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Republika ng Pilipinas  
KAGAWARAN NG REFORMANG PANSAKAHAN  
(DEPARTMENT OF AGRARIAN REFORM)  
Tanggapan ng Kalihim  
Diliman, Lungsod ng Quezon  
D-505



228  
76  
RB 9/24/73  
In reply, please address:

THE SECRETARY  
Department of Agrarian Reform  
P.O. Box No. 8888  
Manila

DEPARTMENT MEMORANDUM CIRCULAR NO. 22  
Series of 1973

SUBJECT: Payment by Check of Claims over P1,000.00.

TO : BUREAU DIRECTORS, CHIEFS OF SERVICES, REGIONAL DIRECTORS,  
DEPARTMENT CHIEF ACCOUNTANT, DISTRICT OFFICERS, TEAM LEADERS,  
ACCOUNTANTS, CASHIERS AND ALL OTHERS CONCERNED

For the guidance of all concerned, quoted hereunder is GAO Memorandum Circular No. 624 dated August 9, 1973.

"Republic of the Philippines  
GENERAL AUDITING OFFICE  
Quezon City

August 9, 1973

TO : All Heads of Department, Managing Heads  
of Government-Owned or Controlled Corporations, Chiefs of Bureaus or Offices,  
Cash Accountable Officers, Chief Accountants, Provincial and City Treasurers,  
Auditors and Other Concerned.

SUBJECT : Payment by Check of Claims Over P1,000.00.

"In view of the increased acquisition cost of supplies and materials as well as the increased cost of other operating items, the maximum amount that can be paid by cash shall be P1,000.00 for each item of expense, except claims of personnel for a) salaries and wages and b) commutation of leave. In no case shall a single claim be paid partly in cash and partly by check. Likewise, splitting of vouchers or requisitions to enable payment by cash instead of by treasury warrants or checks is strictly prohibited.

"This circular shall not apply to banking and similar transactions normally done on cash basis, and also cash transfers from cashiers to paying tellers and paymasters (common in local governments).

"This Office may, in meritorious cases, grant

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"Hindi na matatalikuran pa ang pagbabagong-ayos ng pananakahan. Higit kong pangarap na makita ang ating mga magsasaka na pag-aari ang lupang kanilang binubungkal." - Panguilong MARCOS

exceptions from this circular or modification of the maximum amount herein set.

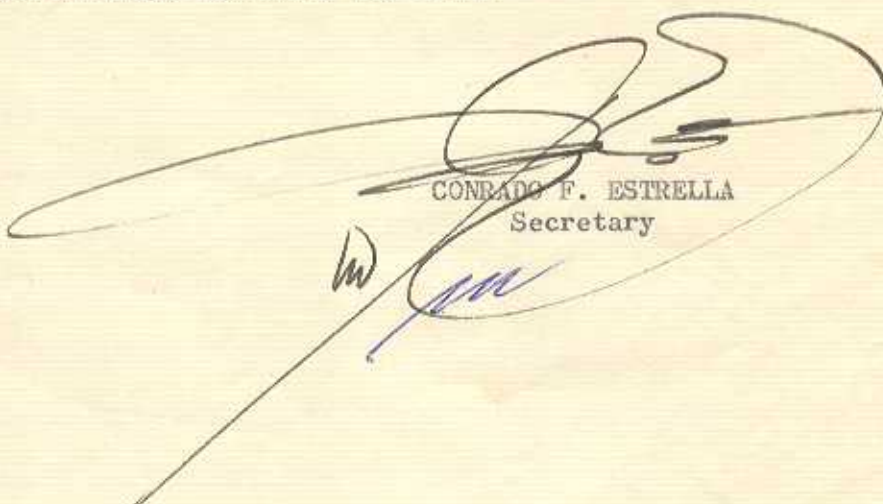
"Memorandum Circular No. 583-A dated August 14, 1969, as well as all previous circulars and instructions contrary to or inconsistent herewith are hereby revoked or modified accordingly.

"This circular shall take effect immediately.

"(SGD) ISMAEL MATHAY, SR.  
Auditor General"

In the interest of the service, strict compliance hereon is enjoined.

Diliman, Quezon City, September 10, 1973.



CONRADO F. ESTRELLA  
Secretary