**CARPER LAD Form No. 3**

(Revised CARP-LAD Form No. 3)

Republic of the Philippines

**DEPARTMENT OF AGRARIAN REFORM**

 Region No.\_\_\_\_\_\_\_\_\_\_

Province of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Municipality of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**NOTICE OF COVERAGE**

 Date

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (Name of Registered Landowner/s)

 (Address)

Dear Sir/Madam:

Pursuant to Section 7 of Republic Act (R.A.) No. 6657, as amended by R.A. No. 9700, the Department of Agrarian Reform (DAR), hereby subjects under the coverage of the Comprehensive Agrarian Reform Program (CARP), your landholding/s with the following description/s:

 OCT or TCT No./s:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Tax Declaration No/s.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Lot No./s:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Approved Survey No.:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Area per Title/TD: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (has.)

 LAD Phasing: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Approximate Area Covered per Title/TD: \_\_\_\_\_\_\_\_\_\_ (has.)

 Location of Property/ies (Municipality, Barangay): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

Whenever applicable, you have the right or privilege to:

1. retain an area not exceeding five (5) hectares pursuant to Section 6 of RA 6657;
2. nominate your child/ren who may qualify as preferred beneficiary/ries of the subject landholding;
3. submit a duly attested list of lessees, tenants, and/or regular farm workers, if any;
4. apply for exclusion/exemption clearance or file protest from CARP coverage

Within thirty (30) calendar days from receipt of this Notice of Coverage (NOC), you are required to submit to the Department of Agrarian Reform Municipal Office (DARMO) of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ the following documents using the attached forms:

1. Manifestation of your intention to exercise your right to retain a portion of the landholding (CARPER LAD Form No. 5). Failure to submit your manifestation within the 30 day period shall be construed as a waiver of your right to retention.

Should you already want to identify your retention area at the same time as your manifestation of your intention to exercise your retention right, you should submit, together with CARPER LAD Form No. 5, a sketch map of the entire property delineating, shading or giving any general indication of the area you intend to retain using the attached form (CARPER LAD Form No.6).

If you do not identify your retained area at the same time as the filing of your Manifestation to apply for retention, you are still given a non-extendible period of fifteen (15) days from the date of filing such Manifestation within which to identify your retention area by submitting the sketch map (CARPER LAD Form No. 6).

Failure to identify your choice of retention area by not submitting the sketch map within the prescribed period constitutes an authorization for the MARO to choose the retention area in your behalf, in which case, the MARO shall consider in LO’s behalf the following factors: 1. commodity produced; 2. terrain; 3. available infrastructure and 4. soil fertility. Such area should be compact and contiguous pursuant to Section 31 and 32 of Administrative Order No. 7, Series of 2011.

1. List of name/s of nominated child/ren as preferred beneficiary/ies.(CARPER LAD Form No. 7)
2. List of tenants, lessees, and/or regular farm workers duly attested. (CARPER LAD Form No. 8)
3. Manifestation to apply/petition for exemption/exclusion or protest from CARP Coverage. (CARPER LAD Form no. 9)

Failure to submit the lists mentioned in the immediately preceding options no. 2 and 3 above and the manifestation option 4, within thirty (30) days from receipt of the duly accomplished application/nomination and the manifestation forms, as the case may be, shall be construed as a waiver thereof.

Fifteen (15) days prior to the conduct of Joint DAR-LBP field investigation, you shall be notified and required by the DARMO to submit the latest BIR-filed audited financial statement supported by accounting records which shall be considered in the determination of the land value pursuant to Section 17 of R.A. No. 6657 and other applicable rules and regulations. In the event that you fail to submit the aforementioned documents within the prescribed period, the DAR and the Land Bank of the Philippines (LBP) shall adopt applicable industry data which shall be used in determining the production, cost and net income of your landholding.

Very truly yours,

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

***Provincial Agrarian Reform Officer II***

(Signature over Printed Name)

Attached:

1. CARPER LAD Form No. 4 (Landowners Letter Reply to NOC)
2. CARPER LAD Form No. 5 (Manifestation to Apply for Retention)
3. CARPER LAD Form No. 6 (Sketch Map of the Selected Retained Area)
4. CARPER LAD Form No. 7 (Landowner’s Nomination of Children as Preferred Beneficiaries)
5. CARPER LAD Form No. 8 (Landowner’s Certification on List of Tenants, Lessees, & Regular Farm Workers**)**
6. CARPER LAD Form No. 9(Manifestation to Apply/petition for Exclusion/Exemption clearance or to File Protest from CARP coverage)

\*The attached forms can also be downloaded from DAR’s website: [www.dar.gov.ph](http://www.dar.gov.ph)

NOTE: if the property is under co-ownership, separate NOC shall be served to each co-owner. Hence, there will be as many NOCs as there are co-owners.

(Receipt to be accomplished by Addressee/Authorized Representative. Please do not detach)

**Date Served: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**(check appropriate box)**

 **Personal Service**

 **Substituted Service** Relationship to addressee: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Received by: Witnessed by:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**(Signature over Printed Name) (Signature over Printed Name)**

 **Addressee/Authorized Representative**

 **Refusal to Receive**

 NOC Server:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 **(Signature over Printed Name)**

Copy Distribution:

Original - CF

Duplicate Original - Landowner

Triplicate Original - NOC Server

Quadruplicate - For Posting (City/Municipality)

Quintuplicate - For Posting (Barangay)

Sixtuplicate - DARPO

Septuplicate - DARMO