in absence thereof, Barangay Council \_\_\_\_\_  
Date \_\_\_\_\_

**NOTED BY:**

\_\_\_\_\_  
Signature over Printed Name of MARO \_\_\_\_\_  
Date \_\_\_\_\_

\*Any other information not included in the matrix maybe indicated in a separate sheet

Distribution of Copies  
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TriPLICATE: Prospective ARBs/CLOA holder  
Quadruplicate: DARMO  
Quintuplicate: LDF

Republic of the Philippines  
Department of Agrarian Reform  
Municipality of \_\_\_\_\_  
Province of \_\_\_\_\_  
Region \_\_\_\_\_

**NOTICE TO LANDOWNER (LO) TO COMPLETE  
HARVEST OF STANDING CROPS**

\_\_\_\_\_ Date

Mr./Ms. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dear Mr./Ms. \_\_\_\_\_:

Pursuant to Administrative Order (A.O.) No. \_\_\_\_\_, Series of 2006 titled, "Guidelines on Standing Crops on Lands Acquired by the Government pursuant to Sections 16(e) and 28 of R.A. No. 6657" and on the basis of the Summary Report of Standing Crops Inventory (CARP-LA Form No. \_\_) conducted on \_\_\_\_\_, you are hereby directed to complete the final harvest of all standing crops found within block/lot/parcel no/s. \_\_\_\_\_, on or before \_\_\_\_\_ (date) in your former landholding located at \_\_\_\_\_, municipality of \_\_\_\_\_, province of \_\_\_\_\_, embraced by Title No. \_\_\_\_\_, with total area of \_\_\_\_\_ (hectares), more or less.

Kindly complete the said harvest in accordance with the schedule of harvest specified per block/lot/parcel in the attached copy of CARP-LA Form no. \_\_. Otherwise, the DAR will be constrained to harvest the standing crops pursuant to A.O. No. \_\_\_\_\_, Series of 2006 without further notice.

We trust that you give this matter your utmost preferential attention.

Respectfully yours,

\_\_\_\_\_  
Signature Over Printed Name of  
Provincial Agrarian Reform Officer

Distribution of Copies  
Original: LO  
Duplicate: ARB  
Triplicate: LDF  
Quadruplicate: DARMO

**PROOF OF PERSONAL SERVICE**  
(Notice to LO on the Reasonable Time to Complete Harvest)

**I. FOR NOTICE RECEIVED BY LANDOWNER OR HIS REPRESENTATIVE.**

I, \_\_\_\_\_, of legal age and resident of \_\_\_\_\_ received the notice on the reasonable time to complete harvest of standing crops on the subject agricultural land owned by and registered in the name of \_\_\_\_\_, with OCT/TCT No. \_\_\_\_\_, situated at \_\_\_\_\_, with an area of \_\_\_\_\_ hectares, more or less. The said Notice is addressed to Mr./Ms. \_\_\_\_\_ and delivered by \_\_\_\_\_ of DAR Municipal Office of \_\_\_\_\_, Province of \_\_\_\_\_ on \_\_\_\_\_ at \_\_\_\_\_.

\_\_\_\_\_  
Signature Over Printed Name of  
Landowner or His Representative

-----  
**II. FOR NOTICE REFUSED TO BE RECEIVED BY LANDOWNER OR HIS REPRESENTATIVE.**

This is to attest that \_\_\_\_\_, registered owner or his representative refused to receive the notice on the reasonable time to complete harvest of standing crops on the subject agricultural land owned by and registered in the name of \_\_\_\_\_, with OCT/TCT No. \_\_\_\_\_, situated at \_\_\_\_\_, with an area of \_\_\_\_\_ hectares, more or less. The subject landholding is covered under R.A. No. 6657 or the Comprehensive Agrarian Reform Law (CARL).  
\_\_\_\_ day of \_\_\_\_\_ at \_\_\_\_\_.

\_\_\_\_\_  
Signature Over Printed Name of  
Municipal Agrarian Reform Officer  
or Authorized Representative

Witnessed by:

\_\_\_\_\_  
BARC Chairman or in the absence  
thereof, Barangay Chairman

Distribution of Copies

Original:	LO or his Representative
Duplicate:	LDF
Triplicate:	DARMO

**HARVESTABLE PERIOD OF MAJOR CROPS  
BY CATEGORY**

TYPE OF CROP & CATEGORY	PLANTING MATERIAL/S	HARVESTABLE PERIOD		
		FROM PLANTING TO INITIAL HARVESTING (Gestation Period)	FROM FLOWERING/ FRUIT SETTING TO HARVEST	FROM HARVEST TO HARVEST (Succeeding Harvest from the Initial Harvest)
<b>1. GRAINS &amp; CEREALS AND LEGUMES</b>				
Rice	Seeds	120-125 days		
	Seedlings	101-105 days		
Corn	Seeds	95-110 days		
Soybean	Seeds	86-101 days		every 10-15 days
Mongo	Seeds	60-70 days		every 10-15 days
<b>2. FRUITS &amp; NUTS</b>				
Atis	Seedlings	2-4 years	3-4 months	
Avocado	Seeds	8-20 years	6-8 months	
	Grafted Seedlings	1-2 years	6-8 months	
Banana	Corms			
Cavendish (export)		6-8 months	90 days	
Lakatan		14-15 months	2 months, 24 days	
Latundan		12-16 months	2 months, 17 days	
Saba		15-16 months		
Señorita		15-16 months	2 months, 24 days	
Cacao	Nodal Cuttings	18 months	5-6 months	
Criollo				
Forastero				
Trinitario				
Citrus	Grafted Seedlings	3-5 years	5-6 months	
Lemon				
Lime				
Mandarin				
Pomelo				
Coffee	Seedlings			
Arabica		2-3 years	6-8 months	
Excelsa		4-5 years	6-8 months	
Liberica		4-5 years	6-8 months	
Robusta		7 years	6-8 months	

TYPE OF CROP & CATEGORY	PLANTING MATERIAL/S	HARVESTABLE PERIOD		
		FROM PLANTING TO INITIAL HARVESTING (Gestation Period)	FROM FLOWERING/ FRUIT SETTING TO HARVEST	FROM HARVEST TO HARVEST (Succeeding Harvest from the Initial Harvest)
Coconut	Seedlings			
PCA-15-1 PCA-15-2 PCA-15-3 PCA-15-4 PCA 15-5 PCA 15-6 PCA 15-7 PCA 15-8 PCA 15-9 Local Tall		3-4 years 3-4 years 3-4 years 3-3.5 years 3-3.5 years 3-3.5 years 3-3.5 years 3-3.5 years 3-3.5 years 6 years		every 3-4 months (copra)
Palm Oil	Seedlings	4-5 years		
Durian	Seedlings			
Alcon Fancy Arancillo Atabrine Chanee Duyaya GD 69 Lancson Uno Mamer Mon Thong Puyat		4-5 years 4-5 years 7-8 years 3-4 years 4-5 years 3-5 years 4-5 years 7-8 years 5 years 3-4 years	110-120 days 115-120 days 100-110 days 110-115 days 120-130 days 110-115 days 110-120 days 100-110 days 120-130 days 110-125 days	
Guava	Seedlings	2-3 years		
	Buddings	5 years		
Guyabano	Seedlings	3-5 years	6 months	
Jackfruit				
Sinaba Tinunbaga	Seedling	3 years	3-5 months	
Mango Carabao	Seeds	10 years		3-4 months or 110-120 DAFI*
Pico	Grafted Seedling	3-5 years	110-120 days (w/out chemical inducing)  82-88 days (with chemical inducing)	3-5 months or 82-88 DAFI*
Papaya	Seedlings	7-8 months	3-5 months	

\* DAFI – days after flowering inducement

TYPE OF CROP & CATEGORY	PLANTING MATERIAL/S	HARVESTABLE PERIOD		
		FROM PLANTING TO INITIAL HARVESTING (Gestation Period)	FROM FLOWERING/ FRUIT SETTING TO HARVEST	FROM HARVEST TO HARVEST (Succeeding Harvest from the Initial Harvest)
Peanut	Seeds	95-100 days after germination		
Pineapple	Crowns & Main Stems	24 months	3 ½ months	
	Slips	18-20 months	3 ½ months	
	Suckers	6-8 months	3 ½ months	
Pili nut				
Watermelon	Seeds	75-85 days		
Honeydew Melon	Seeds	75-80 days	45-55 days	
<b>3. VEGETABLES / SPICES</b>				
Ampalaya	Seeds	60-95 days	15-20 days	every 2-3 months
Asparagus (spears)		2-3 years		
Black Pepper	Cuttings	5-6 months		
Bell/Sweet Pepper	Seedlings	80-100 days	3-6 weeks	
Broccoli	Seedlings	50-55 days		
Bunching Onion (murang sibuyas)	Bulbs	2 ½ months		
Cabbage	Seedlings	55-60 days		
Carrots	Seedlings	70-150 days		
Cauliflower	Seedlings	45-60 days		
Chinese Cabbage	Seedlings	55-65 days		
Cucumber	Seeds	35-40 days (picking type)		Every other day
	Seedlings	38-45 days (slicing variety)		Every other day
Eggplant	Seedlings	60-90 days		
Garlic	Cloves	90-120 days		



TYPE OF CROP & CATEGORY	PLANTING MATERIAL/S	HARVESTABLE PERIOD		
		FROM PLANTING TO INITIAL HARVESTING (Gestation Period)	FROM FLOWERING/ FRUIT SETTING TO HARVEST	FROM HARVEST TO HARVEST (Succeeding Harvest from the Initial Harvest)
Lettuce	Seedlings	45-65 days		
Parseley	Seedlings	90 days		
Pechay (Native)	Seedlings	30-45 days or 3 weeks		
Tomatoes	Seedling	4-5 months		
Pole Sitao	Seeds	6-7 weeks		2-3 days
Sweet Pepper	Seedlings	80-100 days	3-6 weeks	
Upo	Seeds		15 days	
<b>4. FIBERS</b>				
Abaca ( <i>Commercial &amp; Wild Varieties</i> )	Corms	17-24 months	3 months	20-27 months
<b>5. OTHERS</b>				
Rubber	Seedlings	4-5 years		
Sugarcane	Tillers	3-4 months		
	Stalks	3-4 months		
Phil. 6317				12 months
Phil. 6553				12 – 14 months
Phil. 6601				12 months
Phil. 6607				12 months
Phil. 6723				12 months
Phil. 7083				12 months
Phil. 56-226				10 – 12 months
Phil. 58-260				12 months
Tobacco	Seedlings			
Burley		80-90 days		
Javiz		120-150days		
Simmaba		90-100days		
Virginia/Flue-cured		90-100days		
Vizcaya		100-110days		
Cut Flowers				