



Republika ng Pilipinas
KAGAWARAN NG REFORMANG PANSAKAHAN
(DEPARTMENT OF AGRARIAN REFORM)
Tanggapan ng Kalihim
Diliman, Lungsod ng Quezon
D - 505

In reply, please address:

THE SECRETARY
Department of Agrarian Reform
P.O. Box No. 2993
Manila

DEPARTMENT MEMORANDUM CIRCULAR NO. 10 by 6-6-73
Series of 1973

Quoted hereunder, for the information and guidance of all employees, is the Letter of Instructions No. 77 to the Commissioner of the Budget, dated May 25, 1973:

"Deeply concerned over the welfare of thousands of government officials and employees who were separated from the service as the regrettable but inevitable after-effect following the ratification of the New Constitution, the issuance of Proclamation No. 1081, and the implementation of the Integrated Reorganization Plan, pursuant to Presidential Decree No. 1, dated September 24, 1972, compelling the restructuring of the government offices;

"Believing that many of these government workers forcibly laid-off through circumstances brought about by the need for changes are still in the prime of life, willing to serve and capable of many more years of useful service in their chosen field;

"And mindful of the still useful manpower gone to waste with their premature lay-off and retirement;

"You are hereby directed and instructed to explore and find all ways and means through which those qualified laid-off government workers may still be re-employed in the government service or employed in the private sector.

"To that end, you should take the following steps:

1. Conduct a survey of all government workers laid off due to causes herein before stated, and prepare a master list of those qualified among them who are willing to be re-employed either in the public service or in private business establishments; furnishing the Civil Service Commission with a copy of said master list;
2. Request the cooperation of the Civil Service Commission so that, save for strong reasons to be specified and approved by the Office of the President, future

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appointees in the government service shall only be drawn from the master list until all those appearing therein have been employed;

3. Request the Commission on Audit not to pass in audit payment of salaries of appointees in the government service whose appointments have been issued on or after the date of this Letter of Instruction unless the Civil Service Commission certifies that the appointees have been appointed under the terms and conditions of this Letter of Instruction;
4. Communicate with all chambers of trade and industry, requesting their cooperation in the employment of laid-off government employees, stressing the fact that their lay-off may not have been due to inefficiency or reprehensible conduct;
5. You may call upon any agency, official or employee of the government to cooperate in the implementation of this Letter of Instruction; and
6. In implementing this Letter of Instruction, the practice of "palakasan" should strictly be avoided.

"In implementing this Letter of Instruction, you should endeavor to achieve our objective of maximum utilization of our manpower reserve and at the same time, keeping intact the savings sought to be generated by the government reorganization. Government agencies directly involved in economic and social development efforts shall be given priority in employing personnel from the master list.

"You are also instructed to submit at least once a month progress reports on the implementation of this Letter of Instruction. I expect full implementation of this instruction not later than December 30, 1973.

"Done in the City of Manila, this 25th day of May, in the year of Our Lord, nineteen hundred and seventy-three.

"(SGD.) FERDINAND E. MARCOS
President
Republic of the Philippines

May 31, 1973. Diliman, Quezon City.

OSWALDO S. ESTRELLA
Secretary

